



Jasper County Board of Health AGENDA

Mission: Protecting and improving the health of Jasper County.

Thursday, May 8, 2025, 11:00 AM

Jasper County Office Building, 315 W. 3rd St. N., Large Conference Room, Newton, Iowa
A hybrid option is available via Zoom link at the end of the agenda.

- =====
- 1.) Tentative Agenda (2 pages)
 - 2.) Call to Order (by Chair, Julie Smith) Time: _____
 - 3.) Roll Call of Jasper County Board of Health members:
 - ☐ Julie Smith, Chair
 - ☐ Dr. Andrew Cope, Medical Director
 - ☐ Donna Akins
 - ☐ Jody Eaton
 - ☐ Doug Cupples, Board of Supervisors
 - 4.) Introduction of others present:
 - 5.) Approval of Minutes: **(Action)** March 13, 2025, meeting minutes (Attachment, 2 pages)
 - 6.) Agenda Approval: **(Action)** Consider and approve the agenda
 - 7.) Comments from Citizens: The public may comment on public health items (Limit: 3 minutes)
 - 8.) Outside Agency Reports: (Information Only)

Environmental Health: Jamie Elam, March & April reports (Attachment, 1 page)

American Lung of Iowa: Emma Krapfl Q3 Newsletter and Report (Attachment, 3 pages)

Old Business:

- 9.) IHHS Updates: [HHS Behavioral Health State Plan](#) link. Information Only pages 6 and 7 mention public health (Attachment, 2 pages)

New Business:

- 10) Iowa Grants Contractor Notice “Applicable Law” (Attachment, 1 page) **(Action)**, receive and file)
- 11.) Grants: Environmental Health: Private Well FY26 \$50,505 (Attachment, 2 pages) **(Action)**
- 12.) New Jasper County Evaluation Form (Attachment, 2 pages) **(Action)**
- 13.) Administrator and Staff Report: Information Only

Administrator report: Becky Pryor.

- Monthly reports: March/April (Attachment, 1 page).

- Finances: LPHS, Immunization complete. PHEP, Decat, CPPC are billed to April.
- Audit: Homecare reimbursement original claims pulled from FY21 to FY25.
- Decat grant received for FY25/FY26 for \$12124.
 - Newton Y Healthy Kids Day 4/26/2025 and car seat event on 4/24/2025.
 - Objectives are met for FY25.

Community Health Improvement Plan (CHIP):

- Housing/homeless: Meeting 3/19/2025. PR. The flow sheet is complete
- Food: Meeting 5/14/2025
- Mental Health and Substance Abuse:
 - Mental Health Awareness Month is May.
- Opioid Settlement Funding meeting 3/25/2025, 4/22/2025, 7/22/2025.
 - Opioid reports complete for 3rd quarter.
- Promotion and Outreach complete.

Jasper County Cares Coalition: Meeting 4/9/2025, 5/14/2025. About 220 people are involved. Working on the community calendar and having everyone enter events. Updated resource guide updates for the County website.

Public Health Emergency Preparedness (PHEP):

- Meeting with the school, law enforcement, and EMA
- MOU signed.
- Planning an exercise on May 15, 2025.
- All staff took the FEMA IS 2200 class. Two County employees left.

Kristina, Public Health Nurse

- Immunizations. The MMR vaccine is available.
- Communicable Diseases (Epidemiology): TB, Measles information.
- Attended the Public Health Conference 4/1-4/2/2025

Melissa, Assistant

- Homecare Reimbursement
- Car seat installations

14.) Next meeting: Thursday, July 10, 2025, 11:00 AM.

15.) Motion to Adjourn: (Action) Time:

=====

Join Zoom Meeting <https://jasper.zoom.us/j/83326660731> Or Meeting ID: 833 2666 0731

Passcode: 502080 or dial +1- 312 626 6799 US

The hybrid/virtual meeting option is provided for convenience, but it cannot guarantee access.

To ensure participation, members of the public should attend in person.

Contact: Becky Pryor, bpryor@jasperia.org

Revision 5.2.2025 FINAL

Jasper County Board of Health- Minutes

Thursday, March 13, 2025, 11 AM

Jasper Co. Office Building, 315 W 3rd St N, Large Conference Room, Newton, Iowa
Also available via Zoom.

