

Jasper County Commission of Veterans Affairs
County Annex Bldg., 115 N 2nd Ave E. Newton, Ia. 50208
Director: Kurt M. Jackson VSO Keith N. Thorpe
Phone (641) 792-7993 FAX (641) 787-1302
Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Mike Naber, Matthew Smith

8 July 2020

Minutes

At 1500 per Iowa Code 35B.6 Marta Ford made a motion and Mike Naber seconded that Susan Springer be the Chairperson for the FY 2020 – 2021. Motion passed unanimously. Mike Naber made a motion and Jerry Nelson seconded that Keith Thorpe be the Secretary for FY 2020 – 2021. Motion passed unanimously.

Those in attendance were Commissioners Marta Ford, Jerry Nelson, Mike Naber and Matthew Smith. Susan Springer called in on the speaker phone. Others in attendance were Director Kurt Jackson, VSO Keith Thorpe, Human Resource Director Dennis Simon and from the “Newton Daily News” Dustin Teays.

Because Susan Springer was on speaker phone, Mike Naber chaired the meeting.

The minutes of the 10 June 2020 Regular Meeting were reviewed. Marta Ford made a motion and Jerry Nelson seconded to accept the minutes as presented. The motion passed unanimously.

Unfinished Business:

1. **Veterans Resources Outreach: (Future Event):** It was the consensus of the Commission that a tentative date of Tuesday, 27 October 2020 would be the target date for the event. Kurt Jackson will begin finding a facility for the event and then begin scheduling vendors.

New Business:

1. **June 2020 Directors Activity Report** was presented to the Commission.
2. **June 2020 Budget Report** was presented to the Commission.
3. **4th Quarter FY 2019 – 2020 Budget to the Board of Supervisors:** Marta Ford made a motion and Matthew Smith seconded that the 4th Quarter Report be approved as presented. Motion passed unanimously. Kurt Jackson will present this report to the Board of Supervisors.
4. **Allocation Fund:** The 10K FY 2019 – 2020 Fund ended with a zero balance.
5. **Allocation Fund (FY 2020 – 2021):** Kurt Jackson will be sending in the required paperwork to the Iowa Department of Veterans Affairs for funding FY 2020 – 2021.
6. **“Employee Evaluation” per Iowa Code 2018, Section 21.5 (i):** Dennis Simon shared with the Commission the differences between an employee evaluation being held in an “Open Meeting” and a “Closed Meeting”. After a few questions and answers with Dennis Simon and a general discussion of the evaluation process, Jerry Nelson made a motion and Marta Ford seconded to table the “Employee Evaluation” until the 12 August 2020 Commission Meeting. Motion passed unanimously.

(OVER)

Announcements:

Jerry Nelson shared with the Commission that he may be acquiring a Chair Lift for “Stairs” and that he has a Hoyer Lift used to transport patients from bed to chair, etc. These will be available for veterans.

Public Input: (None)

Confirm next meeting for Wednesday, August 12, 2020 at 1500 at County Annex Building.

At 1540 Matthew Smith made a motion and Susan Springer seconded to adjourn. The motion passed unanimously.

/s/ Keith N. Thorpe