



BOARD OF SUPERVISORS

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

Thad Nearmyer

Doug Cupples

Brandon Talsma

December 23, 2025

9:30 a.m.

www.jasperia.org

Live Stream: <https://vimeo.com/event/5521026/4ec7ae74bc>

-Anyone that has an item on the agenda must appear in person for the Board to consider it.-

Pledge of Allegiance

Item 1 Community Development – Kevin Luetters

- a) Set Public Hearing for a Rezone Request from Agricultural (A) to Rural Residential (RR1) –
Parcel #: 01.32.300.004
(Recommended Dates & Times, January 6th, January 13th and January 20, 2026, at 9:30 am in the Jasper County Board of Supervisors Room)
- b) Resolution Relating to the Construction of Confinement Feeding Operation Structure

Item 2 Buildings & Grounds – Adam Sparks

- a) Training Facility Project

Item 3 Sheriff – Brad Shutts

- a) Set Public Hearing for the approval of the Axon Agreement.
(Recommended Dates & Times, January 6th, January 13th and January 20, 2026, at 9:30 am in the Jasper County Board of Supervisors Room)

Item 4 Engineer – Mike Frietsch

- a) Approve Supplemental Agreement #2 with Snyder & Associates for Additional Design Work Associated with Project No. STP-S-C050(154)—5E-50 known as F-48 W HMA Resurfacing Phase III

Item 5 Fiscal Year 2026-2027 Wages

Item 6 Approval of Board of Supervisors Minutes from December 16, 2025

Item 7 Board Appointments

PUBLIC INPUT & COMMENTS

Item 8 Employee Evaluation: Mike Frietsch, Jasper County Engineer

Possible Closed Session pursuant to Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a close session and **Iowa Code Section 21.5 (1)(a)** to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds.

After the Regular Meeting:

Work Session

- 1) Recorder Position
- 2) Maintenance for Conservation



JASPER COUNTY COMMUNITY DEVELOPMENT

CONSISTING OF:

Planning & Zoning Division | Environmental Health Division | Animal Control Division
315 W 3rd St N - #150 Newton, IA 50208 ph: 641-792-3084

Rezone Request

Case File: R-2025-013

Date: 12/23/2025

Set public hearing dates for the rezone request of parcel # 01.32.300.004 to Rural Residential (RR1) from Agricultural (A).

Suggested Dates: 01/06/2026, 01/13/2026 and 01/20/2026

Kevin Luetters
Jasper County Community Development

RESOLUTION # _____

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2026 and January 31, 2027 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF JASPER COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Chair, Board of Supervisors

Date: _____

ATTEST:

County Auditor

Date: _____



95% CD Opinion of Probable Construction Cost

Client:	Jasper County
Building:	Law Enforcement Training Center
Address:	5411 Liberty Ave, Newton, IA 50208
BBS Proj. #:	25039
Date:	12.05.2025

			Costs
General Construction		\$	265,719
Mech Construction (Incl. Plumbing)		\$	132,775
Electrical Construction		\$	89,000
Subtotal		\$	487,494
General Conditions	5%	\$	24,375
GC OH&P	10%	\$	48,749
Subtotal		\$	560,618
Contingency	5%	\$	28,031
Total Probable Construction Cost		\$	588,649
Additional Costs			
Parking Lot Pole Lights		\$	14,600
Fire Alarm System		\$	12,500
Generator Connection Installed Estimate		\$	3,000
Subtotal		\$	30,100
General Conditions	5%	\$	1,505
GC OH&P	10%	\$	3,010
Subtotal		\$	34,615
Contingency	5%	\$	1,731
Design Alternates Total Probable Construction Cost		\$	36,346
Grand Total		\$	624,995

Excluded Items: IT (SCI) including cameras, card readers, and associated controllers/rack mounted equipment

Brandon Talsma, Board Chairperson

Attest: Jenna Jennings, County Auditor

SUPPLEMENTAL AGREEMENT FOR ADDITIONAL SERVICES # 02

To: Snyder & Associates, Inc.
2727 SW Snyder Blvd.
Ankeny, IA 50023

Attn: Andy Burke
Phone: 515-964-2020
Fax: 515-964-7938

This is authorization for Snyder & Associates, Inc. to proceed with the following described additional services.