Call to Order Time: 11:00 AM

Roll call: Jasper County Board of Health Members. Julie Smith, Dr. Andrew Cope (Medical Director), Donna Akins, and Doug Cupples

Board members absent: Jody Eaton

Introduction of others present: Staff: Becky Pryor, Kristina Winfield, and Melissa Gary

Outside Agencies: Kevin Luetters, Community Development, Heather Bombei: IHHS

Members of the public: Jamee Pierson, Newton News

Approval of Minutes: **Motion** to approve January 9, 2025, minutes. See 2-page attachment.

Motion: Dr. Cope

Seconded by: Donna Akins

Motion passed: unanimously

Agenda: **Motion** to approve the agenda: See 3-page attachment

Motion: Donna

Seconded by: Dr. Cope

Motion passed: unanimously

Citizen comments: None

Outside Agency Reports:

1. Environmental Health: Jasper County Community Development subcontract. January & February report presented by Kevin Luetters. See 2-page attachment.
2. Employee and Family Resources (EFR): March report. See 1-page attachment. Noone present.
3. Mid-Iowa Community Action (MICA): Report for January 2025. See 1-page attachment. Noone present.

Old Business: Information Only

- IHHS updates: Shared Responsibility Model see 1-page attachment Information Only
- **Motion** to approve the budget adjustments for FY26 including staff wages, staff no longer on pay plans per Board of Supervisors, and County policy pay changes. See 3-page attachments
Motion: Donna Akins
Seconded by: Dr. Cope
Motion passed: unanimously

New Business:

Motion to approve the Jasper County Board of Health annual policy review. This will allow the Administrator to adjust policies with the State of Iowa codes, laws, guidance, manuals, or training. This will be an assumed policy change at the Jasper County Health Department unless it is a major change. The Administrator is to report significant changes to the Board of Health.

- Abuse Reporting: Child and Dependent Adult Abuse changes including new guide. (Attachment, 2 pages)
- Changes to pay plan (same as Board of Supervisors policy) (handouts: above under budget)
- Delete any wording about the Union and the Union agreements in policy.
- Homecare: 150% of poverty levels, \$2000 Assets. No changes in financials just wording.

Motion: Julie Smith
Seconded by: Donna Akins
Motion passed: unanimously

Motion to approve Agreements, Intergovernmental Contracts, and Grants:

All are listed below for the Administrator to complete and sign on behalf of Jasper County Board of Health, who is DBA, Jasper County Health Department, for the following:

- Grants: IHHS LPHS and Immunization FY26
- Agreements: Home Instead and Comfort Keepers for home care subcontracted services
- MOU: with EMA, schools and hospital
- 28E: Linn County for decat funds FY25 and FY26

Motion: Doug Cupples
Seconded by: Donna Akins
Motion passed: unanimously

Jasper County Health Department: AGENCY REPORTS: Information Only

- Administrator's report: Becky with Information only
 - Jasper County Health Department monthly report for January and February 2025 See 1-page attachment
 - Staff Report
 - Becky took the Point of Dispensing Class
 - Local Public Health Services Grant update
 - Community Health Improvement plan update
 - Jasper County Cares Coalition and Meeting updates
 - Public Health Emergency Preparedness plans and updates
- Public Health Coordinator report: Kristina Information Only
 - Immunizations, IRIS records
 - Communicable Diseases update See 1-page attachment
- Health Department Assistant: Melissa Information Only
 - 6 Homecare clients
 - CPPC funding updates
 - Car seat installs

Next meeting: Date: May 8, 2025, 11:00 AM.

Motion to Adjourn: Time: 12:05 PM.

