



# BOARD OF SUPERVISORS

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

Thad Nearmyer

Doug Cupples

Brandon Talsma

**May 12, 2026**

9:30 a.m.

[www.jasperia.org](http://www.jasperia.org)

Live Stream: <https://vimeo.com/event/5889136?fl=so&fe=fs>

**-Anyone that has an item on the agenda must appear in person for the Board to consider it.-**

## Pledge of Allegiance

- Item 1 Public Hearing – 3<sup>rd</sup> Reading**  
a) Public Hearing for Changes to the Jasper County Ordinance 51A Establishing Fees for Certain Services relating to Medical Examiner, Medical Examiner Investigator and Transportation of Human Remains Seeking Reimbursement (*will change to 51B*)
- Item 2 Resolution Establishing Fees for Certain Services Relating to Medical Examiner, Medical Examiner Investigators and Transportation of Human Remains for the FY2026-2027**
- Item 3 Approval of Fireworks Permit**  
a) Blaine Barker – July 10, 2026
- Item 4 Sheriff – Brad Shutts**  
a) Proclamation of Police Week May 10 – May 16, 2026
- Item 5 Buildings & Grounds – Adam Sparks**  
a) Furniture – I.T. for FY2026-2027 Budget  
b) Booking Remodel & Basement Evidence Room Expansion
- Item 6 Human Resources – Dennis Simon**  
a) Hiring Resolution for the Sheriff's Office Full-Time Telecommunicator – Olivia Worley
- Item 7 Auditor – Jenna Jennings**  
a) Contract between Jasper County, Iowa and Cost Advisory Services, Inc. to Provide Professional Consulting Service
- Item 8 County Engineer – Mike Frietsch**  
a) Approve Agreement for Professional Services with Hutchison Engineering, Inc. for the Final Structural Design of Bridge R20 Located on W. 24<sup>th</sup> St. S. over Buck Creek for an Estimated Fee of \$16,500.00  
b) Award Contract to Bruening Rock Products Inc. for the Supplying and Hauling of Revetment, Class E to Bridge M03 Located on S. 24<sup>th</sup> Ave. W. over Cherry Creek at a Total Bid Amount of \$28,002.00  
c) Award Contract to Kam Line Highway Markings for Painted Pavement Markings on Various Paved Roads Across Jasper County at a Total Bid Amount of \$142,919.39
- Item 9 Approval of Board of Supervisors Minutes for May 5, 2026**
- Item 10 Approval of the Special Meeting for the Jasper County Engineer's Employee Evaluation**

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# BOARD OF SUPERVISORS

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

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**Item 11 Approval of the Special Meeting for the Jasper County Human Resources Employee Evaluation**

**Item 12 Board Appointments**

## PUBLIC INPUT & COMMENTS

**Close Session requested by Scott Nicholson & Mike Frietsch in Accordance with Iowa Code Section 21.5(c)** to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in the litigation.

### After Regular Meeting

#### Work Session

- Training Center
- Array (US Cellular) Lease
- Corporate Limits
- Past Paving Projects
- Current Maintenance Request

RESOLUTION 07-103

Jasper County, Iowa

Ordinance Number 51A **51B**

~~A RESOLUTION TO AMEND ORDINANCE NUMBER 11-1 AND ORDINANCE NUMBER 51 APPOINTING A JASPER COUNTY MEDICAL EXAMINER AND DEPUTY MEDICAL EXAMINERS, RATIFYING AND CONFIRMING ALL PRIOR ACTS AND DOINGS, AND ESTABLISHING FEES FOR CERTAIN SERVICES RELATING TO MEDICAL EXAMINER DUTIES, AUTHORIZING THE POSITION OF MEDICAL EXAMINER INVESTIGATOR ASSISTANCE AND SETTING FEES FOR MEDICAL EXAMINER SERVICES, MEDICAL EXAMINER INVESTIGATOR SERVICES, AND TRANSPORTATION OF HUMAN REMAINS, AND RETAINING ALL RIGHTS INCLUDING BUT NOT LIMITED TO FULL JURISDICTION AND AUTHORITY TO REVIEW ALL CLAIMS FOR FEES AND EXPENSES RELATING TO MEDICAL EXAMINER, MEDICAL EXAMINER INVESTIGATORS AND TRANSPORTATION SERVICES AND TO SEEK REIMBURSEMENT THEREFOR.~~

Jasper County Ordinance Number 11-1 passed and approved on or about December 23, 1997, and Jasper County Ordinance Number 51 passed and approved on or about July 18, 2006, **Jasper County Ordinance Number 51A (Resolution 07-103) passed and approved on or about December 18, 2007,** are **is** each hereby amended by striking same and by substituting in lieu thereof the following new Ordinance:

**BE IT NOW HEREBY RESOLVED THAT THE FOLLOWING ORDINANCE BE,  
AND IS HEREBY, ENACTED BY JASPER COUNTY, IOWA:**

IT IS HEREBY RESOLVED that, subject to the provisions of this ordinance and all applicable provisions of Iowa law and all applicable rules and regulations, ~~Dr. Gautam Kakade,~~ **the Board of Supervisors shall appoint** an Iowa-licensed physician in good standing, ~~be and is hereby appointed to serve as Jasper County Medical Examiner for a two-year term and continuing beyond such term~~ **or** until his **the new** successor shall have been duly appointed and qualified and is hereby authorized and directed to perform each and every duty of such office authorized by law.

IT IS HEREBY FURTHER RESOLVED that, subject to the provisions of this ordinance and all applicable provisions of Iowa law and all applicable rules and regulations, Newton Clinic, P.C. and each Iowa-licensed physician in good standing affiliated with said Newton Clinic, P.C. ~~be, and is hereby, appointed to serve as Deputy~~

Jasper County Medical Examiner and is hereby authorized and directed to in the absence of the aforesaid Jasper County Medical Examiner to act in such capacity and to thereupon perform each and every duty of the Jasper County Medical Examiner authorized by law.

IT IS HEREBY FURTHER RESOLVED that all lawful and appropriate prior acts and doings of the late Dr. Fred E. Carpenter, Jr. and Newton Clinic, P.C. and each Iowa-licensed physician affiliated with Newton Clinic, P.C. while serving as or under the auspices as Jasper County Medical Examiner or Deputy Medical Examiner be and are hereby ratified, confirmed and approved as the authorized acts and doings of said person while acting on behalf of Jasper County, Iowa as its medical examiner and that all prior payments for fees and expenses relating to performance of authorized duties of such person(s) as medical examiner or deputy medical examiner be and are hereby ratified, confirmed and approved as authorized acts and doings of the Jasper County Auditor.

IT IS HEREBY FURTHER RESOLVED that the Board of Supervisors of Jasper County, Iowa may, from time to time, appoint a new or deputy or one or more substitutes or one or more additional Jasper County Medical Examiner by Resolution.

IT IS HEREBY FURTHER RESOLVED that, subject to all applicable provisions of Iowa law and all applicable rules and regulations, the Medical Examiner/Deputy Medical Examiner(s) may at his/her sole discretion, on a continuing basis unless and until further formal action to the contrary be taken by the Jasper County Board of Supervisors, engage the services of one or more persons whom they may designate as qualified Medical Examiner Investigators, who shall serve at the leisure of and under the Direction of the Medical Examiner and each Deputy Medical Examiner, with fees for services and expenses of such person(s) to be billed directly to Jasper County, Iowa and subject to review by the Jasper County Board of Supervisors on a case-by-case or per service basis and receipt and approval of itemized statements for such services.

IT IS HEREBY FURTHER RESOLVED that the fees for services provided by the Jasper County Medical Examiner, in but only in those situations where by law Jasper County, Iowa is mandated to pay any fees for services, be and are hereby set **by the Jasper County Board of Supervisors Resolution at the beginning of each fiscal year.** ~~in the sum of \$50.00 per hour, with a minimum of \$150.00 per call for service, plus mileage at the authorized per-mile vehicle use deduction rate as established from time to time by the Internal Revenue Service or the per-mile reimbursement rate established from time to time for Jasper County employees, which ever mileage rate be the higher, plus such actual expenses as Jasper County may be mandated to pay under state law or any rule or regulation but subject to the requirements of strict itemization and timely submission thereof by the medical examiner and further subject to the continuing duty and right of the Jasper County Board of Supervisors under the provisions of Iowa Code §331.401 to review and approve or deny any and all claims submitted from Jasper County taxpayers' funds. The aforesaid sum per call for service rate shall be annually on each July 1st adjusted upward cumulatively by three percent (3.0%), commencing July 1, 2009.~~

IT IS HEREBY FURTHER RESOLVED that at least annually the Medical Examiner shall file with the Jasper County Auditor the names of each person designated a Jasper County Medical Examiner Investigator; and, the fees for services provided by each Jasper County Medical Examiner Investigator shall be set by the Jasper County Board of Supervisors Resolution at the beginning of each fiscal year. ~~be and are hereby set in the sum of \$35.00 per hour, with a minimum of \$100.00 per call for service, plus mileage at the authorized per-mile vehicle use deduction rate as established from time to time by the Internal Revenue Service or the per-mile reimbursement rate established from time to time for Jasper County employees, which ever mileage rate be the higher, plus such actual expenses as Jasper County may be mandated to pay under state law or any rule or regulation but subject to the requirements of strict itemization and timely submission thereof by such medical examiner investigator and further subject to the continuing duty and right of the Jasper County Board of Supervisors under the provisions of Iowa Code §331.401 to review and approve or deny any and all claims submitted from Jasper County taxpayers' funds. The aforesaid sum per call for service rate shall be annually on July 1st adjusted upward cumulatively by three percent (3.0%), commencing July 1, 2009.~~

IT IS HEREBY FURTHER RESOLVED that the maximum allowable fee for transportation of human remains at any point within a two-hundred mile radius of the Jasper County Courthouse in Newton, Iowa for purposes of autopsy or other authorized and necessary purpose including all labor and equipment and actual expenses and fees, shall be set by the Jasper County Board of Supervisors Resolution at the beginning of each fiscal year. ~~be and is hereby fixed at \$250.00, plus a vehicle usage fee calculated at the authorized per-mile vehicle use deduction rate as established from time to time by the Internal Revenue Service or the per-mile reimbursement rate established from time to time for Jasper County employees, whichever mileage rate be the higher. The aforesaid fixed fee portion for such transportation services shall be annually on each July 1st adjusted upward cumulatively by three percent (3.0%), commencing July 1, 2009.~~

IT IS HEREBY FURTHER RESOLVED that Jasper County, Iowa shall be deemed the payor of last resort relative to any and all other sources of payment available for such aforementioned services. Acceptance of payment by any contemplated payee shall be deemed a full and unrestricted assignment of all right, title and interest of such payee in such claim for services over to Jasper County, Iowa for purposes of indemnification and a guarantee of full cooperation at no further cost to Jasper County, Iowa on the part of such payee relative to all efforts of Jasper County, Iowa to seek indemnification or other third-party source repayment.

IT IS HEREBY FURTHER RESOLVED that nothing contained within this Resolution shall in any manner limit the duty and right of the Jasper County Board of Supervisors to review and approve or deny each and every claim for payment under the provisions of Iowa Code §331.401 or to seek initial payment or subrogation or repayment as by law and/or as by any contract provided.

IT IS FURTHER HEREBY RESOLVED that each payment made in any manner relating to the services, fees, expenses, etc. hereinabove contemplated shall be deemed to have been made with a full reservation of all rights and shall not be deemed to have been made as and for any full accord and satisfaction on the part of Jasper County, Iowa,

thereby reserving unto Jasper County, Iowa all claims, cross-claims, and such other reservations of rights as by law Jasper County, Iowa may have expressly done on a claim-by-claim basis.

The ordinance shall be in full force and effect May 5<sup>th</sup>, 2026, after its final passage, approval and publication as provided by law. All previous ordinances are considered null and void.

Passed and approved on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ following three readings (or due to waiver thereof in the manner allowed by law).

First Reading Passed: \_\_\_\_\_

Second Reading Passed: \_\_\_\_\_

Third Reading Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

Published: \_\_\_\_\_

Published: \_\_\_\_\_

\_\_\_\_\_  
Thad Nearmyer, Chairman  
Jasper County Board of Supervisors

Attest:

\_\_\_\_\_  
Jenna Jennings, Auditor

**RESOLUTION 26-\_\_\_\_\_**

**Jasper County Medical Examiner, Medical Examiner Investigators, and  
Transportation of Human Remains Services and Fees**

WHEREAS, the Jasper County Board of Supervisors desires the need to address the Medical Examiner, Medical Examiner Investigators, and transportation of human remains services and fees for those services on a fiscal year basis.

WHEREAS, the Resolution upon approval will be in effect from July 1, 2026 through June 30, 2027.

THEREFORE, BE IT RESOLVED THAT the Jasper County Board of Supervisors approves mileage reimbursement at the authorized per mile vehicle use deduction rate as established from time-to-time by the Internal Revenue Service or the per mile reimbursement rate established from time-to-time for the Jasper County employees, which ever mileage rate be the higher, plus such actual expenses as Jasper County may be mandated to pay under state law or any rule or regulation but subject to the requirements or strict itemization and timely submission thereof by the medical examiner and further subject to the continuing duty and right of the Jasper County Board of Supervisors under the provisions of Iowa Code 331.401 to review and approve or deny any and all claims submitted from Jasper County taxpayers' funds.

THEREFORE, BE IT RESOLVED THAT the Jasper County Board of Supervisors approves the following rates for services and fees:

	<u>Approved Amount</u>	<u>Approved Increase</u>
Medical Examiner	\$85.12/case	3%
Medical Examiner Investigators	\$59.59/hour	3%
Transportation Fees	\$425.61/transport	3%

Approved this \_\_\_\_\_ day of May 2026.

JASPER COUNTY BOARD OF SUPERVISORS

ATTEST:

\_\_\_\_\_  
Thad Nearmyer, Chairperson

\_\_\_\_\_  
Jenna Jennings, Auditor

Dear Jasper County Board of Supervisors,

My name is Blaine Barker, and I have been a resident of Jasper County for almost 40 years. I am respectfully requesting a permit to discharge fireworks outside of the State of Iowa guidelines.

The current state guidelines allow fireworks from June 1<sup>st</sup> through July 8<sup>th</sup>, between the hours of 9:00 a.m. and 10:00 p.m. I am requesting approval to conduct a fireworks display on Friday, July 10<sup>th</sup>, from 9:00 p.m. to 10:00 p.m. The display will take place in an open field located on private property outside of all city limits. The property consists of approximately 11.5 acres, contains a single-family dwelling, and includes a few small barns located in one corner of the property. The nearest neighboring residence is over one-half mile away. The fireworks will be set up well away from any structures or obstacles, including trees, buildings, power poles, or power lines, and will fully comply with NFPA 1123 Table 5.1.3.1 and PGI Table of Distances.

