

**REGULAR MEETING
JASPER COUNTY CONSERVATION BOARD
Conservation Office, Armory Building
March 5, 2024, 8:30 A.M.**

Board Members Present: Robyn Friedman, Andy Stone, and Carol Kramer,

Staff Present: Keri Van Zante, Jerry Ratliff, Ethan VanderPol, Katie Cantu, and Jade Read

With a quorum present, the business meeting was called to order by Chairperson Stone at 8:00 am. Minutes of the February 6, 2024 regular meeting were approved as written.

APPROVAL OF BILLS - ACTION 24-50. Motion by Friedman, second by Kramer that the following bills be approved for payment from the conservation fund:

Alliant Energy	0001-22-6110-000-43142	\$216.82	
Alliant Energy	0001-22-6110-000-43143	\$410.63	
Iowa Regional Utilities Assoc	0001-22-6110-000-43244	\$63.82	
Iowa Regional Utilities Assoc	0001-22-6110-000-43242	\$58.48	
Iowa Regional Utilities Assoc	0001-22-6110-000-21249	\$113.22	
Iowa Regional Utilities Assoc	0001-22-6110-000-43213	\$82.78	
Jasper County Engineer	0001-22-6110-000-25000	\$1,110.59	
Jasper County Engineer	0001-22-6110-000-25000	\$1,003.44	
MidAmerican Energy	0001-22-6110-000-43144	\$155.00	
	0001-22-6110-000-43144	\$30.57	
Skunk River Sanitation LLC	0001-22-6110-000-21944	\$47.00	
Studio Melee	0023-22-0210-000-60000	\$13,175.00	
Dodds Trash Hauling Rec	0001-22-6110-000-44146	\$75.00	
Amerigas	0001-22-6110-000-43044	\$803.32	
Accent Drywall & Plastering	0031-22-0210-000-44142	\$5,643.00	
Jerry Ratliff	0001-22-6100-000-41400	\$105.00	
Keri Van Zante	0001-22-6100-000-41400	\$105.00	
Katie Cantu	0001-22-6100-000-41400	\$105.00	
Greg Oldsen	0001-22-6100-000-41400	\$105.00	
Dennis Cooling	0001-22-6100-000-41400	\$105.00	
Kent Dunsburgen	0001-22-6100-000-41400	\$105.00	
Ethan Vander pol	0001-22-6100-000-41400	\$105.00	
Jade Read	0001-22-6100-000-41400	\$105.00	
The Home Depot	0031-22-0210-000-44142	\$1,634.38	C
The Home Depot	0031-22-0210-000-44142	\$250.00	C
Sprayer Depot	0001-22-6110-000-44300	\$315.25	C

Amazon	0001-22-6110-000-44300	\$66.45	C
Key Cooperative	0001-22-6110-000-43042	\$462.40	C
Theisens	0001-22-6110-000-20200	\$91.96	C
Menards	0001-22-6110-000-29000	\$26.99	C
The Home Depot	0001-22-6110-000-29300	\$63.94	C
The Home Depot	0001-22-6110-000-63700	\$119.00	C
Theisens	0001-22-6110-000-29400	\$129.99	C
Walmart	0001-22-6100-000-26000	\$57.60	C
Menards	0031-22-0210-000-44142	\$95.69	C
Amazon	0001-22-6100-000-29139	\$15.00	C
Amazon	0001-22-6100-000-29139	\$13.99	C
Amazon	0001-22-6100-000-29139	\$23.97	C
	0001-22-6110-000-20142	\$70.94	C
Amazon	0001-22-6100-000-29139	\$113.33	C
	0001-22-6110-000-20142	\$26.37	C
Amazon	0001-22-6100-000-29139	\$10.69	C
	0001-22-6100-000-26000	\$13.03	C
	0001-22-6110-000-21900	\$89.99	C
Theisens	0001-22-6110-000-44300	\$31.76	C
Theisens	0001-22-6110-000-44300	\$172.32	C
Pauls Ace Hardware	0001-22-6110-000-44300	\$44.07	C
Jasper Construction Service	0001-22-6110-000-21245	\$338.84	C
The Home Depot	0031-22-0210-000-44142	-\$228.09	C
The Home Depot	0031-22-0210-000-44142	-\$56.56	C
The Home Depot	0031-22-0210-000-44142	-\$430.10	C
Walmart	0001-22-6100-000-26000	\$27.22	C
Walmart	0005-22-6100-000-29280	\$15.00	C
Theisens	0005-22-6100-000-29280	\$11.99	C
Theisens	0031-22-0210-000-44142	\$62.95	C
Menards	0031-22-0210-000-44142	\$125.29	C
Sherwin Williams	0031-22-0210-000-44142	\$159.90	C
Sherwin Williams	0031-22-0210-000-44142	\$455.85	C
Menards	0031-22-0210-000-44142	\$1,176.15	C
Amazon	0001-22-6100-000-29139	\$145.78	C
	0001-22-6100-000-26000	\$65.98	C
Amazon	0001-22-6100-000-29139	\$30.30	C
Performance Sign	0001-22-6110-000-21400	\$1,150.47	C
Walmart	0001-22-6100-000-29139	\$7.98	C
Walmart	0005-22-6100-000-26000	\$8.52	C
Theisens	0005-22-6100-000-26000	\$23.72	C
Theisens	0005-22-6100-000-26000	\$21.73	C
Theisens	0001-22-6110-000-44000	\$19.77	C
Menards	0001-22-6110-000-44144	\$48.73	C