Motion: Doug Cupples
Seconded by: Dr. Cope
Motion passed: unanimously

Board Member's Signature
Minutes taken by Melissa Gary on 03/13/2025

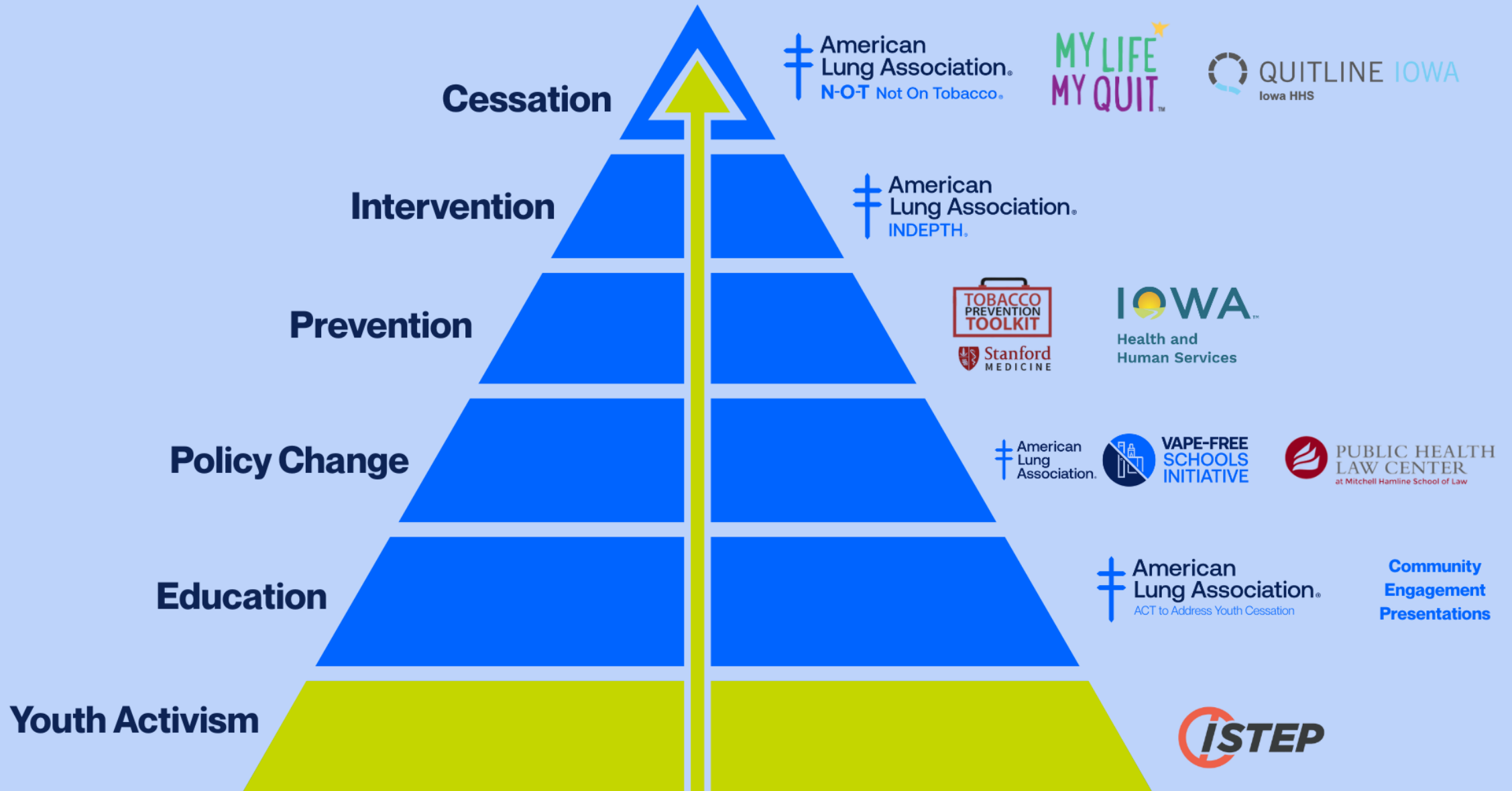
Date

Environmental Report for Jasper County Board of Health
For FY25- 7/1/2024 to 6/30/2025

Environmental Reporting	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Septic Eval & Inspections	5	6	10	9	5	4	4	4	9	10			66
Time of Transfer Inspections	6	4	4	2	5	4	1	0	2	4			32
New Water Wells	0	2	0	1	1	0	0	0	1	0			5
Plugged Water Wells	3	5	0	1	2	0	1	0	2	2			16
Water Tests	3	2	4	0	1	1	1	1	1	3			17
Pool/Spa Inspections	0	0	0	0	9	1	0	0	0	0			10
Tanning Facility Inspections	0	0	0	0	8	2	0	0	1	0			11
Tattoo Facility Inspections	0	0	0	0	8	3	2	0	0	0			13
Septic Tank Pumper Inspections	0	0	0	0	0	0	0	0	1	4			5
Nuisance Complaints	4	4	2	2	2	0	1	1	1	1			18
Rabies / Dog Bites	0	0	2	0	1	0	0	0	1	1			5
Radon Test Kits Sold	1	1	0	0	0	0	0	0	0	1			3
Any Issues or Complaints	0	0	0	0	2	0	0	0	0	0			2
Totals	22	24	22	15	44	15	10	6	19	26	0	0	203