This fireworks display is an annual event that is normally held within the state-approved dates. However, this year and last year we encountered scheduling challenges as we actively work to avoid conflicts with local community events. Each year, we make it a priority to notify nearby neighbors in advance to ensure clear communication regarding additional noise.

**Liability:** We acknowledge that approval of this request would absolve Jasper County of any and all claims or causes of action related to this event. We agree not to pursue any legal claims against the county for personal injury, property damage, loss, or any other expense arising from the fireworks display.

**Safety:** Safety is always our highest priority. Each year we dedicate significant time to planning and research to ensure the fireworks display is conducted as safely as reasonably feasible. We utilize a 120-cue electronic ignition system, which allows all fireworks to be triggered wirelessly from a distance of over 500 feet. The show is structured so that it can be paused every 30 seconds during the approximately 30-minute display if conditions require it. The field will be mowed shorter than usual prior to the event, and we will have fire extinguishers and water readily available to address any potential fire concerns.

Community: Both my wife and I are actively involved in and volunteer within the local community. We understand the planning and effort required for community events, which is why we consistently schedule our display to avoid conflicts and actively encourage attendees to support local events. Additionally, we support our local economy by purchasing a significant portion of our fireworks from locally owned vendors and stands.

Background: I am a part-time employee of an Iowa-based professional fireworks display company. As part of that employment, I have completed formal training and have received ATF explosives possessor clearance associated with my role. While this display will not include any 1.3G professional pyrotechnics, it will consist of 1.4G consumer and 1.4G professional display shells, which are smaller in size and lower in explosive classification. I have successfully completed 1.4G professional fireworks training courses, and the display will be designed, set up, and executed in accordance with those training standards as well as applicable NFPA and PGI safety guidelines.

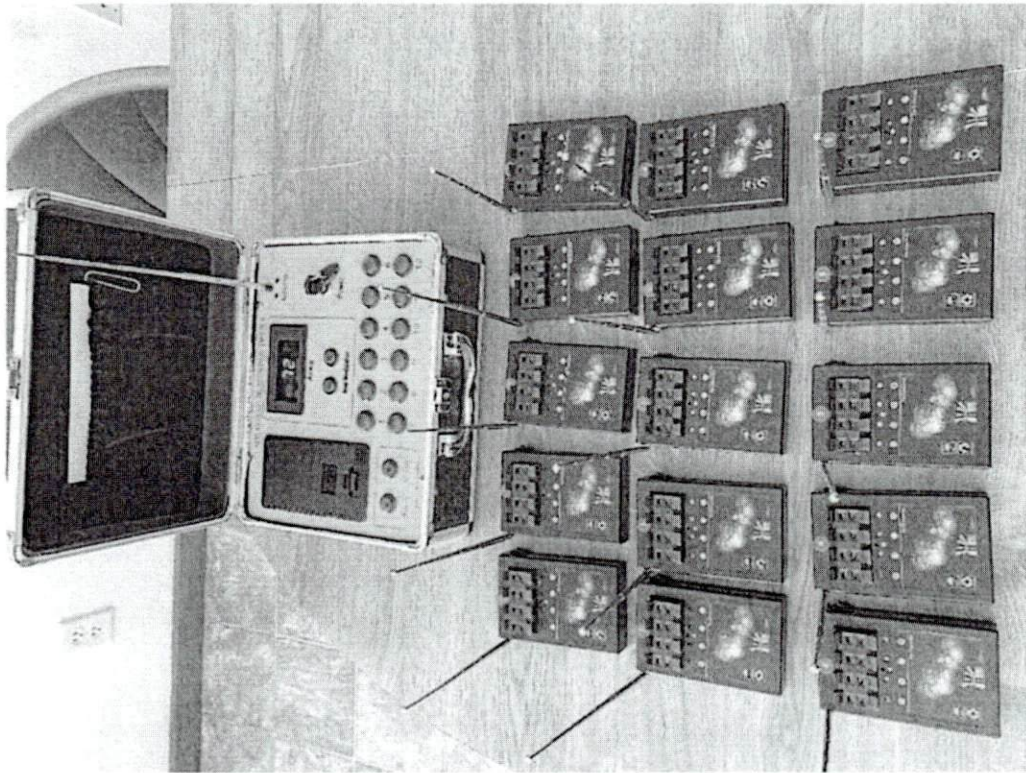
All fireworks used for this event will remain within the scope of 1.4G materials, and the display will not require or utilize federal 1.3G permitting.

I am greatly appreciative of your time and consideration. If you have any questions or would like some clarification on anything previously stated, please feel free to reach out to me at [blaine\\_barker@yahoo.com](mailto:blaine_barker@yahoo.com) or by phone at 641-791-9598.

Sincerely,  
Blaine Barker

Attachments:

- \*Google Earth picture of property
- \*Picture of Wireless Electronic Ignition System
- \*Display Fireworks Permit
- \*Homeowners Liability Insurance
- \*PGI Training Course Certificate





**151**  
YEARS  
**Hawkeye Mutual**  
INSURANCE ASSOCIATION

DECLARATIONS

Policy #: 5066754  
Page #: 1 OF 2

Printed: 03/10/2026

SUBURBANITE III

Policy FROM: 12/31/2025 TO 12/31/2026  
Period: 12:01 AM STANDARD TIME  
Revision Effective 03/10/2026  
AMENDMENT 2025-2026 DEC# 14

INSURED: BLAINE BARKER  
NOELLA BARKER  
5264 N 39TH AVENUE E  
NEWTON, IA 50208

PH: (641) 521-9508

AGENT: 090 9950-90 PH: (641) 792-5040  
CLEMON-MAKI INSURANCE ASSOC.  
220 1ST AVENUE WEST  
NEWTON, IA 50208

THIS INSURANCE IS PROVIDED ONLY WITH RESPECT TO THOSE PERILS WHICH ARE SPECIFICALLY INDICATED. THE LIMITS OF THE COMPANY'S LIABILITY FOR EACH ITEM COVERED SHALL BE THE AMOUNT OF COVERAGE SPECIFICALLY INDICATED HEREIN SUBJECT TO ALL THE TERMS OF THE POLICY HAVING REFERENCE HERETO.

**\$2,500 ALL PERIL DEDUCTIBLE  
UNLESS OTHERWISE NOTED**

ANNUAL PREMIUM: \$4,049.95

BILLING MODE: ANNUAL, DIRECT

BILLED TO MORTGAGE COMPANY

DO NOT PAY FROM THIS DECLARATION PAGE, THE PREMIUM NOTICE CONTAINS THE AMOUNT DUE AND DUE DATE.

\*\*\*\*\* COVERAGES \*\*\*\*\*

ITEM	LIMIT	DESCRIPTION	LOC
001.	389,800	SUBURBANITE III DWG	1951 COMP 18 001
		INFLATIONARY COST FACTOR: 1.060	
	194,900	HOUSEHOLD PERSONAL EFFECTS	
	116,940	ADDITIONAL LIVING COSTS	
002.	5,000	SEWER BACKUP	001
003.	500	REFRIGERATED FOOD PRODUCT	001
004.	20,000	MACHINE SHED	028 048 012 1959 METAL 98 001
		WEIGHT OF ICE/SLEET/SNOW COVERAGE INCLUDED	
005.	20,000	CHICKEN HOUSE	001
		WEIGHT OF ICE/SLEET/SNOW COVERAGE INCLUDED	
006.	30,000	CORN CRIB/BARN	001
		WEIGHT OF ICE/SLEET/SNOW COVERAGE INCLUDED	
007.	50,000	BIG BARN/SHOP	001
		WEIGHT OF ICE/SLEET/SNOW COVERAGE INCLUDED	
008.	500	CREDIT CARDS AND DEPOSITORS FORGERY	001
009.	2,500	LIMITED FUNGI COVERAGE	001
010.		POLICY ISSUANCE FEE	
		POLICY FEE OF \$10.00 - FULLY EARNED/NON REFUNDABLE	
011.	300,000	LIABILITY - FCPL	001
		LIABILITY COVERAGES PROVIDED BY IMT INSURANCE CO.	
012.	5,000	SERVICE LINE COVERAGE	001
		\$500 DEDUCTIBLE APPLIES TO THIS COVERAGE	
013.		CERTIFIED ACTS TERRORISM	001
		THE PORTION OF PREMIUM FOR ACTS OF TERRORISM -- \$0	
	705,200	TOTAL PROPERTY INSURANCE	

\*\*\*\*\* FORMS \*\*\*\*\*

6037FL 1/93	ER1-50	FL-0452 05 03	FL-257 1.0
FL-3 1.0	FL-34 1.0	FL-36 1.0	FL-55 2.0
FMH-3371 01/21	FMH-4033 1.0	FO-323 1.0	FO-350 1.0
FO-356 1.0	FO-6 1.0	FP 0208 09 12	HM-155 12 12
MS-50 1/03	FMH-0010 01-21	FMH-0020 01-21	FMH-4050 03-21
HAWK-002 01-22	FMH-2051 07-23	FMH-2014 07-23	

INSURED COPY

COUNTY of JASPER  
State of Iowa  
DISPLAY FIREWORKS PERMIT

Application No. \_\_\_\_\_ Date of Application 4-28-26  
Date of Fireworks Display July 10<sup>th</sup> 2026 9-10 PM  
Application is hereby made by Blaine Barker  
Rural Street & Number 5264 N 39<sup>th</sup> Ave E  
City New ton State IA Phone 641-791-9598

TO: DISPLAY FIREWORKS FOR ENTERTAINMENT PURPOSES

Location: \_\_\_\_\_

Unincorporated Town \_\_\_\_\_

Location within ¼ Section \_\_\_\_\_

In consideration and acceptance of this fireworks permit, it is hereby understood and agreed that Blaine Barker shall hold Jasper County, its Board of Supervisors, and all employees harmless and free from any liability; shall indemnify Jasper County, its Board of Supervisors, and all employees of Jasper County for any liability incurred. The undersigned applicant also certifies that the fireworks display will be handled by a competent operator, that operator shall be Blaine Barker who is an adult who is competent to discharge fireworks. A copy of the operator's "homeowners liability insurance coverage sheet" showing that operator has liability insurance shall be attached to this application.

Signed this 28 day of April, 2026

Blaine Barker Applicant signature

Permit granted in accordance with Section 727.2 of the Code of Iowa.

Permit Expires at sunset \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Board Chair Signature  
Jasper County Board of Supervisors

\_\_\_\_\_  
Date

# Certificate of Completion

is presented to



*Blaine Barker*



*This certificate attests to the  
above having taken 4.0 hours of lecture and  
hands on training, as well as passing the exam  
for the Pyrotechnic Guild International's  
Introduction to Professional Use Only Products*

Pyro Magic Fireworks, Winterset IA on May 17, 2025

0.4 CEU's *This certificate attests to 4 hours of training and should not be used as proof to purchase*

4 Hours

*Chad Flanders*

Chad Flanders

This certificate is valid for 3 years from date of issue



# **JASPER COUNTY IOWA**

## **JASPER COUNTY BOARD OF SUPERVISORS**

**IN THE NAME AND BY THE AUTHORITY OF THE COUNTY OF JASPER**

### **PROCLAMATION OF POLICE WEEK**

**MAY 10<sup>TH</sup> – MAY 16<sup>TH</sup>, 2026**

Whereas, the week of May 10<sup>th</sup> through May 16<sup>th</sup> has been designated as Police Week to recognize the contributions of law enforcement professionals across Jasper County; and

Whereas, this week is dedicated to honoring the service and sacrifice of the men and women of law enforcement who protect our communities and uphold the law; and

Whereas, the members of the Jasper County law enforcement agencies work diligently to ensure public safety, enforce laws, and serve with integrity and professionalism; and

Whereas, the contributions of law enforcement officers are vital to the well-being of our community and the preservation of our freedoms; and

Whereas, it is important to recognize the sacrifices made by officers who have lost their lives in the line of duty, as well as those who continue to serve with bravery and dedication; and

Whereas, we encourage all citizens to take time during this week to show appreciation for our law enforcement officers and to support their efforts in maintaining peace and safety in Jasper County;

Now, Therefore, I, Thad Nearmyer, Chairperson of the Jasper County Board of Supervisors, do hereby proclaim the week of May 10<sup>th</sup> through May 16<sup>th</sup>, 2026, as Police

Week in Jasper County, and I urge all citizens to observe this week with appropriate programs, ceremonies, and activities that recognize the contributions of our law enforcement officers.

Proclaimed this \_\_\_\_\_ day of \_\_\_\_\_, 2026

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Thad Nearmyer, Chairperson  
Jasper County Board of Supervisors

**ATTEST:**

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Jenna Jennings, Auditor  
Jasper County

# FORBES

## OFFICE SOLUTIONS

102 N 2nd Ave E Newton, IA 50208  
Tel: 641-792-6168 ext 119

Date: 5/1/2026  
Valid Until: 5/29/2026  
Rep: Samantha Winchell  
President

### QUOTATION

Bill To:  
Adam Sparks  
Jasper County: IT Department  
101 1st St N  
Newton, IA 50208

Ship To:  
Adam Sparks  
Jasper County: IT Department  
101 1st St N  
Newton, IA 50208

This quote was prepared as requested and is based on designing the space using the **HON 10500 Series**. While we are aware that some previous county projects included pieces from the Concinnity line and possibly other lines, this project only utilizes the requested 10500 Series.