Client: Jasper County Engineering Office	
Project Name: County Highway F-48 Resurfacing from Polk County Limits to Colfax City Limits	
S&A Project Number: 124.1262.01	Original Agreement Date: October 15, 2024

DESCRIPTION OF ADDITIONAL SERVICES:

Refer to attached Exhibit E.

☐ Lump Sum in the amount of: \$

☐ Hourly plus expenses per original agreement or attached fee schedule, Choose an item. budget: \$

☒ Document attached: Refer to attached Exhibit E.

The undersigned, on behalf of the Client, understands and agrees that the services described in this Supplemental are additional services, scope of which is not contained within the original scope of services defined in the original agreement. The Additional Services in this Supplemental are subject to the general conditions contained in the original Professional Services Agreement.

Jasper County (Client)

(Type or Print Name above line)

SNYDER & ASSOCIATES, INC. (Professional)

By: _____
(Authorized Agent)

By: _____
(Authorized Agent)

(Printed or typed signature)

(Printed or typed signature)

Date: _____

Date: _____

Attest: _____
Jenna Jennings, County Auditor

Route executed to: AGB

EXHIBIT E**SUPPLEMENTAL #2: SCOPE OF SERVICES FOR ADDITIONAL DESIGN SERVICES AND CONSTRUCTION SERVICES****COUNTY HIGHWAY F-48 RESURFACING FROM POLK COUNTY LIMITS TO COLFAX CITY LIMITS****JASPER COUNTY, IOWA**

CLIENT: JASPER COUNTY ENGINEERING OFFICE
910 NORTH 11TH AVENUE EAST
NEWTON, IA 50208
C/O MIKE FRIETSCH, P.E., FMP

PROFESSIONAL: SNYDER & ASSOCIATES, INC.
2727 SW SNYDER BLVD
ANKENY, IOWA 50023

PROJECT: COUNTY HIGHWAY F-48 RESURFACING FROM POLK COUNTY LIMITS TO COLFAX CITY LIMITS – ADDITIONAL DESIGN SERVICES AND CONSTRUCTION SERVICES

DATE: DECEMBER __, 2025

SCOPE OF SERVICES:

Update Section III, B with the following information:

B. TOPOGRAPHIC SURVEY AND RIGHT-OF-WAY VERIFICATION

PROFESSIONAL shall provide a topographic survey within the new grading and paving for the curve along Highway F48W at W 124th Street S (Curve I) and around each of the nine (9) culverts requiring guardrail system design.

PROFESSIONAL shall perform additional topographic survey and right-of-way verification along W 124th Street S and S 44th Avenue W for improvements of the curve geometry along W 124th Street S.

Update Section III, F with the following information:

F. ROADWAY DESIGN AND PLAN PREPARATION

11. PROFESSIONAL shall perform additional design and plan preparation services for improvements to the curve along W 124th Street S and at the intersection with S 44th Avenue W east of Curve 1. This includes geometric layout, profile design, ROW design, roadway modeling, intersection design, culvert replacement, quantities, and plan tabulations.
12. PROFESSIONAL shall coordinate with COUNTY, Iowa DOT Local System Bureau, Iowa DOT Rail Bureau, and Iowa Interstate Railroad (IAIS) on railroad crossings in proximity to the project. This includes onsite field diagnostics meetings, meeting notes, cost estimate on conceived improvements to the IAIS rail crossing, and adjustment of design and plans to account for the removal of the IAIS rail crossing.

Revise Section V, F with the following information:

F. EASEMENT AND ACQUISITION PLATTING

The PROFESSIONAL shall perform platting of easement and acquisitions as noted below.

1. Acquisition Plats:
 - a. PROFESSIONAL will provide plats in accordance with the Iowa Code.
 - b. This service includes:
 - i. Research public records in the County courthouse and acquire the current recorded deed(s), subdivision plat(s), recorded survey(s), and section corner certificate(s).
 - ii. Reestablish section corners and determine the section lines.
 - iii. Perform a field survey locating existing monuments and the best available evidence needed to re-establish needed record boundary lines.
 - iv. Set monuments at the corners of the acquisition areas indicated on the drawing.
 - v. A certified drawing at a suitable scale depicting the need(s) of the acquisition will be delivered upon completion.
 - c. All plats will be provided to the COUNTY for the recording of the drawing at the county recorder's office.
 - d. It is estimated that **four (4)** acquisition **plats** will be prepared.
2. Right-of-Way Vacation Plat
 - a. PROFESSIONAL will provide plats in accordance with the Iowa Code for the process of vacating excess right-of-way for future conveyance.

