

Jasper County Commission of Veterans Affairs 315  
West 3<sup>rd</sup> Street North, Suite 250, Newton, Iowa 50208  
Administrator Alyssa Wilson & CVSO Keith N. Thorpe  
Phone (641) 792-7993

Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Fred Chabot, Ed Spangenburg

10 May 2023

### Minutes

At 1500 Susan Springer setting in for vacationing Chairman Jerry Nelson, called the Regular Scheduled Meeting of the Jasper County Veterans Affairs to order. The other commissioners in attendance were Marta Ford, Fred Chabot and Ed Spangenburg. Also, in attendance were Administrator Alyssa Wilson and CVSO Keith Thorpe.

**Approve Minutes:** Fred Chabot made a motion and Marta Ford seconded to approve the minutes of the regular scheduled meeting of the Jasper County Commission of Veterans Affairs held on 19 April 2023. The motion passed unanimously.

### Unfinished Business:

1. **Lynnville Outreach April 2023:** The outreach event was held on Saturday April 22, 2023, at the Lynnville City Hall. Eleven Jasper County veterans attended as well as one veteran from Polk County. Also in attendance were Wayne Marek from the Des Moines Vet Center, Jasper County Commission members Marty Ford, Fred Chabot, Ed Spangenburg and CVSO Keith Thorpe were also in attendance. Alyssa Wilson, Administrator of Jasper County Veterans Affairs shared information on the "Pact Act". The event was very informative, and the veterans appreciated that the outreach event was held in Lynnville.
2. **IACCVSO District 4 Training 3 May 2023:** Nine CVSO's were in attendance along with commissioners from 2 of the 14 counties that make up District 4. Jasper County Veran Affairs Commissioners will be invited next year. Jasper County provided water, coffee, and muffins for the event. Various topics were discussed which are pertinent to CVSO's and their Veterans.

### New Business:

1. **The April 2023 Administrator Report** was presented to the commission.
2. **The April 2023 Expenses, Allocation. Donation & ESFP Reports** were presented to the commission.
3. **Allocation Account:** Marty Ford made a motion and Ed Spangenburg seconded to spend the remaining **\$526.39** of the "Allocation Account" on the following:

(a) Vendor (MAXIM) Name Badges <b>Acct 42140</b>	=	<b>\$134.15</b>
(b) Vendor (MAXIM) Microfiber Cleaning Cloths <b>Acct 42140</b>	=	<b>\$312.03</b>
(c) Vendor (MAXIM) Stylus Pens <b>Acct 42140</b> <b>\$80.21</b> + <b>Acct 12100</b> <b>\$202.14</b>	=	<b>\$282.35</b>
	<b>Total =</b>	<b>\$728.53</b>

**Note: Red = \$526.39 Allocation / Blue = \$202.14 Commission**

The motion passed unanimously.

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4. **National School June 2023:** Marty Ford made a motion and Fred Chabot seconded that Administrator Alyssa Wilson attend National School (virtually) for the cost of \$350.00. The motion passed unanimously.
5. **Iowa Code 35B.6:** At the 14 June 2023 commission meeting a chairperson and secretary will be selected for the Fiscal Year 2023- 2024.

Announcements:

Public Input

None

Confirm next meeting: 14 June 2023 at 1500 at the Jasper County Office Buildings.

At 1614 Fred Chabot made a motion and Ed Spangenburg seconded to adjourn. The motion passed unanimously.

/s/ Keith N. Thorpe