

Jasper County Commission of Veterans Affairs
County Annex Bldg., 115 N 2nd Ave E. Newton, Ia. 50208
Administrator Alyssa Flood & CVSO Keith N. Thorpe
Phone (641) 792-7993 FAX (641) 787-1302

Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Michael Naber, Matthew Smith

9 March 2022

Minutes

At 1500 Chairwoman Susan Springer called the Regular Scheduled Meeting of the Jasper County Veterans Affairs to order. The other commissioners in attendance were Marta Ford, Michael Naber Jerry Nelson and Matthew Smith. Also, in attendance were VSO/Secretary Keith Thorpe and Abby Knipfel a reporter for the Newton Daily News. Dennis Simon, Jasper County Director of Human Resources joined the meeting at 1520. Alyssa Flood was in her office completing CVSO Training virtually and joined the meeting a couple of times.

Approve Minutes 9 February 2022 Regular Meeting: Marta Ford made a motion and Matthew Smith seconded to approve the minutes as presented. The motion passed unanimously.

Unfinished Business:

1. **Iowa Code 35.1 “Eligibility”:** Matthew Smith made a motion and Mike Naber seconded to ad Iowa Code 35.1 to our eligibility requirements for financial assistance to Jasper County Veterans. The motion passed unanimously. The veterans requirements for eligibility for emergency assistance now reads as follows:

“To be eligible for emergency financial assistance the applicant must have a minimum aggregate of 90 days Federal Duty, other than training, basic training, or 20 years with Reserve Forces or the Iowa National Guard and to have been discharged under other than dishonorable conditions.” (Reference: Iowa Code 35.1)

2. **Spring Outreach 2022:** On 25 March 2022 at the Newton Legion Post 111, the commission will be providing the meal for the Jasper County Vietnam War/Era.

New Business:

1. **February 2022 Director’s Activity Report** was presented to the commission.
2. **February 2022 Budget** was presented to the commission.
3. **Allocation Fund / Donation Fund (FY2021 – 2022)** was presented to the commission.
 - a. **Acrobat Pro DC:** Mike Naber made a motion and Matthew Smith seconded to purchase a one year license for a Acrobat Pro DC for the office. The motion passed unanimously.
 - b. **Fuel Cards:** Keith will purchase \$50.00 **Fuel Only** cards using the “Donation Account”.
 - c. **Grave Markers:** Keith will work on our inventory of markers and report to the commission.
 - d. **NACVSO San Antonio, Texas:** Mike Naber made a motion and Matthew Smith seconded to send Alyssa Flood to the NACVSO Annual Conference & Training in San Antonio, Texas in June. Registration will be paid out of the Education Account. Travel, hotel and per diem will be paid for out of the “Allocation Account”. The motion passed unanimously.

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4. **April 2022 Regular Commission Meeting:** Because Alyssa and Keith will be attending Spring School 2022, the next commission meeting will be held Wednesday 6 April 2022.

Announcements:

None

Public Input

None

Confirm next meeting: Wednesday April 6, 2022, at 1500 in the Annex Building.

At 1539 Mike Naber made a motion and Marta Ford seconded to adjourn.
The motion passed unanimously.

/s/ Keith N. Thorpe