- b. PROFESSIONAL will prepare and provide a certified drawing(s) with a suitable scale depicting the results of the survey.
- c. It is understood that the COUNTY will coordinate with the County Attorney on additional legal documents required in the recording of the Vacation Plat.
- d. It is estimated that **four (4)** right-of-way vacation plats will be prepared.

3. Permanent Easement Plats and Temporary Construction Easement Exhibit and Descriptions

The PROFESSIONAL will provide two (2) Temporary Construction Easement Exhibits, two (2) Permanent Easement Plats, and Legal Descriptions in accordance with the Iowa Code. This service includes a drawing at a suitable scale depicting the need(s) of the Temporary Easement Exhibit or Permanent Easement Plat and will be delivered upon completion. The CLIENT is encouraged to seek the advice of an attorney to determine what, if any, additional documents may be needed to establish the easement and to establish the rights and responsibilities of said easement. All Temporary Construction Easement Exhibits or Permanent Easement Plats will be provided to the CLIENT for the recording of the easement exhibit at the County recorder's office, if required.

Add Section III. H with the following information:

G. CONSTRUCTION ADMINISTRATION

Upon award of the construction contract, the PROFESSIONAL will perform the following construction administration and consultation services during the construction of the project. It is understood that the COUNTY will perform the construction engineering on the project which includes day-to-day coordination and construction administration, construction observation, material testing, and verification. These extra services can be added to the Agreement, if requested by the COUNTY, under a separate Supplemental Agreement.

- i. The PROFESSIONAL will attend a preconstruction meeting with the COUNTY, the awarded Contractor, utility companies, and Iowa DOT to review project requirements and construction schedule. The PROFESSIONAL will prepare the minutes for the preconstruction meeting and forward them to the COUNTY. The COUNTY will arrange, coordinate, and conduct the preconstruction meeting.
- ii. The PROFESSIONAL will be available for site visits as requested by the COUNTY. It is estimated that four (4) site visits will be made for the construction of this project.
- iii. The PROFESSIONAL will be available to answer design interpretation questions from the COUNTY, Contractor, Iowa DOT, or other review agencies.

- iv. The PROFESSIONAL will be available for one (1) site visit, as requested by the COUNTY to sound and identify limits of culvert repairs.
- v. These services do not include submittal reviews, payment application preparation, change order preparation, substantial completion determination, final walk-through, DocExpress documentation, payroll certification review, material certification review, plant reports, stormwater site inspections, Iowa DOT reimbursement requests, Iowa DOT audit coordination, etc.

Update Section VI with the following information:

VI. WORK SCHEDULE

The PROFESSIONAL understands the general proposed schedule for this project is as follows assuming the Notice to Proceed for this Supplemental Agreement is approved by the COUNTY on the date noted:

Notice to Proceed of Supplemental Agreement #1	February 5, 2025
Submit Concept Statement	March 18, 2025
Submit Preliminary Plans	September 16, 2025
Submit Check Plans	November 21, 2025
Submit Final Plans and Project Development Certificate	January 20, 2026
Bid Letting	April 21, 2026**
Begin Construction	Spring 2026

****Bid letting date was delayed one month from NEPA Clearances received on November 17, 2025 which was after the anticipated November 11, 2025 date that was previously estimated.**

Update Section VII with the following information:

VII. COMPENSATION AND TERMS OF PAYMENT

The COUNTY shall pay the ENGINEER with the terms and conditions of the base agreement.