[illegible]

Comprehensive Approach to Ending Youth Tobacco and Nicotine Use in Iowa



TOBACCO CONTROL Quarterly Newsletter

January - March 2025

Iowa Students for Tobacco Education & Prevention



Welcome to Iowa Students for Tobacco Education & Prevention, North Polk NHS **ISTEP!** The group was officially registered at the end of March with 9 members and has already started their first activity. The chapter has created motivational posters and plans to hang them around the school. Thanks to the students working hard to educate their peers on the harms of tobacco and nicotine and on promoting healthy coping mechanisms!

If you have a youth group that is interested in creating an ISTEP Chapter, it's never too late to sign up to participate in activities all year! Please reach out to Josie.Redman@Lung.org to learn more.

Tobacco & Nicotine-Free Childcare

Congratulations to New Creations Child Care & Learning Centers in Iowa for implementing a comprehensive tobacco and nicotine-free policy. These policies ensure that children, staff and visitors are protected from secondhand smoke, thirdhand smoke and create an overall healthier environment. New Creations has locations in Ankeny, Waukee and West Des Moines.



Quitline



The Quitline Iowa website has received an updated look and now includes Lung Cancer Screening info/resources! To find the Health Professionals page, click on the three small bars in the top right corner and then click the Health Professionals dropdown. From there, you can access resources, FAQs, education and referral forms.

Childcare Policy

Childcare testimonial:

“Since our inception in 2010 we have maintained a tobacco-free policy that ensures children are kept safe from dangerous secondhand smoke, vaping, and other cancer-causing toxins while in our care. We are proud to be partnering with the American Lung Association in Iowa to bring additional awareness to the importance of this initiative and are deeply committed to smoke free air.”

-Hollie Allen, Vine Street Childcare

FREE Resources

Provided by the American Lung Association

- Written Policy Assistance
- Signage
- Iowa Tobacco-free Child Care Registry Listing
- Marketing materials
- Education and communication
- Tobacco/Nicotine-free Child Care Facilities and Homes [online training](#) on the DHS Training Registry

Available at <http://bit.ly/LungIA>



Benefits Of A Comprehensive Tobacco/Nicotine-Free Policy

- Appeals to parents and caregivers
- Creates a healthy and safe environment
- Positive youth role modeling
- Reduces exposure to secondhand/thirdhand smoke

Worksite Policy

Free Resources for Businesses

Available at bit.ly/LungIA

- Quit Kits
- Promotional items
- Educational materials
- Communication Campaign
- Lunch and Learn Presentation
- Worksite Toolkit



The American Lung Association in Iowa offers free corporate wellness support to employers.

Benefits of a Comprehensive Tobacco/Nicotine-Free Workplace

- Saves money
- Creates a healthy and safe environment
- Reduces exposure to cancer-causing secondhand and thirdhand smoke
- Boosts morale and productivity

If you are interested in implementing a tobacco and nicotine-free policy for your worksite or childcare center, please reach out to Beth.Timmerman@Lung.org.

American Lung Association Resources

The American Lung Association has proactively archived many essential tobacco control documents that were recently removed from national partner websites. These resources are now available through Lung's Technical Assistance Resource Library. Importantly, all of these documents and many more can be accessed directly without any paywall or registration requirements at Lung.org/CessationTA.