Line #	Part Number	Part Description	Qty	Sell	Ext Sell
<b>L-Shape Jason &amp; Susan</b>					
1	H105102	10500 Series Mobile Full Ht Ped B/B/F 15-5/8W x 22-3/4D <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i> <i>LSA1 - Sterling Ash</i>	4	\$559.58	\$2,238.32
2	H10530LEP	15-3/4Wx29-7/8Dx28-1/2H L-Shaped End Panel <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i>	2	\$189.98	\$379.96
3	H105R3048	48Wx30D Rectangle Worksurface <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i> <i>SA - Sterling Ash</i>	2	\$188.57	\$377.14
4	H105R3084	84Wx30D Rectangle Worksurface <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i> <i>SA - Sterling Ash</i>	2	\$311.77	\$623.54
5	HHATM3S2LT	Max 3 Stage 2 Leg T Foot <i>\$(P1) - P1 Paint Opts</i> <i>.P71 - Black</i> <i>.X - Standard Glide</i> <i>.MEM - Memory Preset</i>	2	\$658.81	\$1,317.62
6	HLSLZ5SC84	72"W External Stiffener <i>.P - Black</i>	2	\$81.82	\$163.64
7	HMBPOST	POST LEG BASE <i>~Undecided~</i> <i>~Undecided~</i>	2	\$68.31	\$136.62
<b>2 Desks- Private Office</b>					
8	H105099	10500 Series Kneespace Clearance End Panle Kit <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i>	2	\$146.25	\$292.50

Line #	Part Number	Part Description	Qty	Sell	Ext Sell
9	H105102	10500 Series Mobile Full Ht Ped B/B/F 15-5/8W x 22-3/4D <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i> <i>LSA1 - Sterling Ash</i>	2	\$559.58	\$1,119.16
10	H10530LEP	15-3/4Wx29-7/8Dx28-1/2H L-Shaped End Panel <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i>	1	\$189.98	\$189.98
11	H10592X	10500 Series 72Wx30Dx29-1/2H Desk Shell-Rec Top 2 grm <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i> <i>LSA1 - Sterling Ash</i>	2	\$499.87	\$999.74
12	H105R3060	60Wx30D Rectangle Worksurface <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i> <i>SA - Sterling Ash</i>	1	\$229.95	\$229.95
13	HLSLZ5SC66	54"W External Stiffener <i>.P - Black</i>	1	\$75.24	\$75.24
U-Shape Ryan's	14 H10503	10500 Series Lateral File Ped 36"W x 20"D x 28"H <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i>	2	\$681.85	\$1,363.70
15	H105099	10500 Series Kneespace Clearance End Panle Kit <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i>	4	\$146.25	\$585.00
16	H105102	10500 Series Mobile Full Ht Ped B/B/F 15-5/8W x 22-3/4D <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i> <i>LSA1 - Sterling Ash</i>	1	\$559.58	\$559.58
17	H105104	10500 Series Mobile Full Ht Ped F/F 15-5/8W x 22-3/4D <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i> <i>LSA1 - Sterling Ash</i>	1	\$559.58	\$559.58
18	H10524TSUPP	8Wx23-3/4Dx28-1/2H T-Support Brace <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i>	1	\$148.13	\$148.13
19	H10578X	10500 Series 60Wx30Dx29-1/2H Desk Shell-Rec Top 2 grm <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i> <i>LSA1 - Sterling Ash</i>	4	\$442.02	\$1,768.08
20	H105R3084	84Wx30D Rectangle Worksurface <i>\$(L1STD) - Grd L1 Standard Laminates</i> <i>.LSA1 - Sterling Ash</i> <i>SA - Sterling Ash</i>	1	\$311.77	\$311.77

Line #	Part Number	Part Description	Qty	Sell	Ext Sell
21	HLINEARA2	Field Install Dwr/Door Kits Linear Blk 2-pack	4	\$42.80	\$171.20
22	HMBPOST	POST LEG BASE ~Undecided~ ~Undecided~	2	\$68.31	\$136.62
Accessory for all 5 Desk					
23	NT1M	NEATTECH MINI, 24IN L X 4.5IN D X 4IN W PINSTRIPE GRAPHITE BASKET / GRAY TRIM	5	\$111.41	\$557.05
	Freight- NonTaxable	Freight		\$0.00	\$0.00
	Surchagre	Tariff- Hon		\$519.64	\$519.64
	Surcharge	Tariff- Humanscale		\$23.33	\$23.33
	Labor- NonTaxable	Labor/Delivery		\$2,700.00	\$2,700.00
				<b>Total:</b>	<b>\$17,547.09</b>

By signing below, I confirm that I have reviewed and approved all sizes, quantities, and finishes. Orders will not be processed until this signed form and initial payment are received.

Approved By: \_\_\_\_\_  
Name  
\_\_\_\_\_  
Title

Date: \_\_\_\_\_

PO: \_\_\_\_\_

This quote includes all currently applicable vendor tariffs and surcharges. Tariffs and surcharges are subject to change at any time. If new or additional tariffs or surcharges are implemented after the date of this quote or after approval, Forbes reserves the right to adjust the final invoice accordingly. Any such increases will be the responsibility of the customer.

Labor charges listed in this quote are estimates based on the anticipated scope of work. Final labor charges may be adjusted to reflect the actual time required, whether more or less than estimated. Additional charges may apply for unforeseen conditions or work beyond the original scope. Space must be clear and ready for delivery, with a clear path in and out.

Please note: Forbes does not perform electrical work. Any required electrical modifications or connections are the sole responsibility of the customer.

Once approved, all orders are non-cancelable and non-returnable. A 50% deposit is required at the time of order placement. Orders will not be placed until the required deposit is received. The remaining balance is due within 10 days of product arrival. Installation must be scheduled and completed within a reasonable timeframe after furniture is received. Delays beyond a reasonable period may result in additional storage and handling fees. Forbes reserves the right to apply such fees until installation is completed.



**All Makes**  
 500 E. Court Avenue, Suite 150  
 Des Moines, IA 50309  
 Phone: 515.282.2166  
 Fax: 515.282.5456  
 Email/Web: www.allmakes.com

**Quotation**

**Project:** D8907  
**Proj Desc:** IT Department  
**Quote:** D8907.001  
**Status:** New

**Sold To:** 10907-00  
 Jasper County Accessors\*\*\*  
 101 1st Street N  
 Room 105  
 Newton, IA 50208

**Bill To:** 10907-00  
 Jasper County Accessors  
 101 1st Street N  
 Room 105  
 Newton, IA 50208  
 Attention: Accounts Payable

**Ship To:** 10907-00  
 JASPER COUNTY \*\*\*  
 101 1st Street N  
 Newton, IA 50208  
 Attention: Adam Sparks

Date Entered	Customer PO	Salesperson	FOB	Terms
03/26/2026		Erin Brant	D	Cash Before Delivery

Line	Loc	Item Number	MFG	Description	Qty	Unit Price	Extended
1	00	NT1M	HUMAS	<b>JASON/SUSAN NEATTECH MINI , 24IN L X 4.5IN D X 4IN W</b>	2	86.40	172.80
				<b>Line Note:</b> JASON/SUSAN <b>Options:</b> GG-PINSTRIPED GRAPHITE BASKET / GRAY TRIM			
2	00	H105102	HONCO	<b>10500 SERIESMOBILE FULL HT PED B/B/F 15-5/8W X 22-3/4D</b>	4	518.09	2,072.36
				<b>Line Note:</b> JASON/SUSAN <b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH .LSA1-STERLING ASH			
3	00	H10530LEP	HONCO	<b>15-3/4WX29-7/8DX28-1/2H L-SHAPED END PANEL</b>	2	175.89	351.78
				<b>Line Note:</b> JASON/SUSAN <b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH			
4	00	H105R3048	HONCO	<b>48WX30D RECTANGLE WORKSURFACE</b>	2	174.58	349.16
				<b>Line Note:</b> JASON/SUSAN <b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH SA-STERLING ASH			
5	00	H105R3084	HONCO	<b>84WX30D RECTANGLE WORKSURFACE</b>	2	288.65	577.30
				<b>Line Note:</b> JASON/SUSAN <b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH SA-STERLING ASH			
6	00	HF23B	HONCO	<b>BLACK REMOVABLE LOCK CORE KIT</b>	2	22.64	45.28
				<b>Line Note:</b> JASON/SUSAN <b>Options:</b> .X103E-103E			
7	00	HF23B	HONCO	<b>BLACK REMOVABLE LOCK CORE KIT</b>	2	22.64	45.28
				<b>Line Note:</b> JASON/SUSAN <b>Options:</b> .X102E-102E			
8	00	HHATM3S2LT	HONCO	<b>MAX 3 STAGE 2 LEG T FOOT</b>	2	529.65	1,059.30
				<b>Line Note:</b> JASON/SUSAN <b>Options:</b> \$(P1)-P1 PAINT OPTS .P71-BLACK .X-STANDARD GLIDE .MEM-MEMORY PRESET			
9	00	HMBPOST	HONCO	<b>POST LEG BASE 4 PK</b>	1	240.90	240.90
				<b>Line Note:</b> JASON/SUSAN <b>Options:</b> .G-GLIDE \$(P1)-P1 PAINT OPTS .P-BLACK			
10	00	HLSLZ5SC84	HONCO	<b>72"W EXTERNAL STIFFENER</b>	2	75.75	151.50
				<b>Line Note:</b> JASON/SUSAN <b>Options:</b> .P-BLACK			



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Date Entered	Customer PO	Salesperson	FOB	Terms
03/26/2026		Erin Brant	D	Cash Before Delivery

Line Loc	Item Number	MFG	Description	Qty	Unit Price	Extended
<b>JASON/SUSAN</b>						<b>5,065.66</b>
11 00	NT1M	HUMAS	<b>PRIVATE OFFICE NEATTECH MINI , 24IN L X 4.5IN D X 4IN W</b>	2	86.40	172.80
			<b>Line Note:</b> PRIVATE OFFICE <b>Options:</b> GG-PINSTRIPED GRAPHITE BASKET / GRAY TRIM			
12 00	H105099	HONCO	<b>10500 SERIES KNEESPACE CLEARANCE END PANLE KIT</b>	2	135.40	270.80
			<b>Line Note:</b> PRIVATE OFFICE <b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH			
13 00	H105102	HONCO	<b>10500 SERIESMOBILE FULL HT PED B/B/F 15-5/8W X 22-3/4D</b>	2	518.09	1,036.18
			<b>Line Note:</b> PRIVATE OFFICE <b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH LSA1-STERLING ASH			
14 00	H10530LEP	HONCO	<b>15-3/4WX29-7/8DX28-1/2H L-SHAPED END PANEL</b>	1	175.89	175.89
			<b>Line Note:</b> PRIVATE OFFICE <b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH			
15 00	H10592X	HONCO	<b>10500 SERIES 72WX30DX29-1/2H DESK SHELL-REC TOP 2 GRM</b>	2	462.79	925.58
			<b>Line Note:</b> PRIVATE OFFICE <b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH LSA1-STERLING ASH			
16 00	H105R3060	HONCO	<b>60WX30D RECTANGLE WORKSURFACE</b>	1	212.89	212.89
			<b>Line Note:</b> PRIVATE OFFICE <b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH SA-STERLING ASH			
17 00	HF23B	HONCO	<b>BLACK REMOVABLE LOCK CORE KIT</b>	2	22.64	45.28
			<b>Line Note:</b> PRIVATE OFFICE <b>Options:</b> .X101E-101E			
18 00	HLSLZ5SC66	HONCO	<b>54"W EXTERNAL STIFFENER</b>	1	69.66	69.66
			<b>Line Note:</b> PRIVATE OFFICE <b>Options:</b> .P-BLACK			
<b>PRIVATE OFFICE</b>						<b>2,909.08</b>
19 00	NT1M	HUMAS	<b>RYAN NEATTECH MINI , 24IN L X 4.5IN D X 4IN W</b>	1	86.40	86.40
			<b>Line Note:</b> RYAN <b>Options:</b> GG-PINSTRIPED GRAPHITE BASKET / GRAY TRIM			



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Date Entered	Customer PO	Salesperson	FOB	Terms
03/26/2026		Erin Brant	D	Cash Before Delivery

Line	Loc	Item Number	MFG	Description	Qty	Unit Price	Extended
20	00	H10503	HONCO	<b>10500 SERIES LATERAL FILE PED 36"W X 20"D X 28"H</b>	2	631.28	1,262.56
				<b>Line Note:</b> RYAN			
				<b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH			
21	00	H105099	HONCO	<b>10500 SERIES KNEESPACE CLEARANCE END PANLE KIT</b>	4	135.40	541.60
				<b>Line Note:</b> RYAN			
				<b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH			
22	00	H105102	HONCO	<b>10500 SERIESMOBILE FULL HT PED B/B/F 15-5/8W X 22-3/4D</b>	2	518.09	1,036.18
				<b>Line Note:</b> RYAN			
				<b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH LSA1-STERLING ASH			
23	00	H10524TSUPP	HONCO	<b>8WX23-3/4DX28-1/2H T-SUPPORT BRACE</b>	1	137.14	137.14
				<b>Line Note:</b> RYAN			
				<b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH			
24	00	H10578X	HONCO	<b>10500 SERIES 60WX30DX29-1/2H DESK SHELL-REC TOP 2 GRM</b>	4	409.24	1,636.96
				<b>Line Note:</b> RYAN			
				<b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH LSA1-STERLING ASH			
25	00	H105R3084	HONCO	<b>84WX30D RECTANGLE WORKSURFACE</b>	1	288.65	288.65
				<b>Line Note:</b> RYAN			
				<b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH SA-STERLING ASH			
26	00	HLINEARA2	HONCO	<b>FIELD INSTALL DWR/DOOR KITS LINEAR BLK 2-PACK</b>	4	39.62	158.48
				<b>Line Note:</b> RYAN			
27	00	HNL11SUPP	HONCO	<b>1-1/8WX10-1/2DX28-1/2H SUPPORT BRACE</b>	2	99.26	198.52
				<b>Line Note:</b> RYAN			
				<b>Options:</b> \$(L1STD)-GRD L1 STANDARD LAMINATES .LSA1-STERLING ASH			
28	00	HLSLZ5SC84	HONCO	<b>72"W EXTERNAL STIFFENER</b>	1	75.75	75.75
				<b>Line Note:</b> RYAN			
				<b>Options:</b> .P-BLACK			
32	00	HF23B	HONCO	<b>BLACK REMOVABLE LOCK CORE KIT</b>	4	22.63	90.52
				<b>Line Note:</b> RYAN			
				<b>Options:</b> .X104E-104E			

RYAN

5,512.76



**All Makes**  
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 Des Moines, IA 50309  
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**Quotation**

**Project:** D8907  
**Proj Desc:** IT Department  
**Quote:** D8907.001  
**Status:** New

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 Jasper County Accessors\*\*\*  
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Date Entered	Customer PO	Salesperson	FOB	Terms
03/26/2026		Erin Brant	D	Cash Before Delivery

Line Loc	Item Number	MFG	Description	Qty	Unit Price	Extended
29 00	TARIFF CHARGE	HONCO	<b>SURCHARGE</b> Surcharge	1	588.07	588.07
			<b>Line Note:</b> SURCHARGE			
30 00	TARIFF CHARGE	HUMAS	<b>Surcharge</b>	1	25.62	25.62
			<b>Line Note:</b> SURCHARGE			
			<b>SURCHARGE</b>			<b>613.69</b>
31 00	*LABOR CHARGE - NON TAXABLE	IOWAOFFICE	<b>Labor to Receive, Deliver and Install Furniture during Normal Business Hours.</b> *Labor Charge - Non Taxable	1	1,600.00	1,600.00
			<b>Line Note:</b> Labor to Receive, Deliver and Install Furniture during Normal Business Hours.			
			<b>Labor to Receive, Deliver and Install Furniture during Normal Business Hours.</b>			<b>1,600.00</b>
			Subtotal			15,701.19
			<b>TOTAL AMOUNT -</b>		<b>USD</b>	<b>15,701.19</b>