A. BASIC SERVICES

Item	Base Agreement	Supplemental No. 1	Supplemental No. 2	Total
1. Project Administration & Management	\$8,400	\$0	\$0	\$8,400
2. Data Collection	\$9,800	\$0	\$0	\$9,800
3. Existing Box Culvert Evaluation	\$13,500	\$0	\$0	\$13,500
4. Hydrologic and Hydraulic Analysis	\$10,000	\$0	\$0	\$10,000
5. Topographic Survey	\$0	\$9,800	\$1,500	\$11,300
6. Right of Way Verification	\$0	\$3,500	\$800	\$4,300
7. Preliminary Roadway Design	\$0	\$24,200	\$3,400	\$27,600
8. Preliminary Culvert Design	\$0	\$8,000	\$0	\$8,000
9. Final Roadway Design	\$0	\$38,600	\$2,800	\$41,400
10. Final Culvert Design	\$0	\$9,600	\$0	\$9,600
11. Culvert Repair Design	\$0	\$15,600	\$0	\$15,600
12. Bid Assistance	\$0	\$3,400	\$0	\$3,400
Direct Expenses	\$400	\$900	\$200	\$1,500
Total	\$42,100	\$113,600	\$8,700	\$164,400

B. ADDITIONAL SERVICES

The PROFESSIONAL will perform Additional Services tasks as outlined in the Scope of Services as detailed in the Base Agreement and below.

Item	Base Agreement	Supplemental No. 1	Supplemental No. 2	Total
1. Categorical Exclusion	\$25,000	\$0	\$0	\$25,000
2. Wetland and Stream Delineation	\$6,000	\$0	\$0	\$6,000
3. Threatened and Endangered Species	\$5,000	\$0	\$0	\$5,000
4. Waters of the US Permitting	\$2,500	\$0	\$0	\$2,500
5. Phase I Archaeological Survey	\$10,000	\$0	\$0	\$10,000
6. Acquisition Plat (Four)	\$0	\$1,500	\$4,500	\$6,000
7. Right of Way Vacation Plat (Four)	\$0	\$3,000	\$1,000	\$4,000
8. Permanent Easement Plat (Two)	\$0	\$0	\$1,400	\$1,400
9. Temporary Easement Exhibit / Description (Two)	\$0	\$0	\$800	\$800
Direct Expenses	\$0	\$300	\$0	\$300
Total	\$48,500	\$4,800	\$7,700	\$61,000

C. CONSTRUCTION SERVICES

The PROFESSIONAL will perform Construction Services tasks as outlined in the Scope of Services as detailed below.

Item	Base Agreement	Supp No. 1	Supp No. 2	Total
1. Construction Administration	\$0	\$0	\$12,600	\$12,600
Direct Expenses	\$0	\$0	\$400	\$400
Total	\$0	\$0	\$13,000	\$13,000

December 16, 2025

Tuesday, December 16, 2025, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Talsma, Cupples, and Nearmyer present and accounted for Chairman Talsma presiding.

Motion by Nearmyer, seconded by Cupples to set a Public Hearing date for a County owned property sale for parcel # 08.32.201.007 with a recommended date and time of January 6th, 2025, at 9:30 a.m. in the Jasper County Board of Supervisors Room.

YEA: NEARMYER, CUPPLES, TALSMA

Colfax Economic Development Co presented to the Board on the new Colfax Daycare Center. There is currently a shortage of childcare and CEDCO recognized the demand. CEDCO applied for a grant and was awarded \$1.7 million as a 1 to 1 match. The current short fall in funding is \$900,000 and they are asking for \$500,000 paid over several years. The Board will take some time to think about the formal request. No action was taken.

Maintenance Director, Adam Sparks received quotes for moving an a/c unit from the roof of the Jasper County Sheriff's Office to the basement. There was a total of 2 quotes presented:

The Waldinger Corporation	\$8,245.00
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Reeves Heating & Cooling	\$8,068.00
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Motion by Nearmyer, seconded by Cupples to approve the bid from The Waldinger Corporation in the amount of \$8,245.00 to move an a/c unit from the roof of the Jasper County Sheriff's Office to the basement.

YEA: NEARMYER, CUPPLES, TALSMA

Veterans Affairs Director, Ray Maxey spoke with the Board on possibly using an open office at the Administration Building for the Veteran Center Counselor's visits 2 times per month to allow for more of a personal setting. The Board is fine with the utilization of the open office unless there becomes a need to fill that space in the future. No action was taken.

Motion by Nearmyer, seconded by Cupples to approve an agreement between Mercy Medical Center-Newton d/b/a MercyOne Newton Medical Center and Jasper County Sheriff's Office for legal blood draw/specimen collection effective December 11, 2025.

YEA: NEARMYER, CUPPLES, TALSMA

IT Director, Ryan Eaton, spoke with the Board about purchasing computer equipment for the County Attorney's Office. The cost to purchase two servers would be \$2,899.00 per server. The Board was okay with the purchase and no action was taken.