Website
www.lung.org



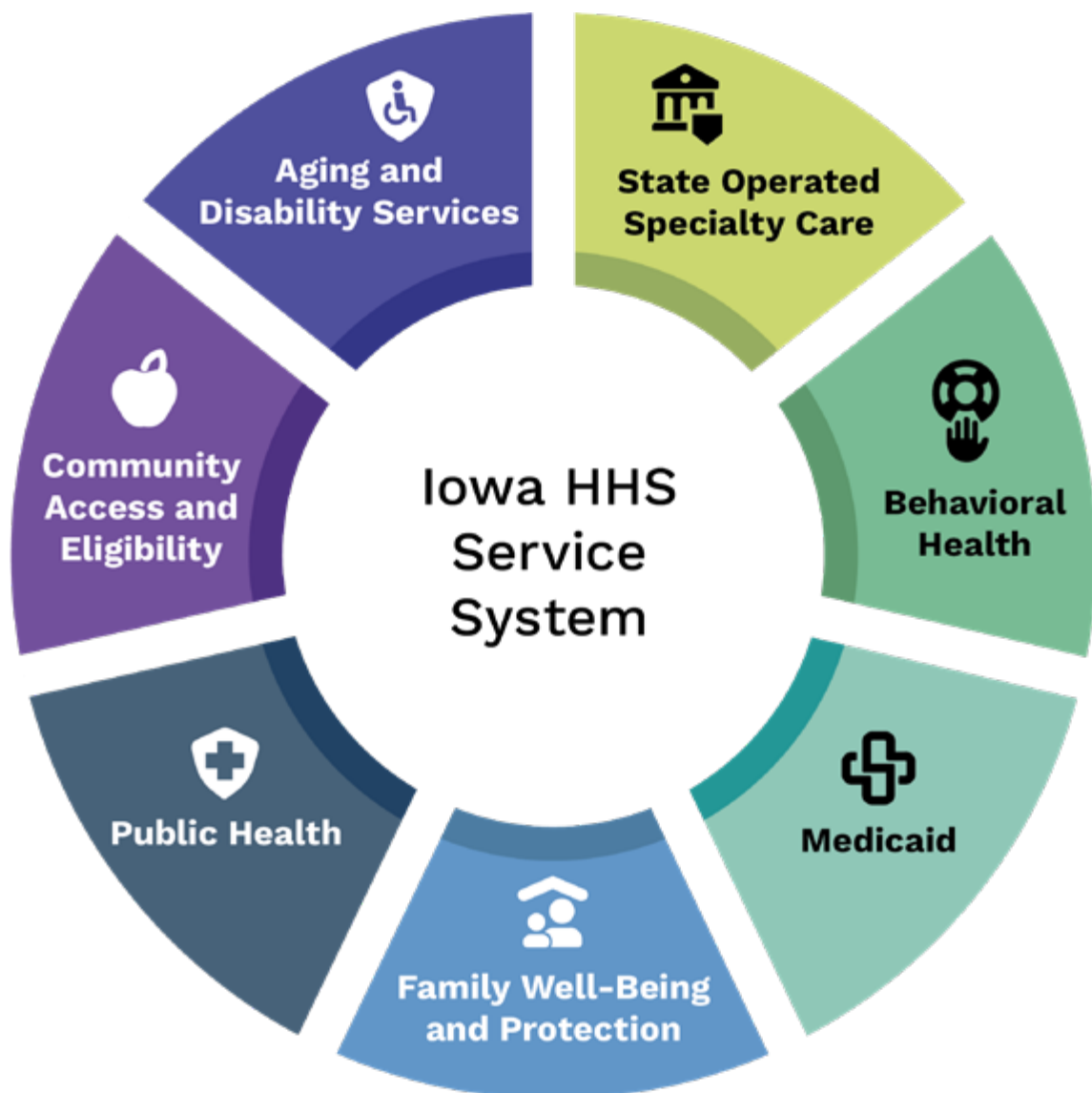
Phone
515-309-9507



Email
Beth.Timmerman@lung.org

Intersections Across Systems

Behavioral health services connect across a wide of array systems and partners. Working together helps us identify strengths, gaps, and areas for improvement. Ongoing collaboration in the new Behavioral Health Service System will be key to creating effective strategies that ensure fair access to services and better outcomes for Iowans. Below is a summary of system partners and their role in Iowa's Behavioral Health Service System.



Connections throughout the Iowa HHS Service System

State-Operated Specialty Care

Iowa's Mental Health Institutes (MHIs) provide specialized inpatient psychiatric care for children, youth, and adults with significant needs. Multi-disciplinary teams of doctors, nurses, social workers, and specialists support planning and treatment services including medication, psychotherapy, group counseling, and activities therapies. MHIs are a critical piece of the behavioral health continuum of care working to ensure Iowans receive care in the least restrictive setting possible and enabling Iowans to safely return to their home and community.

Medicaid

Iowa's Medicaid programs including Iowa Health Link, Iowa Health and Wellness Plan (IHAWP), and Healthy and Well Kids in Iowa (Hawki) provide free or low-cost health insurance coverage to Iowans with limited resources to ensure they can receive outpatient, inpatient, and residential behavioral health that is tailored to their needs. Effective Medicaid benefit design for behavioral health contributes to improved outcomes and is part of Iowa's comprehensive approach to improving the health status of all Iowans.

