

**Jasper County Commission of Veterans Affairs**  
County Annex Bldg., 115 N 2<sup>nd</sup> Ave E. Newton, Ia. 50208  
Director: Kurt M. Jackson VSO Keith N. Thorpe  
Phone (641) 792-7993 FAX (641) 787-1302  
Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Mike Naber, Matthew Smith

12 May 2021

**Minutes**

At 1500 Chairwoman Susan Springer called the Regular Scheduled Meeting of the Jasper County Veterans Affairs to order. The Commissioners in attendance were Marta Ford, Jerry Nelson, Michael Naber, and Matthew Smith. Also, present were Director Kurt Jackson via speaker phone and VSO/Secretary Keith Thorpe.

**Approve Minutes: 14 April 2021 Regular Meeting:** Michael Naber made a motion and Matthew Smith seconded to approve the minutes as presented. The motion passed unanimously.

**Unfinished Business:**

1. **Veterans Resources Outreach: “Spring 2021”:** Comments: (i.e., success; went well; appointments made; new vendor contacts; new faces; let’s do it again; some things to improve; advertise using social media; less or no radio; identify vendor tables; working microphone)
2. **Veterans Outreach Tasks:** The Commission will hold a workshop meeting in September 2021.
3. **Proposed: CivicPlus Website:** Jerry Nelson made a motion and Marta Ford seconded **not to proceed** with the proposed CivicPlus Website. The motion passed unanimously.
4. **Marta Ford’s and Jerry Nelson’s terms** on the Commission have been extended to 30 June 2024 by the Jasper County Board of Supervisors.
5. **Open Meetings and laws:** Chairwomen Springer polled the commission on who had reviewed the Power-Point “Sunshine Laws”. All but Jerry Nelson had viewed the Power-Point. Jerry will review it prior to the next meeting. Also, it was mentioned that for “closed meetings” the commission will need to acquire a proper electronic device for recording such closed meetings.

**New Business:**

1. **April 2021 Director’s Activity Report** was presented to the Commission.
2. **April 2021 Budget/Allocation Fund FY 2020-2021** was presented to the Commission.
3. **Allocation Fund (FY2020 – 2021):**
  - a. Matthew Smith made a motion and Marta Ford Seconded that the commission purchase six I-Pads using funds from the allocation fund. The motion passed unanimously.
  - b. Marta Ford made a motion and Jerry Nelson seconded that Kurt and Keith use their discretion in purchasing the four selected products that the commission selected from HALO Branded Solutions using funds from the allocation fund. The motion passed unanimously.

**(OVER)**

4. **VetCenter:** Michael Naber made a motion and Matthew Smith seconded to approve the “Revocable License for use of Property” between the Des Moines Vet Center and Jasper County Veterans Affairs as presented. The motion passed unanimously.

5. **Female Veterans Symposium:** The Commission discussed the upcoming State of Iowa Veteran Conference “Bombshell Patriots”. This event is an opportunity for sisters in arms to come together for a weekend of camaraderie, motivation, and education on services and resources in the Des Moines area. It was proposed to use this event as Outreach by sending local female veterans. Also, it was discussed bringing an event like this to Jasper County. Matthew Smith made a motion and Michael Naber seconded to table any action currently. The motion passed unanimously.

**Announcements: (None)**

**Public Input: (None)**

Confirm next meeting for Wednesday, June 9, 2021 at 1500 in the Annex Building.

At 1605 Michael Naber made a motion and Matthew Smith seconded to adjourn. The motion passed unanimously.

/s/ Keith N. Thorpe