**Deposit Required: 15,701.19**

**This Quote will expire on:** May 29, 2026

**TERMS AND CONDITIONS**

ACCEPTANCE AND INCORPORATION BY REFERENCE. This quotation becomes a contract when accepted by All Makes and is subject to All Makes full terms and conditions available at any All Makes' location and by request. Orders over \$5,000 will incur a 3% convenience fee when paid by credit card. □  
 DEPOSITS. A 50% deposit is required for special orders from buyers with a commercial credit account in good standing; a 75% deposit is required for projects over \$100,000. A 100% deposit is required for orders from buyers without an account and is due upon acceptance. Remaining balances are due per the terms above. □  
 CANCELLATION AND CHANGES. Special order merchandise is non-returnable. Cancelling or making changes to an order after acceptance will be subjected to a restocking fee. □  
 WARRANTY. All new products are guaranteed to be free from defects in material or workmanship for a period of at least twelve (12) months from the date of delivery unless specified by mfg. warranty. Defective products will be repaired or replaced with proof of purchase. All used products are sold AS IS with NO WARRANTY and may not be returned. □



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**Quotation**

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**Proj Desc:** IT Department  
  
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Date Entered	Customer PO	Salesperson	FOB	Terms
03/26/2026		Erin Brant	D	Cash Before Delivery

Subtotal 15,701.19  
**Total 15,701.19**

\_\_\_\_\_  
**PRINT NAME**

\_\_\_\_\_  
**TITLE**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**



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Date Entered	Customer PO	Salesperson	FOB	Terms
03/26/2026		Erin Brant	D	Cash Before Delivery

**Summary:**

Line Note	Extended Price	Tax	Total Amount
JASON/SUSAN	5,065.66	0.00	5,065.66
PRIVATE OFFICE	2,909.08	0.00	2,909.08
RYAN	5,512.76	0.00	5,512.76
SURCHARGE	613.69	0.00	613.69
Labor to Receive, Deliver and Install Furniture during Normal Business Hours.	1,600.00	0.00	1,600.00
<b>Totals:</b>	15,701.19	0.00	15,701.19



# workspace

309 Locust St.  
Des Moines, IA 50309  
(T) 515-288-7090 (F) 515-288-0250  
www.workspaceinc.net

**Quotation** 87387  
**Quote Date** 05/01/26  
**Customer Order**  
**Project**  
**Customer** JASPCO  
**Terms** Net 30

**Account Representative** Mason  
Lundy

Quote To  
Accounts Payable  
Jasper County  
315 W 3RD ST N  
NEWTON IA 50208-2015

Ship To  
Adam Sparks  
Jasper County  
315 W 3RD ST N  
NEWTON IA 50208-2015

Phone +1 (641) 521-8844  
asparks@jasperia.org

Phone +1 (641) 521-8844  
asparks@jasperia.org  
Sales Location Des Moines Corporate Office

This quote includes any applicable vendor tariffs/surcharges. Should any new tariffs/surcharges arise after this quote is provided, Workspace will amend the quote to include any new tariffs/surcharges, for client approval.

Invoice will include any vendor surcharges in effect at the time of order.

Workspace reserves the right to apply a contingency fee of up to 5% of the quoted total to recover unplanned costs incurred during delivery/installation such as additional handling/trips due to job site readiness, storage needs, and changes to scope.

Description	Quantity	Unit Price	Extended Price
1 H105102 - 10500 Series Mobile Full Ht Ped B/B/F 15-5/8W x 22-3/4D Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash LSA1: Sterling Ash HON INDUST Tag For H105102	8	567.18	4,537.44
2 H105099 - 10500 Series Kneespace Clearance End Panle Kit Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash HON INDUST Tag For H105099	8	148.23	1,185.84
3 HLSLZ5SC60 - 48"W External Stiffener Select Color Option: .P: Black HON INDUST	3	73.40	220.20

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



# workspace

309 Locust St.  
Des Moines, IA 50309  
(T) 515-288-7090 (F) 515-288-0250  
www.workspaceinc.net

Quotation 87387

Page 2 / 6 (cont'd)

Description	Quantity	Unit Price	Extended Price
3 Tag For HLSLZ5SC60			
4 HJTRGH24 - 24" Cable Management Tray - Black Only Select Paint Color: .P: Black HON INDUST Tag For HJTRGH24	5	38.22	191.10
5 H10530LEP - 15-3/4Wx29-7/8Dx28-1/2H L-Shaped End Panel Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash HON INDUST Tag For H10530LEP	1	192.56	192.56
6 H105R3060 - 60Wx30D Rectangle Worksurface Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash SA: Sterling Ash HON INDUST Tag For H105R3060	1	233.06	233.06
7 H10578X - 10500 Series 60Wx30Dx29-1/2H Desk Shell-Rec Top 2 grm Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash LSA1: Sterling Ash HON INDUST Tag For H10578X	2	448.03	896.06
8 HHATM3S2LT - Max 3 Stage 2 Leg T Foot Select Paint Grade: \$(P1): P1 Paint Opts .P71: Black Select Glide: .X: Standard Glide Select Keypad: .MEM: Memory Preset HON INDUST	2	582.23	1,164.46

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# workspace

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Quotation 87387  
Page 3 / 6 (cont'd)

Description	Quantity	Unit Price	Extended Price
8 Tag For HHATM3S2LT			
9 H10530LEP - 15-3/4Wx29-7/8Dx28-1/2H L-Shaped End Panel Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash HON INDUST Tag For H10530LEP	2	192.56	385.12
10 H105R3084 - 84Wx30D Rectangle Worksurface Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash SA: Sterling Ash HON INDUST Tag For H105R3084	2	316.00	632.00
11 HLSLZ5SC84 - 72"W External Stiffener Select Color Option: .P: Black HON INDUST Tag For HLSLZ5SC84	2	82.94	165.88
12 HSDSL29 - Abode Shared Leg Select Paint Color: \$(P1): P1 Paint Opts .P: Black HON INDUST Tag For HSDSL29	2	200.00	400.00
13 H105R3048 - 48Wx30D Rectangle Worksurface Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash SA: Sterling Ash HON INDUST Tag For H105R3048	2	191.13	382.26
14 H10503 - 10500 Series Lateral File Ped 36"W x 20"D x 28"H Select Laminate: \$(L1STD): Grd L1 Standard Laminates	2	691.10	1,382.20

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



# workspace

309 Locust St.  
Des Moines, IA 50309  
(T) 515-288-7090 (F) 515-288-0250  
www.workspaceinc.net

Quotation 87387  
Page 4 / 6 (cont'd)

Description	Quantity	Unit Price	Extended Price
14 .LSA1: Sterling Ash HON INDUST Tag For H10503			
15 HLINEARA2 - Field Install Dwr/Door Kits Linear Blk 2-pack HON INDUST Tag For HLINEARA2	4	43.38	173.52
16 H10578X - 10500 Series 60Wx30Dx29-1/2H Desk Shell-Rec Top 2 grm Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash LSA1: Sterling Ash HON INDUST Tag For H10578X	4	448.03	1,792.12
17 H10524TSUPP - 8Wx23-3/4Dx28-1/2H T-Support Brace Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash HON INDUST Tag For H10524TSUPP	1	150.14	150.14
18 H105R3084 - 84Wx30D Rectangle Worksurface Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash SA: Sterling Ash HON INDUST	1	316.00	316.00
19 HLSLZ5SC84 - 72"W External Stiffener Select Color Option: .P: Black HON INDUST	1	82.94	82.94
20 HF23S - Contain Satin Removable Lock Core Kit Select Key Number: .X102E: 102E HON INDUST	2	32.27	64.54
21 HF23S - Contain Satin Removable Lock Core Kit Select Key Number:	4	32.27	129.08

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



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**Quotation 87387**  
Page 5 / 6 (cont'd)

Description	Quantity	Unit Price	Extended Price
21 .X115E: 115E HON INDUST			
22 HF23S - Contain Satin Removable Lock Core Kit Select Key Number: .X126E: 126E HON INDUST	2	32.27	64.54
23 HF23S - Contain Satin Removable Lock Core Kit Select Key Number: .X189E: 189E HON INDUST	2	32.27	64.54
<b>Quotation Totals</b>			
Sub Total			14,805.60
WORKSPACE Installation			2,075.00
HON INDUST Surcharge			513.02
Grand Total			17,393.62

End of Quotation

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



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Quotation 87387  
Page 6 / 6 (cont'd)

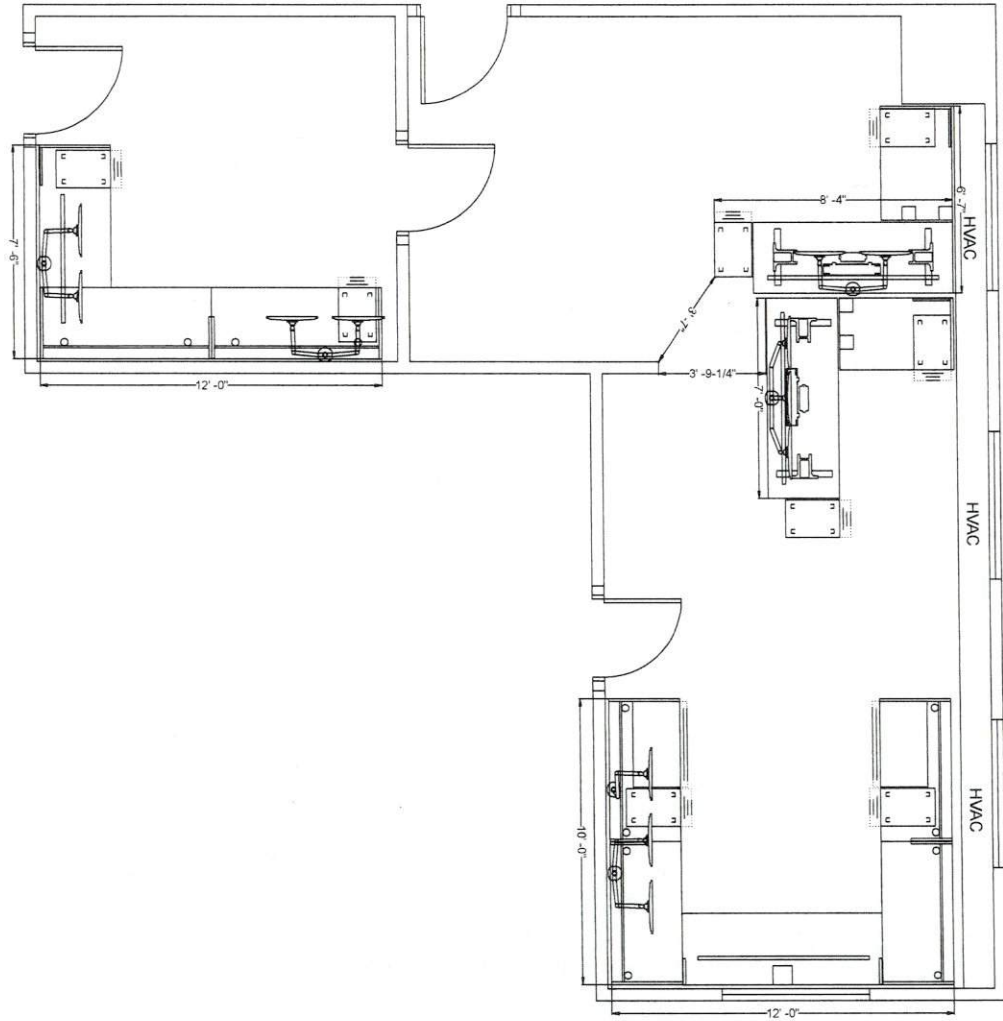
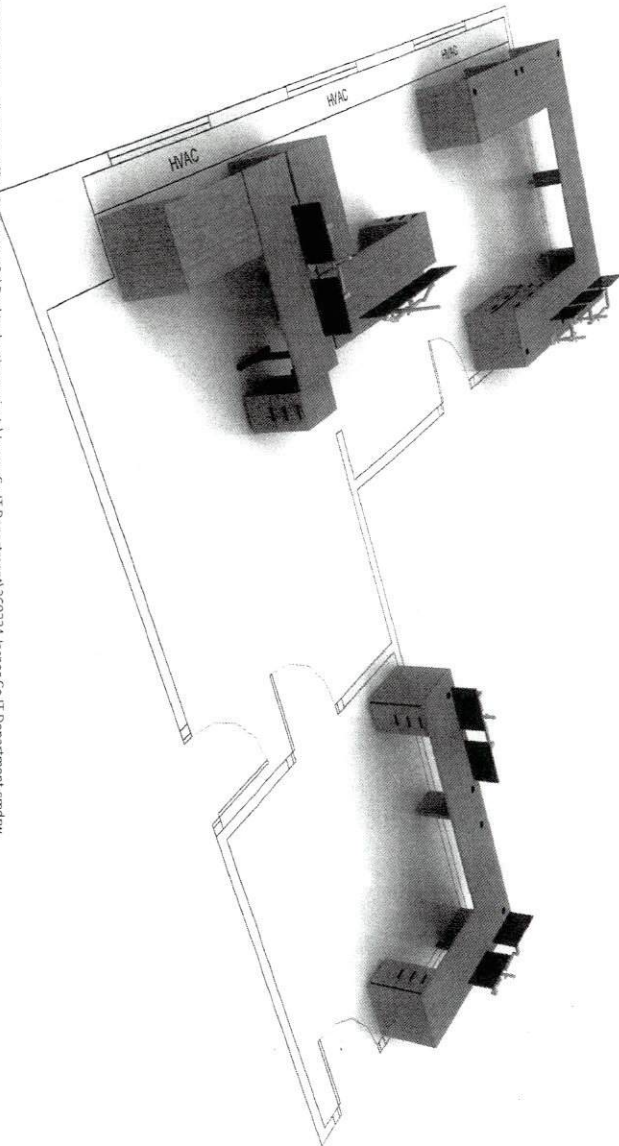
## TERMS AND CONDITIONS OF SALE