Public Health

Public Health (PH) works with state and local partners to address health priorities, including behavioral health, by reducing health disparities, promoting healthy behaviors, and preventing disease. PH and behavioral health professionals work collaboratively to engage communities in prevention and early intervention efforts to decrease the impact of behavioral health conditions and improve the resiliency and overall health and well-being of Iowans.

Family Well-Being and Protection

Family Well-Being and Protection is dedicated to ensuring Iowa's children and families are safe, healthy, stable, and equipped to build and sustain positive relationships. Child Protective Services (CPS) and programs such as Family Centered Services (FCS) connect families to evidence-based behavioral health services that build on strengths, change unhealthy patterns, and provide trauma-informed, focused care to build healthy, supportive family environments.

Community Access and Eligibility

Community Access and Eligibility serves as an entry point for Iowans to numerous services, programs, and benefits offered by and through Iowa HHS. Staff help Iowans understand what programs and services they are eligible for, assist with enrollment, directly provide health services to families and make referrals that support Iowans' timely access to care.

Aging and Disability Services

Aging and Disability Services provides connection and care to ensure that Iowans who experience challenges related to aging or disability can live in the home and community of their choice. Through Aging and Disability Resource Centers (ADRCs), older Iowans, people with disabilities and their families and caregivers can learn about long-term services and supports and find connection to behavioral health services.



April 24, 2025

Sent via Iowa Grants

RE: "Applicable Law" Includes Presidential Executive Orders

Dear CONTRACTOR,

As you are aware, President Donald Trump executed several executive orders in recent months. Your organization is a contractor of Iowa Health and Human Services (HHS) and recipient of federal funds. The State of Iowa and HHS consider all properly executed executive orders to have the same force and effect as federal law. See *Youngstown Sheet & Tube Co. v. Sawyer*, 343 U.S. 579 (1952). As a result, Iowa HHS is communicating with you to make sure you are aware of the status of your organization as a recipient of federal funds from Iowa HHS, and to ensure your organization is in compliance with the President's executive orders.

The contract between your organization and Iowa HHS requires compliance with all Applicable Law. President Trump's executive orders are Applicable Law for this Contract. See definition of "Applicable Law" in the Contract, General Terms. Compliance with Applicable Law requires your organization, as a recipient of federal funds from Iowa HHS, to follow all of the executive orders as it relates to work of your organization that is funded in whole, or in part, by federal funds received from Iowa HHS. This includes but is not limited to, the production of written and other materials, participation in or the conduct of trainings, development and maintenance of content for websites and other external or internal communication or training platforms.

Should you have any questions related to a specific executive order and how it may affect your contract with HHS, please feel free to call (515/322-8969) or email (Robert.Thole@hhs.iowa.gov) me.

Very truly yours,

/s/ Robert J. Thole
Robert J. Thole
HHS Legal Counsel
Division of Compliance and Administration
Iowa Department of Health and Human Services
321 E 12th St., Des Moines, IA 50319

\$50,505

612894 - FY26 Private Well Grant

Application Details

Funding Opportunity: 609226-FY26 Application Guidance for Iowa Private Well Program

Funding Opportunity Due Date: Apr 15, 2025 4:00 PM

Program Area: Environmental Health Services

Status: Under Review

Stage: Final Application

Initial Submit Date: Apr 7, 2025 9:30 AM

Initially Submitted By: Kevin Luetters

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

First Name*: Kevin Middle Name Luetters
First Name Last Name

Title:

Email*: kluetters@jasperia.org

Address*: 315 W 3rd St N
Suite 150

Newton Iowa 50208
City State/Province Postal Code/Zip

Phone*: 641-792-3084 Ext.
Phone

Organization Information

Name*: Jasper County Board of Health

Organization Type*: County Government

Tax Id:

Unique Entity Identifier (UEI):

Organization Website: <http://www.co.jasper.ia.us>

Address*: 101 1st St N

Newton Iowa 50208
City State/Province Postal Code/Zip

Phone*: (641) 787-9224 Ext.

Fax: (641) 275-3708

Cover Sheet-General Information

Cover Sheet-General Information

Authorized Official

Name*: Rebecca Pryor

Title*: Administrator

Organization*: Jasper County Board of Health
If you are an individual, please provide your First and Last Name.