Menards	0001-22-6110-000-44144	\$51.74	C
Menards	0031-22-0210-000-44142	\$337.71	C
Menards	0031-22-0210-000-44142	\$402.16	C
Menards	0031-22-0210-000-44142	\$143.84	C
Canva	0001-22-6100-000-40000	\$14.99	C
Meta	0001-22-6100-000-40000	\$4.41	C
Meta	0001-22-6100-000-40000	\$13.94	C
Capital City Equip	0001-22-6110-000-44300	\$37.84	C
Menards	0001-22-6110-000-21944	\$43.21	C
Theisens	0001-22-6110-000-21943	\$22.96	C
Walmart	0005-22-6100-000-29280	\$26.88	C
		\$32,048.88	

Motion carried unanimously.

DISCUSSION ITEMS:

A staff report was presented by Cantu, Ratliff, and VanderPol.

APPROVAL OF 2024-2025 PAY PLAN- ACTION 24-51. Motion by Friedman, second by Kramer to approve the 2024-2025 pay plan allowing for a 3.5% increase for conservation staff who are at the top of their progressive steps. Those still within steps (Read and Oldsen) will receive their step increase identified withing the pay plan. Van Zante will be removed from the progressive scale and will now receive a standard rate pay raise as determined by the conservation board and board of supervisors. Motion carried unanimously.

APPROVAL OF BIDS FOR HAIL DAMAGE INSURANCE ROOF REPAIRS- ACTION 24-52. VanderPol received 3 bids for the hail damage repair of the 2 metal roofs at Uhlenhopp, cabin at Uhlenhopp and the classroom at Sugar Creek. Redoy Roofing and Siding bid \$34,680, Bakeris Roofing bid \$69,598, and Schwartz Construction bid \$28,500, but did not include the removal of the old shingles (this is not a service they provide) or the Sugar Creek classroom in their bid. Board members agreed that staff do not have the time to remove shingles and the winning bidder should be able to do the entire job. Motion by Friedman, second by Kramer, to approve the bid from Redoy Roofing and Siding for \$34,680 to remove and replace the metal roofs on the 2 sheds at Uhlenhopp, as well as the cabin and Uhlenhopp and the classroom at Sugar Creek. Motion carried unanimously.

APPROVAL OF FISH HABITAT GRANT AGREEMENT #24-02F MARIPOSA ROCK OUTCROPPINGS- ACTION 24-53. Van Zante presented a 90% cost share Fish Habitat grant in the amount of \$42,066 to install shoreline and in-

lake rock outcroppings for fish habitat on the west shoreline of the lake at Mariposa. Motion by Friedman, second by Kramer to approve Fish Habitat Agreement #24-02F for Mariposa Fish habitat. Motion carried unanimously.

APPROVAL OF FISH HABITAT GRANT AGREEMENT #24-03F UHLENHOPP POND HABITAT AND FISHERY RENOVATION- ACTION 24-54. Van Zante presented a 90% cost share Fish Habitat grant in the amount of \$38,160 to renovate the fishery and add fish habitat to the Uhlenhopp pond located just south of the cabin. Motion by Kramer, second by Friedman to approve Fish Habitat Agreement #24-03F for Uhlenhopp Fish habitat. Motion carried unanimously.

Bids for Rock Engraving at Mariposa Campground. Only one bid has been received so far, so the item was tabled until the April meeting.

APPROVAL OF IRUA EASEMENT FOR WATERLINE AT MARIPOSA CAMPGROUND- ACTION 24-55. Motion by Friedman, second by Kramer to approve an easement with the Iowa Regional Utilities Association (IRUA) to place a new waterline at Mariposa Recreation Area for the new Bison Ridge Campground. Motion carried unanimously.

APPROVAL OF APPLICATION OF GEISLER-PENQUITE GRANT- ACTION 24-56. Van Zante presented a grant application to the Geisler-Penquite Foundation that could be written to develop and endowment fund for the nature center. Motion by Friedman, second by Kramer to approve application to the Geisler-Penquite Foundation for a Nature Center Endowment. Motion carried unanimously.

Nature Center. The board and staff discussed changes and requests for more information to be presented to the architect for the nature center plans. Van Zante will contact Studio Melee to discuss the need for only one lower garage door, request further information about the durability and cost of the wood clad windows chosen for the design, and will change the conference room to an additional classroom (take out glass wall?).

Planning Session. A park planning session was held to determine priority projects/improvements, spending, and grant writing areas of emphasis.

Other. Nothing identified.

Board Member Concerns. None identified.

ADJOURNMENT- ACTION 24-57. With no further business appearing, motion by Kramer second by Friedman that the meeting adjourn. Motion carried unanimously.

ADJOURNMENT – 10:59 a.m.

Carol Kramer, Secretary