1. **ORDERS:** It is understood and agreed that an order cannot be cancelled except by mutual consent, subject to Manufacturer's approval. If a percentage cancellation charge is made by Manufacturer, the percentage will be applied to the contract cost of the items cancelled and will be invoiced to the Customer/Purchaser. If Manufacturer is unable to accommodate the request for cancellation, the sale will be final.
2. **CHANGE ORDERS:** Request to change the scope of the project after product has been ordered or the labor quote has been approved by purchaser may result in additional change order fees.
3. **RETURNS:** Merchandise is not returnable unless it has been authorized by the Manufacturer or the Purchaser bearing all costs including freight, pickup, delivery, Manufacturer restocking fees, plus 15% of purchase cost to offset overhead expenses by Seller.
4. **PRICE:** All prices quoted are firm for 30 days from the date of this proposal, unless otherwise specifically noted.
5. **TAX:** Proposals and orders are subject to applicable sales tax.
6. **TERMS:** Net 30 days.
7. **DELIVERY:** In the event that delivery/installation is provided as part of the sale, the following provisions shall apply.
  - A. Job Site: The job site shall be clear and free of debris prior to installation. Site preparation performed by Seller's employees, including but not limited to, clearing debris or moving of Purchaser's furniture, shall be charged to the Purchaser at Seller's normal hourly rate.
  - B. Job Site Services: Electric current, heat, hoisting and/or elevator service will be furnished without charge to Seller. Adequate facilities for offloading, staging, moving, and handling of goods shall be provided by Purchaser.
  - C. Delivery Hours: The sale price is based on the installation being made during the normal eight-hour, five-day work week, Monday through Friday. If delivery/installation is required at a time other than these, Purchaser agrees to pay Seller at the applicable overtime rate.
  - D. Risk of Loss: Upon delivery of goods by Seller to Purchaser's requested location, all risk of loss or damage shall pass to Purchaser, including, but not limited to any loss or damage by weather, other trades such as painting, plastering, wall covering, drapes, curtains, window coverings, blinds and window treatments; telephone installation, fire or other elements; and Purchaser agrees to hold Seller harmless from loss for such reasons.
  - E. Any changes to delivery/installation location or timing due to job site readiness may include additional labor charges due to redelivery or double handling of products. These charges will be calculated using Seller's normal labor rate.
  - F. Partial deliveries can be made at the Purchaser's request for an additional charge. Unplanned partial deliveries may result in additional overtime charges.
8. **DELIVERY/ INSTALLATION DELAYS:**
  - A. If premises of Purchaser are not ready for installation/delivery, the Purchaser agrees to pay for ninety percent (90%) of the value of the delivered goods in storage and ready for installation/delivery, within 10 days of receipt of goods by Seller.
  - B. STORAGE: if premises are not ready for installation/delivery within 21 days after receipt of goods by Seller, the Purchaser agrees to pay a monthly storage and handling fee to Seller. Seller can only store up to 1 truckload of product.
  - C. If product cannot be installed as originally scheduled due to site readiness, purchaser assumes responsibility of any concealed damages that are revealed after 15 days of shipment receipt.
9. **SHIPMENTS:** Seller continually expedites orders and will attempt to obtain the commitment of the manufacturer to meet the delivery schedule requirements, but cannot be held responsible for delayed deliveries. Orders, once entered, cannot be cancelled due to delayed delivery unless manufacturers will accept cancellation from Seller. Changes in delivery address may incur additional fees.
10. **DEPOSITS:** A 50% deposit is required to place an order. All deposits on goods purchased shall be retained by Seller until shipment, delivery and installation of entire order are complete. Deposit amounts will be deducted from the final invoice. No proration of deposit will be made on partial delivery or installation.
11. **ACCEPTANCE:** All goods shall be considered accepted after the Purchaser or his agent has signed the delivery copy of the "delivery receipt". All claims or exceptions must be made in writing on this copy. If Purchaser is dissatisfied at the time of delivery/installation, it should be noted on the "delivery receipt" or "punch list". Buyer may delay payment of up to 10% of the invoice, without penalty, until all Punch List items are corrected. However, it is expressly understood that the remaining 90% of the invoice is due and payable under the normal credit/payment terms extended by Seller, regardless of the presence or extent of Punch List items.
12. **LIMITED LIABILITY:** the goods and services incidental to their sale described in this proposal are sold subject only to such warranties as are made by manufacturers of the goods. Seller will cooperate with Purchaser in obtaining adjustments from manufacturers for a breach of any such manufacturer's warranty. However, Seller neither guarantees nor warrants that the manufacturer will comply with the terms of its warranty; and Seller does not adopt, guarantee or warranty that the manufacturer will comply with its obligations. Seller shall not be liable for defects in, or loss to the goods sold, or caused by the goods sold. SELLER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND SELLER SHALL NOT BE LIABLE FOR ANY ACTUAL, INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES TO PURCHASER OR TO ANY THIRD PARTY AS A CONSEQUENCE OF THE ALLEGED BREACH OF ANY SUCH WARRANTY. Purchaser agrees to indemnify and hold harmless Seller and its agents and employees of and from any claims for damage of loss due to damage or injury caused by the goods after delivery to Purchaser.
13. **LIEN AND SECURITY INTEREST:** Seller shall have and retain a lien on and security interests in all goods until all goods described in this purchase order have been paid for in full. Upon nonpayment within specified terms, Seller shall have the right, at its election, to recover possession of such goods; and in that event, Purchaser authorizes Seller to promptly enter upon its premises and to repossess and remove such goods at the expense of the Purchaser.
14. **COSTS AND ATTORNEY FEES:** In the event the Purchaser should fail to comply with any of the terms, conditions, or provisions hereof, and should it become necessary for Seller to incur costs or engage the services of others, Purchaser agrees to pay all costs and expenses incurred by Seller, including costs and reasonable attorneys' fees, whether out of court, at trial or appellate levels, or in bankruptcy/insolvency proceedings, or otherwise.
15. **TRADE/MANUFACTURE STANDARDS:** The goods shall be subject to reasonable variation from standard in color, quality, finish and variations allowed by the trade customs of the industry.
16. **LACK OF CONTROL:** Seller shall not be liable for any damages arising out of failure, delay or interruption in the performance of this proposal/order caused by strike, flood, wind, war, civil disturbance, fire, act of God, shortage of labor or materials, or any other matter beyond its direct and sole control.
17. **ADDITIONAL TERMS:** Purchaser hereby authorizes Seller to inquire into and make investigation of the credit and credit history of the Customer and its principals in connection with any orders of the Customer. Purchaser acknowledges that this proposal/order and performance hereunder, shall be deemed severable. Purchaser shall be liable for any part of the goods described in the proposal/order and any invoice submitted hereunder. Purchaser shall pay the monies due hereunder and all invoices submitted hereunder in accordance with their terms, and shall not be entitled to any set-off or to withhold any payment or portion thereof. All invoices not paid in accordance with the terms hereof shall accrue interest at the rate of 1.5 per month (18% per annum). All payments on past due invoices shall be first applied to accrued interest and then to open invoice amounts.
18. **PAYMENT OPTIONS:** Seller reserves the right to charge a credit card fee if that payment method is chosen. This fee will be added to the total of the transaction and will be equal to the cost of processing the selected credit card.

ACCEPTANCE SUBJECT TO TERMS AND CONDITIONS

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

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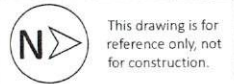
500 E. Court Avenue  
Suite 150  
Des Moines, IA 50309  
P: (515) 282-2166

Jasper County  
IT Department

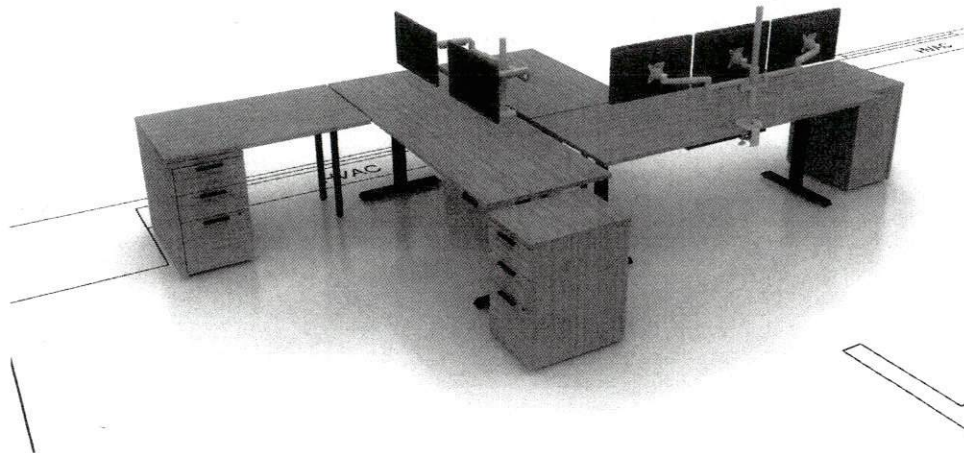
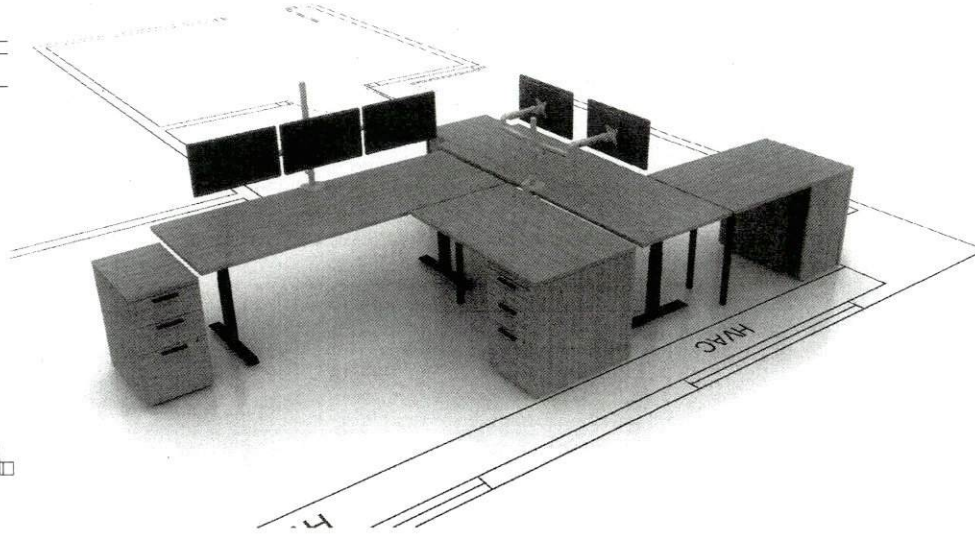
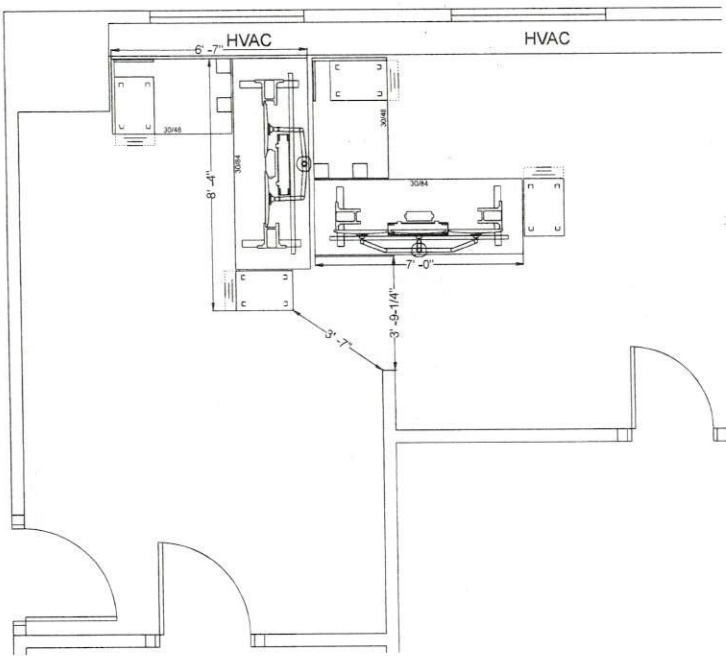
REVISIONS  
3/25/2026

Site Measure:  
X  
Job #:

Preliminary Plan



Scale 1/4" = 1'



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Des Moines, IA 50309  
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Jasper County

IT Department

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3/25/2026

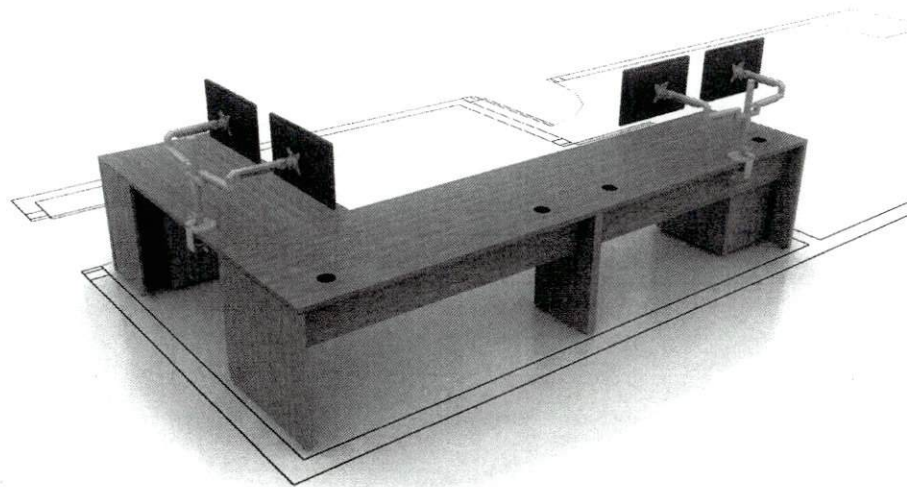
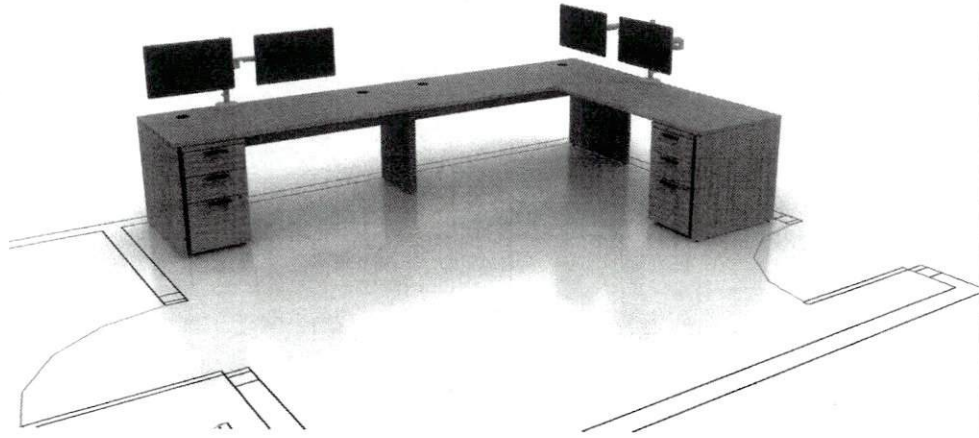
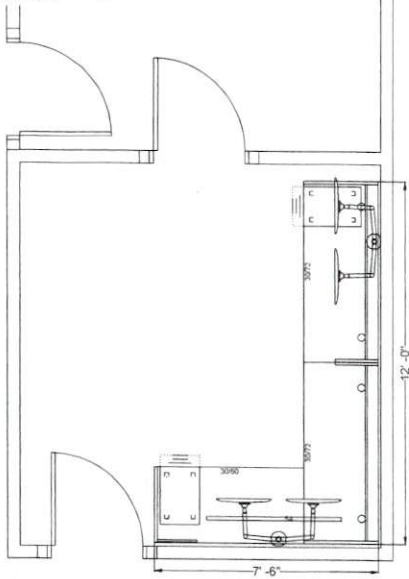
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This drawing is for  
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for construction.

