

**REGULAR MEETING
JASPER COUNTY CONSERVATION BOARD
Conservation Office, Armory Building
December 2, 2025, 8:30 A.M.**

Board Members Present: Andy Stone, Carol Kramer, Thad Nearmyer, and Willie Yeager

Board Members Absent: Chris Herbold

Staff Present: Keri Van Zante, Katie Cantu, Greg Oldsen, Ethan VanderPol and Jerry Ratliff

Guests Present: Fran Henderson, Liz Venting, Jamie Malloy

With a quorum present, the business meeting was called to order by Chairperson Yeager at 8:30 am. Minutes of November 4, 2025, regular meeting and November 3 and November 21, 2025 special meetings were approved as written.

APPROVAL OF BILLS - ACTION 26-56. Motion by Stone, second by Nearmyer, that the following bills be approved for payment from the conservation fund:

Google One	0001-22-6100-000-26000	\$21.39	C
Amazon	0001-22-6100-000-26000	\$20.91	C
Amazon	0001-22-6100-000-26000	\$35.50	C
Walmart	0001-22-6100-000-29139	\$47.03	C
Forestry Suppliers	0001-22-6100-000-29139	\$739.53	C
Riggs Printing	0001-22-6100-000-29139	\$903.50	
Authorize.Net	0001-22-6100-000-40000	\$14.35	C
Canva	0001-22-6100-000-40000	\$14.99	C
Forbes Office Solutions	0001-22-6100-000-40200	\$65.34	C
Riggs Printing	0001-22-6100-000-40239	\$1,049.00	
IOWA DOT	0001-22-6110-000-21247	\$377.43	
Menards	0001-22-6110-000-21900	\$262.15	C
Theisens	0001-22-6110-000-21942	\$14.99	C
Theisens	0001-22-6110-000-21942	\$50.88	C
Theisens	0001-22-6110-000-21942	\$24.98	C
Menards	0001-22-6110-000-21943	\$126.32	C
Theisens	0001-22-6110-000-21943	\$90.79	C
Skunk River Sanitation LLC	0001-22-6110-000-21944	\$165.00	
Menards	0001-22-6110-000-21944	\$153.75	C

Arrow Pest Control	0001-22-6110-000-21944	\$90.00	
Theisens	0001-22-6110-000-24100	\$35.76	C
Amazon	0001-22-6110-000-24100	\$19.67	C
Jasper County Engineer	0001-22-6110-000-25000	\$2,362.02	
Theisens	0001-22-6110-000-25400	\$12.99	C
Menards	0001-22-6110-000-29000	\$28.45	C
Theisens	0001-22-6110-000-29300	\$42.95	C
US Cellular	0001-22-6110-000-42080	\$175.16	
Key Cooperative	0001-22-6110-000-43043	\$150.00	
Alliant Energy	0001-22-6110-000-43142	\$295.31	
Alliant Energy	0001-22-6110-000-43143	\$182.93	
NAPA	0001-22-6110-000-44000	\$47.93	C
Smiths Rental	0001-22-6110-000-44142	\$250.00	C
Hickenbottom	0001-22-6110-000-44142	\$226.17	C
Menards	0001-22-6110-000-44142	\$109.00	C
Arrow Pest Control	0001-22-6110-000-44142	\$80.00	
Arrow Pest Control	0001-22-6110-000-44142	\$80.00	
Dodds Trash Hauling	0001-22-6110-000-44146	\$80.00	
Ziegler	0001-22-6110-000-44300	\$601.10	C
Prairie Ag Supply	0001-22-6110-000-44300	\$103.51	C
Van Wall Equipment	0001-22-6110-000-44300	\$73.09	C
Prairie Ag Supply	0001-22-6110-000-44300	\$653.37	
Theisens	0001-22-6110-000-44300	\$17.48	C
Prairie Ag Supply	0001-22-6110-000-44300	\$59.34	C
Sully Construction	0001-22-6110-000-49160	\$14,059.92	
Walmart	0005-22-6100-000-29280	\$26.97	C
Hawkeye Lock & Security	0028-22-0210-000-60000	\$731.61	
SCI Communications	0028-22-0210-000-60000	\$4,927.92	
Lowes	0028-22-0210-000-60000	\$1,608.88	C
Amazon	0028-22-0210-000-60000	\$249.17	C
Glacier Wear	0028-22-0210-000-60000	\$681.45	C
Vuseum Interactive	0028-22-0210-000-60000	\$5,309.98	
Lowes	0028-22-0210-000-60000	\$374.85	C
Amazon	0028-22-0210-000-60000	\$319.05	C
Amazon	0028-22-0210-000-60000	\$95.78	C
Menards	0031-22-0210-000-44142	\$86.27	C
Snyder & Associates, INC	1555-22-0220-000-60100	\$6,700.92	
Total		\$45,126.83	

Motion carried unanimously.