Motion by Nearmyer, seconded by Cupples to approve a liquor license for Westwood Golf Course.

YEA: NEARMYER, CUPPLES, TALSMA

Motion by Nearmyer, seconded by Cupples to approve claims paid through December 16, 2025.

YEA: NEARMYER, CUPPLES, TALSMA

Motion by Cupples, seconded by Nearmyer to approve the Board of Supervisors minutes from December 9, 2025.

YEA: NEARMYER, CUPPLES, TALSMA

There were no Board Appointments.

Motion by Nearmyer, seconded by Cupples to enter into Closed Session requested by Ryan Eaton in accordance with Iowa Code Section 22.7(50) to discuss information and records concerning physical infrastructure, cyber security, critical infrastructure, security procedures, or emergency preparedness developed, maintained, or held by a government body for the protection of life or property, if disclosure could reasonably be expected to jeopardize such life or property.

YEA: NEARMYER, CUPPLES, TALSMA

ROLL CALL: NEARMYER, CUPPLES, TALSMA

Motion by Cupples, seconded by Nearmyer to come out of closed session.

YEA: NEARMYER, CUPPLES, TALSMA

Motion by Nearmyer, seconded by Cupples to approve the amount for the contract renewal discussed in closed session.

YEA: NEARMYER, CUPPLES, TALSMA

Motion by Nearmyer, seconded by Cupples to enter into Closed Session requested by Dennis Simon in accordance with Iowa Code Section 21.9 to discuss employment conditions. A meeting of a governmental body to discuss strategy in matters relating to employment conditions of employees of the governmental body who are not covered by a collective bargaining agreement under chapter 20 is exempt from this chapter. For the purpose of this section, "employment conditions" mean areas included in the scope of negotiations listed in section 20.9. [81 Acts, ch 30, §1] C83, §28A.9 C85, §21.9 21.10 Information to be provided; Non-bargaining employee pay plans.

YEA: NEARMYER, CUPPLES, TALSMA

ROLL CALL: NEARMYER, CUPPLES, TALSMA

Motion by Nearmyer, seconded by Cupples to come out of closed session.

YEA: NEARMYER, CUPPLES, TALSMA

Motion by Nearmyer, seconded by Cupples to enter into closed session requested by Dennis Simon in accordance with Iowa Code Section 20.17(3). Negotiating sessions, strategy meetings of public employers, mediation, and the deliberative process of arbitrators shall be exempt from the provisions of chapter 21. However, the employee organization shall present its initial bargaining position to the public employer at the first bargaining session. The public employer shall present its initial bargaining position to the employee organization at the second bargaining session, which shall be held no later than two weeks following the first bargaining session. Both sessions shall be open to the public and subject to the provisions of chapter 21. Parties who by agreement are utilizing a cooperative alternative bargaining process may

exchange their respective initial interest statements in lieu of initial bargaining positions at these open sessions. Hearing conducted by arbitrators shall be open to the public.

YEA: NEARMYER, CUPPLES, TALSMA

ROLL CALL: NEARMYER, CUPPLES, TALSMA

Motion by Nearmyer, seconded by Cupples to come out of closed session.

YEA: NEARMYER, CUPPLES, TALSMA

Motion by Cupples, seconded by Nearmyer to adjourn from the regular meeting and enter into the work session.

YEA: NEARMYER, CUPPLES, TALSMA

The Board discussed the quote for the Sheriff's Office training center that is coming back at \$588,000. The Board borrowed roughly \$500,000 in July 2025 to complete this project. Due to there being a shortfall between the two amounts the Board would be fine with moving forward with the current quote and using LOST funds to help cover the difference. Sheriff Shutts spoke with the Board regarding the renewal of an Axon Contract. The quote consisted of a 10-year contract vs. 5-year contract and bundling the packages together for additional cost savings. A budget timeline was discussed for FY26-27. The Board would also like to move forward with placing language on the General Election ballot to implement a hotel/motel tax for the County.

Motion by Nearmyer, seconded by Cupples to adjourn the Tuesday, December 16, 2025, meeting of the Jasper County Board of Supervisors.

YEA: NEARMYER, CUPPLES, TALSMA

Jenna Jennings, Auditor

Brandon Talsma, Chairman