Scale 1/4" = 1'



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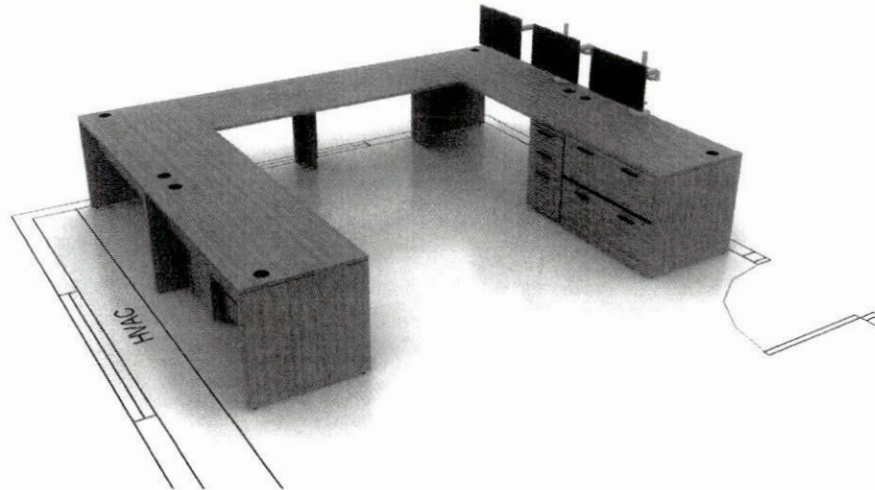
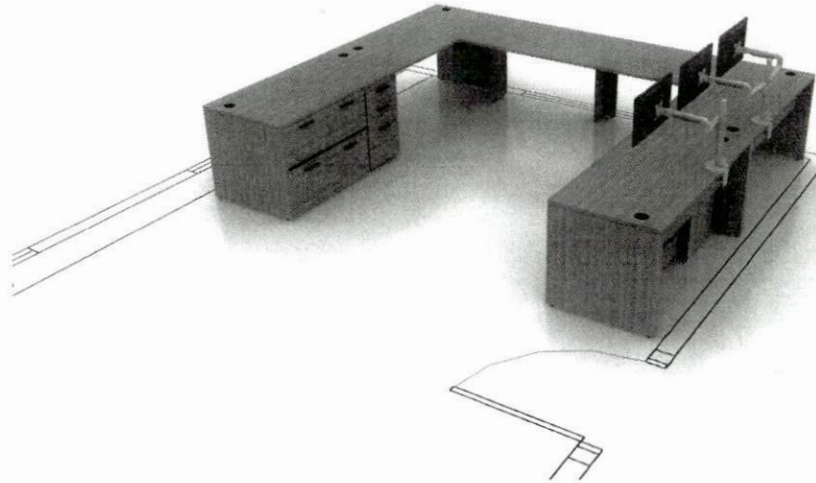
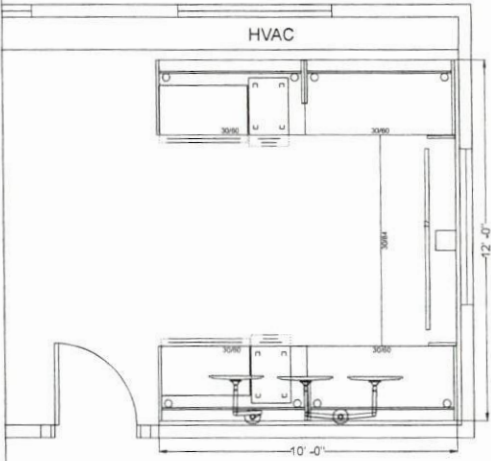
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REVISIONS

3/25/2026

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ARCHITECTS  
ENGINEERS

Item 5b  
May 12, 2026

April 24, 2026

Adam Sparks, Maintenance Supervisor  
Jasper County  
Jasper County Courthouse  
101 1<sup>st</sup> Street N  
Newton, IA 50208

**Re: Jasper County Jail Evidence Room & Booking Counter Improvements –  
Professional Services Proposal**

Mr. Adam Sparks & Board of Supervisors

Per your request, enclosed, please find our professional services fee proposal associated with the Jasper County Jail Evidence Room & Booking Counter Improvements.

**STATEMENT OF WORK**

The Jasper County Jail plans to expand its evidence storage room in the basement of the Jail. This enclosure will consist of a concrete masonry unit wall and associated footing, hollow-metal door and frame, ventilation wall louver and additional lighting and power. A second project will modify the booking counter to include a new concrete masonry unit wall, two new hollow-metal doors/frames, a hollow-metal glazing system at the counter, new base cabinets, countertop and replacement of VCT flooring within the new booking enclosure.

It is anticipated that this project will be competitively bid by a select list of general contractors as allowed due to the limited construction value of approximately \$100,000 total for both projects.

**STATEMENT OF DESIGN SERVICES**

Based on our site visit and review of the project needs with Adam Sparks we determine the scope of work to be as follows:

- Architectural design for the statement of work above.
- Relocation of Electrical Power to accommodate the new Booking Counter location.
- Electrical design of power and lighting in the lower-level Evidence Storage Room. Light fixtures to be Owner Provided, Contractor Installed.
- No mechanical design included in scope of work.
- Distribution of electronic bidding documents to selected general contractors.

**STATEMENT OF CONTRACT ADMINISTRATIVE SERVICES DURING CONSTRUCTION**

- Attend one (1) construction kick-off meeting.
- Attend one (1) virtual meeting throughout construction.
- Provide one (1) construction progress site visit and issue observation report.
- Provide one (1) site visit for Punchlist.
- Review and respond to contractor questions and submittals including:
  - Product data and shop drawing submittals.
  - Contractor RFIs.

219 Eighth Street  
Suite 100  
Des Moines, IA 50309  
515.244.7167

[www.bbsae.com](http://www.bbsae.com)





ARCHITECTS  
ENGINEERS

April 24, 2026

Adam Sparks, Maintenance Supervisor  
Jasper County  
Jasper County Courthouse  
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**CONTRACT TO PROVIDE  
PROFESSIONAL CONSULTING SERVICES TO  
JASPER COUNTY, IOWA**

This Contract entered into this \_\_\_\_ day of \_\_\_\_\_, 2026, and effective immediately by and between **Cost Advisory Services, Inc.** (hereinafter called the "**Consultant**") and **Jasper County, Iowa** (hereinafter called the "**County**") witnesseth that:

**Whereas** the County performs programs that it operates with outside funding, and

**Whereas** the County supports these programs with central services that are paid from the County's general funds, and

**Whereas** federal and other outside users of county central services will typically pay a fair share of these costs if supported by an appropriate cost allocation plan, and

**Whereas** the Consultant is staffed with personnel knowledgeable and experienced in the requirements of developing, negotiating, and implementing such governmental cost allocation plans, and

**Whereas** the County desires to engage the Consultant to assist in developing cost allocation plans that conform to federal and state requirements and will be approved by their representatives.

**Now Therefore**, the County agrees to engage the Consultant and the Consultant hereby agrees to perform the following services.

1. Scope of Services. The Consultant shall do, perform, and carry out in a good and professional manner the following services:
  - A. Develop annual central service cost allocation plans based on actual costs incurred for fiscal years 2026, 2027, and 2028 that appropriately document the various costs expended by the County to support and administer general fund and non-general fund programs. Each year's plan will contain a determination of the allowable costs of providing each supporting service in accordance with the provisions of 2 CFR Part 200. The types of services to be included in each plan shall include items such as accounting, payroll, purchasing, IT, human resources, and legal services; building occupancy costs; and other central service and centrally budgeted items such as insurance costs, dues and memberships, annual audit fees, etc. The consultant will analyze all required data, perform all cost allocation calculations, and complete each cost allocation plan in the required form to be submitted for federal and/or state approval. County staff involvement will be limited to locating and providing access to accounting, payroll, and other

financial records; answering brief questions to enable the Consultant to appropriately interpret County records; and participating in brief interviews of selected personnel to enable the Consultant to determine the appropriate methods of allocating costs across all benefited County programs.

- B. Provide copies of each year's completed cost allocation plan to the County Board of Supervisors and the County Auditor.
  - C. File each completed cost allocation plan with the central office of the Iowa Department of Health and Human Services (DHHS) and negotiate the completed cost allocation plans, as necessary, with the appropriate federal and state representatives.
  - D. Provide guidance to local representatives of DHHS in making quarterly Local Administrative Expense (LAE) claims for eligible indirect costs incurred by the County.
  - E. Monitor the status of LAE claims to ensure that the County receives all recoveries due.
  - F. If necessary, and as requested by an in-house program at the County, compute an indirect cost rate that will provide the basis for the County to recover eligible indirect costs that are expended in support of this program.
2. Time of Performance. The services to be performed hereunder by the Consultant shall be undertaken and completed in such sequence as to assure their expeditious completion and best carry out the purposes of the Contract, as determined by the County.
3. Term of Contract. It is expressly understood and agreed that the effective date of this Contract shall be the date first written above and shall continue in full force and effect for a period of three years. It is further understood and agreed that the results of the completed cost allocation plan for any given fiscal year shall be implemented for DHHS indirect cost recovery purposes in the second succeeding fiscal year. For example, the results of the FY 2026 cost allocation plan shall be used to determine the amounts of eligible indirect cost recoveries for FY 2028.
4. Compensation. The County agrees to pay the Consultant an amount not to exceed Six Thousand Five Hundred Eighty Dollars (\$6,580.00) for each annual cost allocation plan. This amount shall include reimbursement for all expenses to be incurred by the Consultant.
5. Method of Payment. The County shall pay the amount stated in paragraph 4 above upon delivery to the Board of Supervisors of each year's completed cost allocation plan, and other schedules if so required.

6. Warranty of Benefit to County. The Consultant warrants to the County that its annual fee for preparation of each cost allocation plan shall not exceed 50 percent of the actual reimbursements that are to be obtained for the County as a direct result of preparing the cost allocation plan. In the event annual payment to the Consultant exceeds 50 percent of the related indirect cost reimbursements to the County, then the difference will be promptly refunded to the County. It is also expressly understood and agreed that should the County recover more than double the Consultant's fees in any year, then the excess recoveries will belong solely to the County and no additional fee is due to the Consultant.
7. Changes. The County may, from time to time, require changes in the scope of services to be performed by the Consultant under this Contract. Such changes that are mutually agreed upon by the County and Consultant shall be incorporated in a written amendment to this Contract.
8. Services and Materials to be Furnished by County. The Consultant shall provide guidance to the County in determining the data that is required to complete each cost allocation plan. The County agrees to respond to all reasonable requests for data in a timely manner and shall provide adequate liaison between the Consultant and other agencies of the County government.
9. Termination of Contract for Cause. If, through any cause, the Consultant shall fail to fulfill in timely and proper manner its material obligation under this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice via U.S. Post Office Certified Mail – Return Receipt Requested – to the Consultant of such termination and specifying the effective date thereof postmarked at least fifteen (15) days before the effective date of such termination. Provided however, prior to termination for default, the County will provide adequate written notice to the Consultant affording it the opportunity to cure the deficiencies or to submit a specific plan to resolve the deficiencies within ten (10) days (or the period specified in the notice) after receipt of the notice. Failure to adequately cure the deficiency shall result in termination action. The Consultant shall be compensated for services satisfactorily rendered and expenses incurred through the effective date of termination hereunder.

10. Special Termination. Either party may, at its option, cancel any year of the plan preparation by giving the other party notice by June 30 of the year on which the plan will be based. For example, the County may cancel the work to be done for FY 2027 by giving the Consultant notice on or before June 30, 2027. The County may terminate this Contract at any time without cause by giving the Consultant written notice via Certified Mail. Under this provision, the Consultant shall be entitled to full compensation as specified in paragraph 4 above for any cost allocation plan for which work has already begun.
11. Termination Due to Lack of Funds. The Consultant shall have the right to terminate this contract without penalty by giving fifteen (15) days written notice to the County if adequate funds are not available from Federal Agencies or other outside users to reimburse the County.
12. Information and Reports. The Consultant shall furnish the County, upon request, with copies of all documents and other materials prepared or developed in relation with or as part of the project.
13. Records and Inspection. The Consultant shall maintain full and accurate records with respect to all matters covered under this Contract. The County shall have free access at all proper times to such records, and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents, proceedings, and activities.
14. Provisions Concerning Certain Waivers. Subject to applicable law, any right or remedy that the County may have under this contract may be waived in writing by the County through a formal waiver, if in the judgment of the County, this contract, as so modified, will still conform to the terms and requirements of pertinent laws.
15. Matters to be Disregarded. The titles of the several sections, sub-sections, and paragraphs set forth in this contract are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of the provisions of this contract.
16. Completeness of Contract. This contract and any additional or supplementary document or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract or any part thereof shall have any validity or bind any of the parties hereto.
17. County Not Obligated to Third Parties. The County and the Consultant are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide, any right or benefit, whether directly or indirectly or otherwise, to third persons.

