

Jasper County, Iowa

Joe Brock

Denny Carpenter

Doug Cupples



Board of Supervisors

Courthouse

PO Box 944

Newton IA 50208

Phone 641-792-7016

Fax 641-792-1053

JASPER COUNTY BOARD OF SUPERVISORS AGENDA

www.co.jasper.ia.us

May 22, 2018

9:30 a.m.

Pledge of Allegiance

- Item 1 Public Hearing – Retrofit Courthouse Lighting Bids**
 - a) Canceled Due to Re-Bid of Project
- Item 2 Set New Public Hearing Date for Retrofit Courthouse Lighting Bids**
(Recommended Date 6/05/2018 at 9:30am)
- Item 3 Public Hearing – FY17/18 Budget Amendment**
 - a) Approve FY17/18 Budget Amendment
- Item 4 Buildings & Grounds – Adam Sparks**
 - a) I.T. Air Conditioner Unit
- Item 5 Liberty Mutual – Justin Middleton**
 - a) Supplemental Employee Benefits
- Item 6 Human Resources – Dennis Simon**
 - a) Employee Hiring Resolution – Secondary Roads
- Item 7 Newton Main Street – Graham Sullivan**
 - a) Farmer's Market 2018
- Item 8 Approve Tobacco Permits**
 - a) Izaak Walton League
 - b) Exit 173
- Item 9 Approve Liquor License for Sugar Grove Vineyards**
- Item 10 Newton RAGBRAI Committee Request Change Non-Profit Charge to \$350.00**
- Item 11 Courthouse Operations on July 25, 2018 during RAGBRAI**
- Item 12 Approval of Board of Supervisors minutes for 5/15/2018**

PUBLIC INPUT & COMMENTS

The next scheduled Board Meeting will be held on June 5, 2018 at 9:30am

COUNTY NAME: JASPER	RECORD OF HEARING AND DETERMINATION ON THE AMENDMENT TO COUNTY BUDGET	COUNTY NO.: 50
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Date budget amendment was adopted:
05/22/2018

For Fiscal Year Ending:
June 30, 2018

The County Board of Supervisors met on the date specified immediately above to adopt an amendment to the current County budget as summarized below. The amendment was adopted after compliance with the public notice, public hearing, and public meeting provisions as required by law.

Iowa Department of Management Form 653 A-R Sheet 2 of 2 (revised 05/01/14)		Total Budget as Certified or Last Amended	Adopted Current Amendment	Total Budget After Current Amendment
REVENUES & OTHER FINANCING SOURCES				
Taxes Levied on Property	1	14,484,431	0	14,484,431
Less: Uncollected Delinquent Taxes - Levy Year	2	131,000	0	131,000
Less: Credits to Taxpayers	3	619,000	0	619,000
Net Current Property Taxes	4	13,734,431	0	13,734,431
Delinquent Property Tax Revenue	5	156	0	156
Penalties, Interest & Costs on Taxes	6	66,500	0	66,500
Other County Taxes/TIF Tax Revenues	7	2,674,248	0	2,674,248
Intergovernmental	8	7,327,240	49,258	7,376,498
Licenses & Permits	9	96,050	0	96,050
Charges for Service	10	1,023,808	0	1,023,808
Use of Money & Property	11	129,716	0	129,716
Miscellaneous	12	727,957	0	727,957
Subtotal Revenues	13	25,780,106	49,258	25,829,364
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	0	0
Operating Transfers In	15	4,247,544	0	4,247,544
Proceeds of Fixed Asset Sales	16	1,420,000	0	1,420,000
Total Revenues & Other Sources	17	31,447,650	49,258	31,496,908
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety & Legal Services	18	6,717,063	7,750	6,724,813
Physical Health & Social Services	19	4,579,522	60,058	4,639,580
Mental Health, ID & DD	20	837,950	0	837,950
County Environment & Education	21	1,516,928	5,000	1,521,928
Roads & Transportation	22	12,232,003	0	12,232,003
Government Services to Residents	23	1,397,568	0	1,397,568
Administration	24	3,385,762	57,618	3,443,380
Nonprogram Current	25	442,128	0	442,128
Debt Service	26	1,786,701	0	1,786,701
Capital Projects	27	1,954,917	0	1,954,917
Subtotal Expenditures	28	34,850,542	130,426	34,980,968
Other Financing Uses:				
Operating Transfers Out	29	2,424,738	0	2,424,738
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	37,275,280	130,426	37,405,706
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	(5,827,630)	(81,168)	(5,908,798)
Beginning Fund Balance - July 1,	33	9,529,115	0	9,529,115
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	3,701,485	0	3,701,485
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	0	0	0
Fund Balance - Unassigned	39	0	(81,168)	(81,168)
Total Ending Fund Balance - June 30,	40	3,701,485	(81,168)	3,620,317