Address*: 315 W 3rd St N, Suite 100

City/State/Zip*: Newton Iowa 50208
City State Zip

Telephone Number*: 641-787-9224

E-Mail*: bpryor@jasperia.org

Website*: <https://jasperia.org/>

JASPER COUNTY

EMPLOYEE PERFORMANCE EVALUATION

Employee Name: _____ Job Title: _____

Date of Review: _____

5 - Outstanding	4 - Exceeds Expectations	3 - Meets Expectations	2 - Needs Improvement	1 - Unacceptable
Responsibilities	Rating	Comments		
Communication: Communicates clearly and in a timely manner, both orally and in writing, asks questions when necessary				
Cooperation & Teamwork: Respectful of others, demonstrates the ability to get along with coworkers				
Public Relations: Interaction between department and the public representing the County professionally and effectively				
Professionalism: Supports positive work environment, accepts direction and performance feedback, maintains confidentiality				
Attendance: Has reliable attendance, with minimal unscheduled absences, and is consistently on time for work and meetings				
Initiative: Resourceful, brings new ideas, improvements and techniques to the department or County's operations				
Job Knowledge: Can efficiently perform job duties, has the necessary skills and utilizes the right tools and resources to effectively and efficiently complete work tasks				
Planning/Organizing: Prioritizes tasks, anticipates needs, flexible and makes adjustments to complete tasks				
Conflict Resolution: Discuss issues with others in a professional manner, works to find solutions, respectful of others				
Overall Rating				

Strengths:	Weaknesses:
Goals:	
What do you need from us or need us to understand for you to accomplish your goals?	

I acknowledge, my performance has been reviewed, and this report will be placed in my personnel file as a permanent record. I acknowledge I was given the opportunity to ask questions and provide feedback.

_____ Employee's Signature	_____ Date
_____ Supervisor's Signature	_____ Date

Jasper Co. Health Dept FY25		July 1, 2024- June 30, 2025											
Public Health	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Communicable Disease	5	3	4	7	10	8	7	7	8	6			65
TB medication per day	31	31	30	31	56	62	90	69	57	90			547
Immunization given	5	86	27	25	16	6	3	4	15	12			199
School Audits			1966	3414									5380
Daycare Audits			321	229	256								806
Health Fair/Com Ed/Cares.- # approx.	27	56	91	3990	713	575	473	452	2300	544			9221
Car seat installed	2	2	0	4	3	6	0	1	3	8			29
Promotions/Outreach													
Instagram impressions	23	231	123	133	233	175	192	244	91	154			1599
Instagram followers	509	512	514	519	517	518	517	515	515	518			5154
Facebook impressions: JCHD + Cares	14118	41221	17807	136658	17269	15949	28008	30843	40758	22973			365604
Facebook followers: JCHD + Cares	5105	5150	5162	5194	5201	5224	5218	5224	5269	5279			52026
Twitter followers	239	239	240	240	233	222							1413
Media-articles,ad,mentions	6	9	8	4	7	5	12	5	10	10			76
Media reach: appr./15,000	90000	135000	120000	60000	105000	75000	180000	75000	150000	150000			1140000
Website reach	406	617	492	746	340	410	587	742	671	577			5588
Home Care Aide - reimbursement													
Total Clients	7	7	6	6	6	6	6	6	6	5			61
Claims paid in month	\$1,820	\$2,310	\$1,960	\$1,680	\$1,960	\$1,540	\$1,680	\$1,750	\$1,400	\$1,400			\$ 17,500
Referrals Made													
# referrals- on grant tracker form	10	21	74	127	86	124	81	129	127	115			894
Grant billed													
Local Public Health Services	\$18,191	\$18,926	\$17,238	\$21,629	\$10,956								\$86,940
Emergency Prep- PHEP	\$5,059	\$1,967	\$1,655	\$1,227	\$1,799	\$0	\$2,330	\$2,672	\$1,361	\$480			\$18,551
Immunization grant	\$882	\$3,048	\$4,076	\$3,194									\$11,200
Other funding: Decat	\$500									\$6,062			\$6,562
Total billed for month	\$24,632	\$23,940	\$22,969	\$26,051	\$12,755	\$0	\$2,330	\$2,672	\$1,361	\$6,542	\$0	\$0	\$123,253