18. When Rights and Remedies Not Waived. In no event shall the making by the County of any payment to the Consultant constitute or be construed as a waiver by the County of any breach of covenant, or any default which may then exist on the part of the Consultant, and the making of any such payment by the County while any such breach or default exists shall in no way impair or prejudice any right or remedy available to the County with respect to such breach or default.
19. Personnel. The Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the County. All the services required hereunder shall be performed by the Consultant or under its supervision, and all personnel engaged in the work shall be fully qualified to perform such services.
20. Consultant Liability if Audited. The Consultant will assume all financial and statistical information provided to the Consultant by the County's employees or representatives is accurate and complete. The County shall be solely responsible for any disallowance of funds paid to the County under the plan resulting from inaccurate or incomplete information provided by the County. The Consultant shall provide assistance to the County in the event that an audit is undertaken of County indirect cost recoveries.
21. Applicable Law. Iowa law shall govern the terms and performance under this Contract.
22. Indemnification. Each party shall be responsible for its own acts and will be responsible for all damages, costs, fees, and expenses that arise out of the performance of this Contract, and which are due to that party's own negligence, tortious acts, and other unlawful conduct and the negligence, tortious acts, and other unlawful conduct of its respective agents, officers, and employees.
23. Delays. The Consultant shall not be liable for delays in performance that are caused in whole or in part by the County, third parties, or forces beyond its control. The period of performance shall be extended by the time period of any delays that are not the fault of the Consultant.
24. Assignment. The Consultant agrees not to assign, convey, or transfer its interest in this Contract to any other entity without the prior written consent of the County which consent shall not be unreasonably withheld. Provided, however, the Consultant may assign, convey, or transfer its interest in this Contract to an entity that succeeds to substantially all of the business of the Consultant by merger or otherwise.
25. Notices. Notices shall be effective upon receipt. Any notices, bills, invoices, or reports required by this Contract shall be sufficient if sent by either party hereto in the United States mail, postage paid, to the addresses stated below:

**For the County:**

Board of Supervisors  
Jasper County Courthouse  
PO Box 944  
Newton, IA, 50208

**For the Consultant:**

Cost Advisory Services, Inc.  
P.O. Box 755  
Johnston, Iowa 50131

**IN WITNESS WHEREOF**, the County and the Consultant have executed this Contract as of the date first written above.

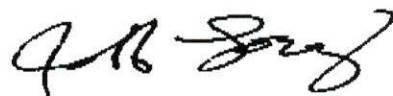
**JASPER COUNTY, IOWA:**

By: \_\_\_\_\_  
(County Official)

\_\_\_\_\_  
(Title)

Attest: \_\_\_\_\_

**COST ADVISORY SERVICES, INC.:**



By: \_\_\_\_\_  
Jeff Lorenz, President

***PROFESSIONAL SERVICES PROVIDED TO  
IOWA COUNTIES  
BY COST ADVISORY SERVICES, INC.***



Cost Advisory Services, Inc. (CASI) was incorporated in the State of Iowa in 2004. Our Iowa based company currently provides annual cost allocation services to 92 Iowa counties, 6 Iowa cities, Iowa Workforce Development, and 7 Iowa Community Colleges.

The primary objective in developing cost allocation plans is to assist county governments in obtaining reimbursements for indirect costs expended on behalf of the Iowa Department of Health and Human Services (DHHS). Indirect costs typically include items such as audit fees, insurance costs, building space costs that are not otherwise treated as direct costs, accounting and payroll services, and eligible legal services provided by county attorney offices, among others. Once documented in annual cost allocation plans, the indirect costs are claimed on quarterly Local Administrative Expense (LAE) reports that are prepared for counties by staff at local DHHS offices. These claims are then reimbursed from federal funds based on a formula developed by the central office of DHHS. Currently, the reimbursement is approximately one-third of the total direct and indirect costs that are claimed. Because the reimbursements are entirely from federal funds, a basic condition for eligibility is that an annual cost allocation plan be prepared in accordance with the procedures and regulations contained in 2 CFR, Part 200. CASI possesses both the expertise to deal with these regulations as well as a propriety cost allocation software program that enhances the cost allocation process.

While LAE reimbursements are the main objective for preparing cost allocation plans for county governments, there are other uses that may benefit individual counties. Some counties utilize their cost allocation plans to claim reimbursement of indirect costs that are expended in support of Title XIX (Medicaid) programs at local health departments. Again, because federal Title XIX funds are involved in indirect cost reimbursements from these programs, an annual cost allocation plan is required that conforms to 2 CFR, Part 200. Still another use of cost allocation plans by some of the larger counties is in recovering indirect costs that are expended in support of enterprise funds.

CASI staff welcomes the opportunity to discuss and explain the professional services that we provide to our current and prospective clients. We can be reached at:

Jeff Lorenz 515.238.7989 or by email at [jlorenz@casiowa.com](mailto:jlorenz@casiowa.com)

Danielle Kleinschmidt 515.250.8439 or by email at [dkleinschmidt@casiowa.com](mailto:dkleinschmidt@casiowa.com)

Roger Stirler 515.250.2687 or by email at [rstirler@casiowa.com](mailto:rstirler@casiowa.com)



## Agreement for Professional Services

This AGREEMENT is entered into on May 5th, 2026 between Jasper County 910 Nth 11<sup>th</sup> Ave. E Newton, IA ("OWNER") and HUTCHISON ENGINEERING, INC., 1801 W. Lafayette Ave. P.O. Box 820., Jacksonville, IL 62651 ("CONSULTANT") AND COLLECTIVELY KNOWN AS THE PARTY OR PARTIES for the professional services outlined in the attached Exhibit A ("SERVICES").

The SERVICES provided pursuant to this AGREEMENT are limited exclusively to the following PROJECT and are to be completed with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality:

The PROJECT shall be defined as:

Services to complete a structural design and develop a set of plans for the substructure and superstructure associated with the new Bridge R20. The new bridge is an 80'x24'6" rolled steel beam bridge with a reinforced poured concrete composite deck set over steel backwall abutments.

Additional environmental, civil, or administrative task will be completed as additional services. Structural design does not include a grading plan or additional survey work. Owner has provided limited survey data and geotechnical report.

The OWNER and CONSULTANT agree that the SERVICES herein described are subject to the following terms and conditions:

### 1. BILLING AND PAYMENT

The CONSULTANT agrees to perform the SERVICES in accordance with the generally accepted standard of care on an hourly basis in accordance with the attached SCHEDULE OF HOURLY CHARGES. Upon execution of this AGREEMENT, the OWNER shall make an initial payment of \$0.00 ("RETAINER"). This RETAINER shall be held by the CONSULTANT and applied against the final invoice.

The OWNER will be billed at an interval of no less than 30 days or as outlined below for milestone submittals:

Invoices are due/payable upon receipt, and will be deemed past due if not paid in full within fifteen (15) calendar days of receipt of the invoice regardless of any funding reimbursement agreements the OWNER may have with outside agencies.

Invoices not paid within thirty (30) days from the date of the invoice will be considered delinquent and shall bear interest at the rate of 12% per annum from the date of invoice until fully paid and OWNER shall be liable to CONSULTANT for any reasonable attorney's fees, court costs or related expenses incurred in connection with the effort to collect said delinquencies. Additionally, SERVICES may be suspended by the CONSULTANT if payments are not made within thirty (30) days of the date of the invoice. In the event the CONSULTANT deems that a lien or other legal action is necessary to enforce collection of services rendered, the OWNER shall bear all lien fees, legal expenses and court costs.

Estimated Fee: \$16,500.00

## 2. LIMITATION OF LIABILITY

To the maximum extent permitted by law, the OWNER agrees to limit the CONSULTANT's liability for the CONSULTANT's damages to the sum of \$50,000 or the CONSULTANT's fee, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

## 3. WAIVER OF CONSEQUENTIAL DAMAGES

Notwithstanding any other provision of this AGREEMENT, and to the fullest extent permitted by law, neither the OWNER nor the CONSULTANT, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the PROJECT or to this AGREEMENT. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the OWNER and the CONSULTANT shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

## 4. OWNERSHIP OF INSTRUMENTS OF SERVICE

The CONSULTANT shall retain ownership of all reports, drawings, plans, specifications, electronic files, field data, notes and other documents and instruments prepared by the CONSULTANT (INSTRUMENTS OF SERVICE). The CONSULTANT shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto.

The OWNER agrees the INSTRUMENTS OF SERVICES are intended solely for this PROJECT, and the OWNER shall not reuse or make any modification to the construction documents without the prior written authorization of the CONSULTANT. The OWNER agrees to release the CONSULTANT, its officers, directors, employees and subconsultants from any and all claims arising out of unauthorized use of the INSTRUMENTS OF SERVICE, and The OWNER agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless the CONSULTANT against any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from or allegedly arising from or in any way related to or connected with the unauthorized reuse or modification of the INSTRUMENTS OF SERVICE by the OWNER or any person or entity that acquires or obtains the INSTRUMENTS OF SERVICE from or through the OWNER without the written authorization of the CONSULTANT.

## 5. CONSTRUCTION MEANS AND METHODS AND JOBSITE SAFETY

Construction means and methods and jobsite safety are the sole responsibility of the general contractor. The CONSULTANT has no liability for and no control over construction means and methods and jobsite safety.

## 6. DISPUTE RESOLUTION

The OWNER and CONSULTANT agree to engage in mediation as a condition precedent to filing any lawsuit. The costs of the mediation will be shared equally by all parties involved. The OWNER shall not make resolution of any dispute or payment of any amount due contingent upon the CONSULTANT's signing a certification, guarantee or warranty as to the existence of any conditions that the CONSULTANT cannot personally ascertain.

## 7. TERMINATION

This AGREEMENT may be terminated by either The OWNER or CONSULTANT at any time with or without cause upon ten (10) days written notice to the other PARTY. The OWNER's failure to timely pay invoices will constitute grounds for termination by the CONSULTANT. In the event of termination by either PARTY, the OWNER will pay for all SERVICES rendered by the CONSULTANT, including all expenses incurred, up to and including the date SERVICES are terminated. Final payment will be due immediately upon receipt of the final invoice.

8. GOVERNING LAW AND VENUE

The OWNER and CONSULTANT agree that the laws of the State of Iowa govern this AGREEMENT, and any lawsuit arising out of this AGREEMENT or the SERVICES herein shall be brought in the county where the PROJECT is located.

9. MISCELLANEOUS

Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or CONSULTANT. The CONSULTANT makes no warranties, express or implied, and none of the SERVICES provided under this AGREEMENT or on the PROJECT constitute a sale of goods. This AGREEMENT contains the entire AGREEMENT between the OWNER and CONSULTANT and can only be modified in writing and signed by both PARTIES. This AGREEMENT may be executed in counterparts.

IN WITNESS WHEREOF, the PARTIES hereto have caused this AGREEMENT to be duly executed by their duly authorized representatives, effective as of the day and year first above mentioned.

HUTCHISON ENGINEERING INC.	Jasper County Highway Department
By:  (Signature)	By: _____ (Signature)
Name: <u>Michael J. Puro</u> (Printed)	Name: <u>Michael J. Frietsch</u> (Printed)
Title: <u>Director of Operations - MO</u>	Title: <u>County Engineer</u>

HUTCHISON ENGINEERING, INC.

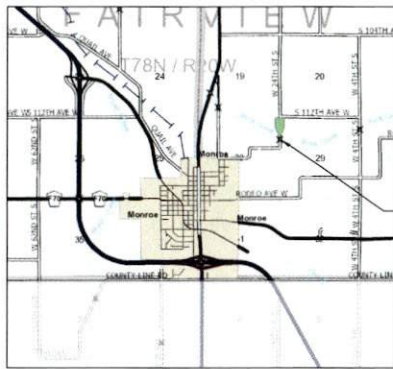
SCHEDULE OF HOURLY CHARGES

Effective January 1, 2026

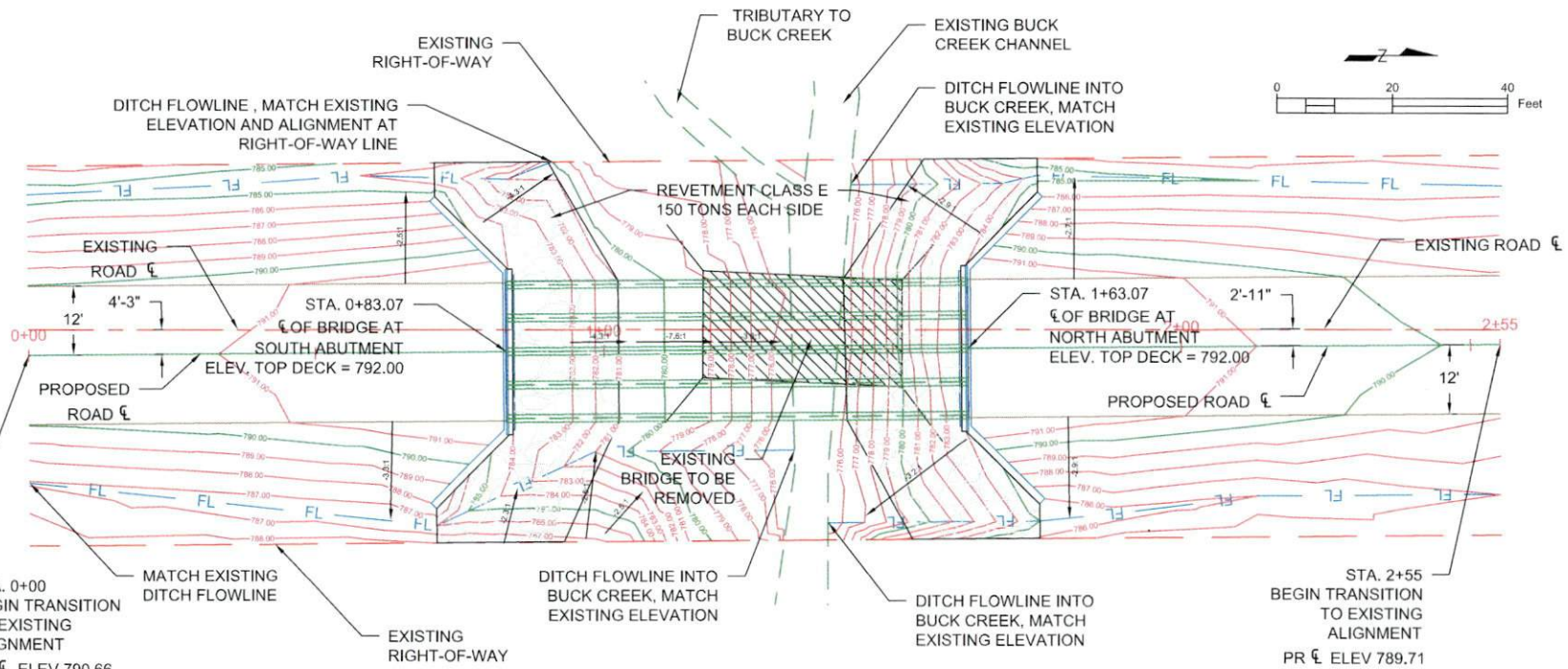
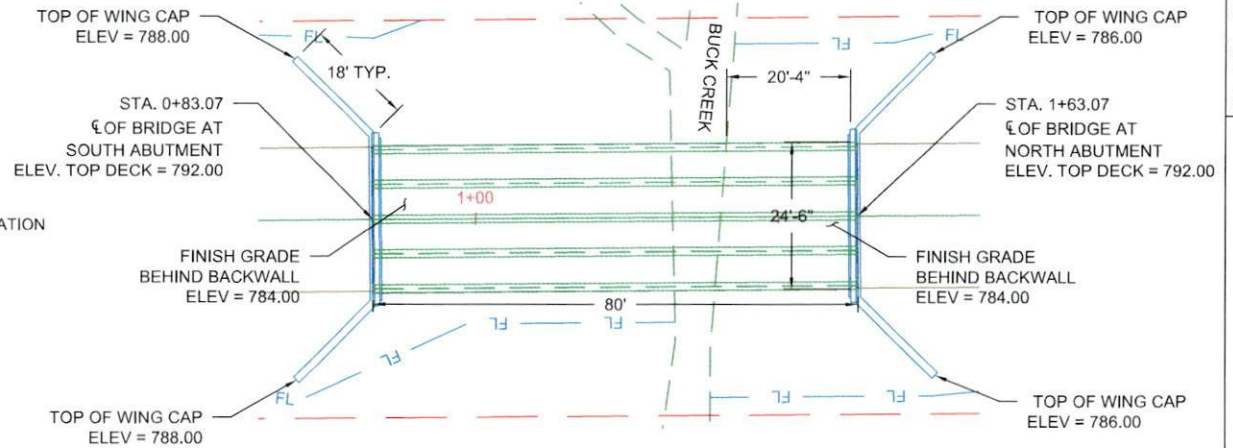
Engineering Technician 1.....	95.00 per hour
Engineering Technician 2.....	115.00 per hour
Engineering Technician 3.....	130.00 per hour
Engineering Technician 4.....	155.00 per hour
Engineering Technician 5.....	175.00 per hour
Engineering Technician 6.....	195.00 per hour
Engineer 1.....	115.00 per hour
Engineer 2.....	135.00 per hour
Engineer 3.....	160.00 per hour
Engineer 4.....	195.00 per hour
Engineer 5.....	225.00 per hour
Architect 3.....	190.00 per hour
Architect 2.....	140.00 per hour
Architect Associate.....	105.00 per hour
Project Manager.....	265.00 per hour
Principal of Firm.....	275.00 per hour
Computer Aided Design/Drafting.....	14.00 per hour
Nuclear Density Equipment.....	50.00 per day (\$25.00 Minimum)
Breaking Concrete Cylinders .....	50.00 Each
GPS Equipment.....	200.00 per day (\$100.00 Minimum)
Robotic Survey Equipment.....	100.00 per day (\$50.00 Minimum)
Miovision Traffic Camera.....	100.00 per day (\$50.00 Minimum)
Utility Location Equipment.....	50.00 per day