Date original budget adopted:
03/07/17

Date(s) current budget was subsequently amended:
03/27/18 05/22/2018

The below-signed certify that proof of publication of the hearing notice and proposed amendment is on file for each official County newspaper, that all public hearing notices were published not less than 10, nor more than 20 days prior to the public hearing, and that adopted expenditures do not exceed published amounts for any of the 10 individual expenditure classes, or in total.

Doug Cupples, Board Chairperson (signature)

Dennis Parrott, County Auditor (signature)



BROOKER CORPORATION



PLUMBING, HEATING & AIR CONDITIONING
200 N. 8TH AVE. E.
P.O. BOX 1022
NEWTON, IOWA 50208
PHONE: 641-792-2387 FAX: 641-792-4748
www.brookermech.com



PURCHASER: JAPER COUNTY
LOCATION: 101 1st St N

PHONE:
CITY: Newton **STATE:** IA **ZIP:** 50208

RE: Courthouse
ATTN: Adam Sparks

We propose to furnish material and labor for the referenced project:

Furnish and install

Mitsubishi Mini Split for server room
Install condensing unit in basement

MUY-D36NA Condensing Unit

MSY-D36NA indoor unit

Remote controller

Line set

Mount indoor unit on wall

Condensate drain

Start-up

Wiring by others

Approximate Price \$4,690.00

Thank you for the opportunity to quote this project. If you have any questions, please contact our office.

EXISTING MATERIALS BEING REPLACED TO BECOME PROPERTY OF: BROOKER CORPORATION

OUR WORK WILL BE PERFORMED IN THE HIGHEST WORKMAN-LIKE MANNER AND WILL COMPLY WITH EXISTING GOVERNING CODES AND REGULATIONS. ALL LABOR FURNISHED BY US WILL BEAR A ONE YEAR WARRANTY FROM DATE OF INSTALLATIONS. FIXTURES AND EQUIPMENT FURNISHED BY US WILL CARRY WARRANTIES OF MANUFACTURES AND WILL BE EXPLAINED PRIOR TO ACCEPTANCE OF PROPOSAL OR AS LISTED BELOW.

PRICE AND TERMS: THE BELOW AMOUNT IS DUE AND PAYABLE UPON COMPLETION OF WORK PERFORMED. INTEREST AT 1.5% PER MONTH(18% ANNUALLY) WILL BE CHARGED ON ALL PAST DUE AMOUNTS WITH A MINIMUM CHARGE OF 50 CENTS FOR ANY BALANCE UNDER \$35.00.

THE PRICE IS SUBJECT TO CHANGE AFTER 30 DAYS FROM THE DATE OF THE PROPOSAL UNLESS SIGNED BY BOTH THE CONTRACTOR AND PURCHASER.

CONTRACTOR: BROOKER PLUMBING & HTG.

PURCHASER:

BY: Terry Purvis

DATE: 04/26/18

BY:

DATE:

S & S

Plumbing, Heating and Air Conditioning LLC

550 East South Street Marengo, Iowa 52301

Phone 319-642-5259 Fax 319-642-5559

Bid Proposal

Date 04-18-18

Jasper County Courthouse

RE: AC unit in control room

Adam to supply and install a 3 ton Mitsubishi mini split standalone AC system for the IT room including the following

Wall mounted indoor unit

Lineset

Outdoor unit (set in basement)

Condensate tubing

Start up

Labor

Total Project Cost

\$5541

High voltage electrical by others

Will need 25 amp 208/230 volts

Adam to tie this into the existing VRF system would cost around 20k and the more I think about it if the VRF system would go down you would lose cooling completely in that room. I am planning on setting the outdoor unit in basement so in turn you will be removing heat from the IT room and rejecting it into the basement which will then be transferred to geo field thru existing units. With this unit being a secondary unit to the existing one in IT room I feel this is acceptable. One advantage is you will benefit from the heat released into basement area in winter as free heat for the basement.

Let me know if you have any questions.