APPROVAL OF DIGITAL TRANSACTIONS- ACTION 26-57. Motion by Nearmyer, second by Stone to approve the November 2025 digital transactions. Motion carried unanimously.

DISCUSSION ITEMS:

A report was given by Cantu, Oldsen, VanderPol, and Ratliff

CURTIS “CURT” JACKSON TRUST RECEIPT OF FUNDS APPROVAL – ACTION 26-58. Trustee Jane Meyer of the Curt Jackson Trust is requiring receipt of funds to be signed by the board acknowledging the funds were received by Jasper County Conservation. The trust receipt of funds agreement has been reviewed and approved by county attorney Scott Nicholson. Motion by Stone, second by Nearmyer to approve the Curt Jackson Trust receipt of funds agreement. Motion carried unanimously.

OPEN PUBLIC HEARING ON THE PROPOSED PLANS, SPECIFICATIONS, AND FORM OF CONTRACT FOR THE CONSTRUCTION OF THE GEISLER-PENQUITE LAND STEWARDSHIP LAB PROJECT- ACTION 26-59. Motion by Stone and second by Kramer to open the public hearing on the proposed plans, specifications, and form of contract for the construction of the Geisler-Penquite Land Stewardship Lab Project. Motion carried unanimously.

CLOSE PUBLIC HEARING ON THE PROPOSED PLANS, SPECIFICATIONS, AND FORM OF CONTRACT FOR THE CONSTRUCTION OF THE GEISLER-PENQUITE LAND STEWARDSHIP LAB PROJECT- ACTION 26-60. Motion by Stone and second by Nearmyer to close the public hearing on the proposed plans, specifications, and form of contract for the construction of the Geisler-Penquite Land Stewardship Lab Project. Motion carried unanimously.

APPROVAL OF PROPOSED PLANS, SPECIFICATIONS, AND FORM OF CONTRACT FOR THE CONSTRUCTION OF THE GEISLER-PENQUITE LAND STEWARDSHIP LAB PROJECT- ACTION 26-61. Jamie Malloy of Studio Melee presented the plans, specifications, and form of contract for the Geisler-Penquite Land Stewardship Lab Project. The contract documents, including plans, specifications, and form of contract will be available at qualified plan rooms and at the Iowa Reprographics Online Plan Distribution website (iowarepro.com/plan-distributions). Physical copies are also available at Iowa Reprographics. A pre-bid meeting will be held at the nature center on December 11 @ 2:00 pm with any interested bidders. Bids will be due January 8, 2026 at 10:00 am to the Jasper County Conservation Office. The project completion date has been set for October 30, 2026. Motion by Stone, second by Nearmyer to approve the plans, specifications, and form of contract for the Geisler-Penquite Land Stewardship Lab Project. Motion carried unanimously.

APPROVAL OF SHIFT DIFFERENTIAL PER JASPER COUNTY EMPLOYEE HANDBOOK- ACTION 26-62. Board members reviewed the shift differential

policy in the Jasper County Employee Handbook. It reads: *Effective July 1, 2025, in addition to the employee's regular hourly rate of pay, a shift differential of seventy-five cents (\$0.75) per hour for any regularly scheduled permanent shift of which four or more hours occur between 3:00 PM and 11:00 PM, and one dollar (\$1.00) per hour in which four or more hours occur between 11:00 PM and 8:00 AM. Employees that work rotating shifts on a regularly scheduled basis shall be eligible for shift differential. Applicable shift differential shall be paid for all hours worked. (Res. 25-25).* Motion by Kramer, second by Stone to authorize the shift differential pay for any conservation staff that it may apply to either now or in the future. Motion carried unanimously.

Geocaching Event Request to Utilize Environmental Education Center.

Van Zante met with in person with Mark Metz, of the Iowa Geocachers Organization, to clarify his request to partner with JCCB and to utilize the Environmental Education Center for a Hike-n-Seek Event. Metz wants to plan events in several of our parks and then utilize the nature center all day on Saturday September 19, 2026, as an event “homebase” and for a meal in the evening. Board members were very supportive of partnering with the event but feel that the plan to utilize the basement of the nature center would be risky for Metz’s group with an unknown basement finish plan and schedule at this time. Board members suggested Metz have an alternate plan for his “homebase” needs on September 19, 2026.

Other. Van Zante reminded board members of the Baxter CVT meeting that will be held on December 16, 2025, at 6:00 pm at the Community Center located at 203 S Main in Baxter.

Board Member Concerns. Nothing identified.

ADJOURNMENT– ACTION 26-63. With no further business appearing, motion by Stone second by Kramer that the meeting adjourn. Motion carried unanimously.

ADJOURNMENT – 9:39 a.m.

Chris Herbold, Secretary