Expenses such as sub-surface investigations, laboratory testing, bituminous proportioning, printing, mileage, subsistence, traffic counter processing and overtime premium shall be billed at actual cost.

The above rates shall apply to any services for the calendar year in effect, after which the rates shall be adjusted to the then current calendar year schedule used by the firm.



BRIDGE PROJECT LOCATION  
 41°40'40"N  
 93°05'58"W



Designed: M.J.F.	04/26
Drawn: M.J.F.	04/26
Checked:	
<b>SITE PLAN</b>	
<b>BRIDGE R20 REPLACEMENT</b>	
<b>JASPER COUNTY IOWA</b>	
<b>SECONDARY ROADS DEPARTMENT</b>	
REVISIONS	Approved
Description	
Date	
File No.	
Drawing No.	
Sheet of	

**L-C050(M03)--73-50**

**Jasper County**

**Bid Tabulation**

Item 8b  
May 12, 2026

**Project Award Amount:** \$27,999.00

**Route:** S 24th Ave W

**Location:** from W 36th St S west 0.2 miles

**Work Type:** Material and Haul

**Letting Date:** 5/6/2026 10:00 AM

**Approximate Start Date:** 5/18/2026

**Contract Period:** 10 Work Days

**Lowest Responsible Bidder:** BRUENING ROCK PRODUCTS, INC

Rank	Contractor	Total Bid	Percent of Estimate	% Over Low Bid
1	BRUENING ROCK PRODUCTS, INC	\$28,002.00	76.12%	0.00%
2	Martin Marietta	\$29,100.00	79.11%	3.92%

L-C050(M03)--73-50

Jasper County

Bid Tabulation

				Engineer's Estimate		BRUENING ROCK PRODUCT...		Martin Marietta	
						900 MONTGOMERY STREET DECORAH, IA 52101-0000		11252 Aurora Ave Des Moines, IA 50322	
Item Number/Description	Quantity	Units	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	
1. 2507-6800061 REVTMENT, CLASS E	600.000	TON	\$61.31	\$36,786.00	\$46.67	\$28,002.00	\$48.50	\$29,100.00	
<b>Contract Totals</b>					<b>\$36,786.00</b>		<b>\$28,002.00</b>	<b>\$29,100.00</b>	
<b>Percent of Estimate</b>					<b>100.00%</b>		<b>76.12%</b>	<b>79.11%</b>	

LL-STRIPING(FY27)--73-50

Jasper County

Bid Tabulation

Item 8c  
May 12, 2026

Project Award Amount: \$0.00

Route:

Location: Various Paved Roads Across Jasper County

Work Type: Painted Pavement Markings

Letting Date: 5/7/2026 02:00 PM

Late Start Date: 7/20/2026

Contract Period: 15 Work Days

Rank	Contractor	Total Bid	Percent of Estimate	% Over Low Bid
1	KAM Line Highway Markings	\$142,919.39	120.75%	0.00%
2	ADVANCED TRAFFIC CONTROL	\$234,661.15	198.26%	64.19%
3	JACKSON CONTRACTING LLC	\$253,348.82	214.05%	77.27%
4	IOWA PLAINS SIGNING, INC.	\$350,592.70	296.20%	145.31%

LL-STRIPING(FY27)--73-50

Jasper County

Bid Tabulation

				Engineer's Estimate		KAM Line Highway Markings 53245 150th Street Gilbert, IA 50105		ADVANCED TRAFFIC CONTR... 98 W CEMETERY ROAD FAIRFAX, IA 52228	
Item Number/Description	Quantity	Units	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	
1. 2527-9263109 PAINTED PAVEMENT MARKING, WATERBORNE OR SOL...	34,239.27	STA	\$3.28	\$112,304.81	\$4.02	\$137,641.87	\$6.65	\$227,691.15	
2. 2527-9263137 PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR S...	82	EACH	\$73.87	\$6,057.34	\$64.36	\$5,277.52	\$85.00	\$6,970.00	
<b>Contract Totals</b>				<b>\$118,362.15</b>		<b>\$142,919.39</b>		<b>\$234,661.15</b>	
<b>Percent of Estimate</b>				<b>100.00%</b>		<b>120.75%</b>		<b>198.26%</b>	

JACKSON CONTRACTING LLC  
ALTOONA, IA 50009

IOWA PLAINS SIGNING, INC.  
1000 West 6th Street  
SLATER, IA 50244-0654

	Item Number/Description	Quantity	Units	Unit Price	Extended Price	Unit Price	Extended Price
1.	2527-9263109 PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	34,239.27	STA	\$7.10	\$243,098.82	\$10.00	\$342,392.70
2.	2527-9263137 PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BA...	82	EACH	\$125.00	\$10,250.00	\$100.00	\$8,200.00
<b>Contract Totals</b>					<b>\$253,348.82</b>		<b>\$350,592.70</b>
<b>Percent of Estimate</b>					<b>214.05%</b>		<b>296.20%</b>

May 5, 2026

Tuesday, May 5, 2026, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Cupples, Talsma, and Nearmyer present and accounted for, Chairman Nearmyer presiding.

Motion by Cupples, seconded by Talsma to open the 2<sup>nd</sup> reading of the Public Hearing for changes to the Jasper County Ordinance 51A establishing fees for certain services relating to Medical Examiner, Medical Examiner Investigator, and transportation of human remains seeking reimbursement.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Talsma, seconded by Cupples to close the Public Hearing.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Talsma, seconded by Cupples to open a Public Hearing on the 2<sup>nd</sup> reading for the Amendment to the FY2026 local Secondary Roads budget.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Cupples, seconded by Talsma to close the Public Hearing.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Cupples, seconded by Talsma to waive the 3<sup>rd</sup> reading for the Amendment to the FY2026 local Secondary Roads budget.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Talsma, seconded by Cupples to approve the amendment to the FY2026 local Secondary Roads budget.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Cupples, seconded by Talsma to approve the Service Agreement for the Law Center with Automated Logic in the amount of \$6,378.00 from July 1, 2026, to June 30, 2027.

YEA: NEARMYER, TALSMA, CUPPLES

Adam Sparks, Maintenance Director, presented quotes for flooring replacement in the Clerk of Court, I.T. and Assessors offices on the 1<sup>st</sup> floor of the Courthouse. There were 3 quotes presented:

Dennis Elliot Installations	\$18,587.50
Phillips' Commercial	\$20,000.00
Store for Homes	\$16,630.33

Motion by Talsma, seconded by Cupples to approve the quote from Store for Homes in the amount of \$16,630.33 to replace the carpet in the Clerk of Court, I.T., and Assessors offices on the 1<sup>st</sup> floor of the Courthouse.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Talsma, seconded by Nearmyer to approve a Consulting Services Agreement with Benesch for grant preparation associated with the T-38 Grade Separation over IAIS Railroad right-of-way in the amount of \$20,000.00.

YEA: NEARMYER & TALSMA

NAY: CUPPLES

Motion by Cupples, seconded by Talsma to approve the permanent easement for Public Highway Agreement (Parcel 2) on Parcel No. 13.06.400.003 as owned by David Todd and Jayne Sue Bell with compensation in the amount of \$1,570.78.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Cupples, seconded by Talsma to approve the permanent easement for Public Highway Agreement (Parcel 4) on Parcel No. 13.06.400.006 as owned by Jo Ann L. Jackson with compensation in the amount of \$1,350.64.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Cupples, seconded by Talsma to approve a purchase agreement with Stew Hanson Dodge City for the purchase of a new 2026 Dodge Ram 1500 4WD Quad Cab truck in the amount of \$39,220.00.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Talsma, seconded by Cupples to adopt Resolution 26-27 approving the Salaried Department Head FY2026-2027 for Engineer, Mike Frietsch.

YEA: NEARMYER, TALSMA, CUPPLES

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Talsma, seconded by Cupples to adopt Resolution 26-28 approving transfer order #1570 in the amount of \$14,919.00 from General Basic Fund to Attorney Collections Fund.

YEA: NEARMYER, TALSMA, CUPPLES

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Talsma, seconded by Cupples to approve claims paid through May 5, 2026.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Cupples, seconded by Talsma to approve the Board of Supervisors minutes from April 28, 2026.

YEA: NEARMYER, TALSMA, CUPPLES

There were no Board Appointments.

Citizen from Colfax lives on League Road and is concerned about the drop off on the shoulder.

Motion by Talsma, seconded by Cupples to enter into closed session requested by Scott Nicholson and Adam Sparks in accordance with Iowa Code Section 21.5(c) to discuss strategy with counsel in matters

that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in the litigation.

YEA: NEARMYER, TALSMA, CUPPLES

ROLL CALL YEA: NEARMYER, TALSMA, CUPPLES

Motion by Cupples, seconded by Talsma to come out of closed session.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Cupples, seconded by Talsma to enter into closed session requested by Scott Nicholson and Mike Frietsch in accordance with Iowa Code Section 21.5(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in the litigation.

YEA: NEARMYER, TALSMA, CUPPLES

ROLL CALL YEA: NEARMYER, TALSMA, CUPPLES

Motion by Talsma, seconded by Cupples to come out of closed session.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Talsma, seconded by Cupples to table the 2<sup>nd</sup> closed session until next Tuesday, May 12, 2026, and re-address it.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Talsma, seconded by Cupples to adjourn from the regular meeting and enter into the work session.

YEA: NEARMYER, TALSMA, CUPPLES

The Board reviewed the current contract with Array (formally known as US Cellular) for possible changes. Array would like to re-negotiate the contract. We will reach out to Array for additional questions on the new contract.

Motion by Talsma, seconded by Cupples to recess and reconvene at the Sheriff's Training Center.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Talsma, seconded by Cupples to come out of recess and review the Sheriff's Training Center.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Talsma, seconded by Cupples to adjourn the Tuesday, May 5, 2026, meeting of the Jasper County Board of Supervisors.

YEA: NEARMYER, TALSMA, CUPPLES

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Jenna Jennings, Auditor

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Thad Nearmyer, Chairman

April 28, 2026

Tuesday, April 28, 2026, the Jasper County Board of Supervisors met in special session at 1:00 p.m. for a department head employee evaluation with Supervisors Cupples, Talsma, and Nearmyer present and accounted for, Chairman Nearmyer presiding.

At the request of Engineer, Mike Frietsch, the Board entered into open session for an employee evaluation. Mike communicates well with the Board, his staff members, and other departments. There are monthly staff meetings, so the staff are aware of the projects that are being worked on. Mike does not like to micromanage his employees, he gives them tasks and expects they are getting done. He needs to improve on training employees to step into leadership roles in the event of a retirement, someone can step in. Mike is working with multiple budgets and is always trying to be conservative and tries to get the most out of the dollar. The Board would like Mike to communicate with the public better, not just the adjoining land owners but all citizens that may be affected by the changes being presented. He stays up to date on the rules and laws that are changing and how they affect Secondary Roads. Mike is resourceful and is always looking for new ideas to improve their processes and is organized and can prioritize very well. Mike has been staying current on his employee evaluations. Mike feels his strong suit is project management but could improve on managing employees.

Motion by Talsma, seconded by Cupples to adjourn the Tuesday, April 28, 2026, special meeting of the Jasper County Board of Supervisors.

YEA: NEARMYER, TALSMAS, CUPPLES

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Jenna Jennings, Auditor

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Thad Nearmyer, Chairman

May 5, 2026

Tuesday, May 5, 2026, the Jasper County Board of Supervisors met in special session at 1:00 p.m. for a department head employee evaluation with Supervisors Cupples, Talsma, and Nearmyer present and accounted for, Chairman Nearmyer presiding.

Motion by Talsma, seconded by Cupples to enter into Closed Session at the request of Human Resources Director, Dennis Simon for an employee evaluation pursuant to Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a close session and Iowa Code Section 21.5(1)(a) to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds.

YEA: CUPPLES, NEARMYER, TALSMA

ROLL CALL YEA: NEARMYER, TALSMA, CUPPLES

Motion by Cupples, seconded by Talsma to come out of closed session.

YEA: NEARMYER, TALSMA, CUPPLES

Motion by Talsma, seconded by Cupples to adjourn the Tuesday, May 5, 2026, special meeting of the Jasper County Board of Supervisors.

YEA: NEARMYER, TALSMA, CUPPLES

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Jenna Jennings, Auditor

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Thad Nearmyer, Chairman