Thanks Travis

Mechanical System Recommendation



Date: 4/26/2018
 Job Name: IT Room Ductless HVAC
 At: Jasper County Courthouse
 101 1st St N
 Newton, Iowa 50208
 To: Attn: Adam Sparks
 Address:

Items Included In Recommendation			
Installation Material	Yes	Cutting	No
Installation Labor	Yes	Patching	No
Electrical Wiring - Control		Digging	No
Necessary Plumbing - Condensate		Required Permits	No
Gas Piping	No	Vent Piping	No

We recommend the following equipment:

Mitsubishi MUY-D36NA 3-ton cooling only condensing unit with MSY-D36NA 3-ton wall mount unit.
 Control wiring is included in this quote. Lineset cover in IT room is NOT included or needed on this installation.
 Condensate to be piped to existing 3/4" copper drain in basement.

Warranties: 7 year limited on compressor
 5 year limited on parts
 1 year limited on compressor

Total Installed Cost Excluding Tax = \$6,180.00

Accepted By: _____

Date: _____

Thank you,
 Jack Reeves
 Warnick & Reeves Mechanical

Thank you for the opportunity to quote this bid.

Existing equipment being replaced, if any, to be property of _____
 N/A
 (Dealer / Purchaser)

Van Ryswyk Plumbing & Heating, Inc.

PO Box 520
 Monroe, IA 50170

Estimate

Date	Estimate #
5/2/2018	2043

Name / Address
Jasper County Maintenance 113 West 2nd Street South Newton, IA 50208 USA

Project
Mini Split Court

Description	Qty	Rate	U/M	Total
Install 3 ton Mitshibitshi mini split condenser in basement of court house Mod# muy-d36na Install 3 ton remote head in IT room mod # msy-d36na Install all materials to complete job Labor County to supply 220 volt electric for out door unit We supply control wiring from out door unit to indoor unit @IT room in court house	1	6,350.00		6,350.00

We appreciate your business		Subtotal	\$6,350.00
		Sales Tax (7.0%)	\$0.00
		Total	\$6,350.00

Melissa Hartgers

From: Licensing@IowaABD.com
Sent: Tuesday, May 15, 2018 2:35 AM
To: Melissa Hartgers
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
BW0092984	Submitted to Local Authority	Sugar Grove Vineyards (6602 Ginger Avenue Newton Iowa, 50208)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

May 15, 2018

Tuesday, May 15, 2018 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. Supervisors Brock, Carpenter and Cupples present and accounted for; Chairman Cupples presiding.

Treasurer, Doug Bishop presented to the Board the contract for having the annual tax sale online with GovTech Services, Inc. This would be done in place of the rental at DMACC and would save approximately \$1100.00 a year. Bishop has received feedback from other counties indicating the online sales are more convenient and successful.

Motion by Carpenter and seconded by Brock to approve the Online Tax Sale Contract with GovTech Services for the annual tax sale held in June, 2018.

YEA: BROCK, CARPENTER, CUPPLES

Buildings and Grounds Director Adam Sparks presented to the Board the Architect Agreement for the Courthouse Clock. The restoration grant required an architect to be involved in the restoration of the Courthouse Clock and Douglas J. Steinmetz was chosen. His rate is 100.00 an hour and travel. His original estimate was approximately \$4000.00, which was a high estimate as costs should finalize around \$2000. This documentation is required to be submitted in the grant process.

Motion by Brock and seconded by Carpenter to approve the Architect Agreement with Douglas J. Steinmetz for architectural services in restoring the Courthouse Clock.

YEA: CARPENTER, BROCK, CUPPLES

Motion by Brock and seconded by Carpenter to approve the Recorder's monthly report for April, 2018.

YEA: BROCK, CARPENTER, CUPPLES

Motion by Carpenter, and seconded by Brock to appoint Dr. Andrew Cope to the Board of Health to replace Dr. Stephanie Bantell who is moving out of state.

YEA: CARPENTER, BROCK, CUPPLES

Motion by Carpenter and seconded by Brock to approve Board of Supervisors minutes for 05/08/2018.

YEA: CARPENTER, BROCK, CUPPLES

Motion by Cupples and seconded by Brock to adjourn the Tuesday, May 15, 2018 meeting of the Jasper County Board of Supervisors.

YEA: BROCK, CARPENTER, CUPPLES

Susan Young, Auditor Clerk

Doug Cupples, Chairman