

Jasper County, Iowa

Joe Brock

Denny Carpenter

Dennis Stevenson



Board of Supervisors
Courthouse
PO Box 944
Newton IA 50208
Phone 641-792-7016
Fax 641-792-1053

JASPER COUNTY BOARD OF SUPERVISORS AGENDA

www.co.jasper.ia.us

January 26, 2016

9:30 a.m.

- Item 1 Human Resources – Dennis Simon**
 - a) Tentative Agreement-Jasper Co Sheriff's Office/AFSCME Council 61, Local 2840
 - b) Tentative Agreement-Jasper County Courthouse/AFSCME Council 61, Local 2840
 - c) Tentative Agreement-Jasper County Home Care/AFSCME Council 61, Local 2840
 - d) Tentative Agreement-Jasper County Secondary Roads/PPME Local 2003
- Item 2 Set Public Hearing Dates – Code of Ordinances**
Recommended dates- February 9, 2016, February 16, 2016 and February 23, 2016
- Item 3 Engineer – Russ Stutt**
 - a) Approve Resolution amending the FY2016 Construction 5 Year Program
- Item 4 Approval of Board of Supervisors minutes for 1/19/16**
- Item 5 Jasper County Care Facility Demolition**
- Item 6 Board Appointments**

PUBLIC INPUT & COMMENTS

10:00- Budget Hearings

Library

IMPACT

DHS

JASPER COUNTY, IOWA

AND

AFSCME / IOWA COUNCIL 61 LOCAL 2840
REPRESENTING THE EMPLOYEES OF THE
JASPER COUNTY SHERIFF'S OFFICE

Submitted December 10, 2015

The parties agree to recommend the following contract modifications to the Board of Supervisors and Union membership for ratification:

1) **Article 11 (Hours of Work)**

The County proposes to modify the jail schedule to a 6-3 rotating schedule (8.5 hour days) and modify the overtime provision to reflect overtime will be paid for hours worked over the regular daily schedule (in effect 7/1/16).

2) **Article 11 (Hours of Work)**

Voluntary OT – Voluntary OT will be assigned on a seniority basis.

Involuntary OT – Involuntary OT will be assigned on a rotating seniority basis from the bottom of the seniority list to the top.

3) **Article 11 (Hours of Work)**

The County is proposing to place a 100 hour cap on the accrual of compensatory time. Effective 7/1/16 any employees that have a comp time bank of greater than 100 hours shall have the term of the contract reduce their comp time bank to 100 hours.

4) **Article 18 (Insurance)**

The County proposes to add the following: *“If the ACA or its implementing regulations result in additional fees or taxes being paid by the County, the County may open the contract for negotiations through impasse on insurance and wages.”*

5) **Article 19 (Wages and Longevity Pay)**

Change to Read:

7/1/16 – 2.50%; 7/1/17 – 2.75%; 7/1/18 – 2.90%; 7/1/19 – 3.00%

Employees hired after 7/1/16:

The Wage schedule shall be frozen and new employees will receive step increases. The wage schedule shall be increased or "aged" by classification if the average of the 5 larger and 5 smaller counties (deputy, jailer, dispatcher classifications) results in the classification being paid less than 5% above the average of the comparability group. The comparability will be reviewed each June and the results provided to the Union. This provision shall be removed June 30, 2020.

Increase Shift Differential to \$.40 and \$.50

- 6) Include applicable MOU's in the contract (Dog Handler Pay, Field Training Pay, Court Time Pay).
- 7) Article 12 Emergency Leave -- *"Employees may carry over up to 40 hours into the next fiscal year, not to exceed 80 hours."*
- 8) Article 12 Funeral Leave -- *"The Sheriff may grant additional time for the death of a parent, child, spouse, or grandchild."*
- 9) The Employer will equalizing pay checks for employees on the 6-3 schedule.

TENTATIVE AGREEMENT
JASPER COUNTY, IOWA
AND
AFSCME / IOWA COUNCIL 61 LOCAL 2840
REPRESENTING THE EMPLOYEES OF THE
JASPER COUNTY COURTHOUSE AND CONGREGATE MEALS

December 16, 2015

The parties agree to recommend the following contract changes to the Board of Supervisors and Union membership for ratification:

- 1) **Article 12 (Emergency Leave)** – “Employees may carry over up to 40 hours into the next fiscal year, not to exceed 80 hours.”
- 2) **Article 12 (Funeral Leave)** – “The Elected Official/Director may grant additional time for the death of a parent, child, spouse, or grandchild.”
- 3) **Article 13 (Holidays)** -- Delete the employee’s birthday and replace it with one (1) floating holiday. Floating holiday must be used in fiscal year with no cash value.
- 4) **Article 18 (Insurance)** – Current Contract

The County proposes to add the following: *“If the ACA or its implementing regulations result in additional fees or taxes being paid by the County, the County may open the contract for negotiations through impasse on insurance and wages.”*

- 5) **Article 19 (Wages and Longevity)**

7/1/16 – 2.50%; 7/1/17 – 2.75%; 7/1/18 – 2.90%; 7/1/19 – 3.00%

Employees hired after 7/1/16: The Wage schedule shall be frozen and new employees will receive step increases. The wage schedule shall be increased or “aged” if the average of the 5 larger and 5 smaller counties (Clerks and Custodian classifications) results in the classifications being paid less than 5% above the average of the comparability group. The comparability will be reviewed each June and the results provided to the Union. This provision shall be removed June 30, 2020.

Increase Longevity \$.10 (match Sheriff’s Contract)

Increase Shift Differential to \$.40 and \$.50

Delete the following classifications: *“GIS Coordinator, Mapping Specialist, Work Release Supervisor, and Social Worker.”*

- 6) **Include applicable MOU** – Classify Real Estate Clerk and Treasurer’s Daily Balancing Clerk to the pay grade of Payroll Clerk.

TENTATIVE AGREEMENT

JASPER COUNTY, IOWA

AND

AFSCME / IOWA COUNCIL 61 LOCAL 2840
REPRESENTING THE
JASPER COUNTY HOME HEALTHCARE AIDES

Submitted December 16, 2015

The parties agree to recommend the following contract changes to the Board of Supervisors and Union membership:

1) **Article 18 (Insurance)** – Current Contract

The County proposes to add the following: *“If the ACA or its implementing regulations result in additional fees or taxes being paid by the County, the County may open the contract for negotiations through impasse on insurance and wages.”*

2) **Article 7 and Appendix 1**

7/1/16 – 2.50%
7/1/17 – 2.75%
7/1/18 – 2.90%
7/1/19 – 3.00%

Employees hired after 7/1/16: The Wage schedule shall be frozen and new employees will receive step increases. The wage schedule shall be increased or “aged” if the average of the 5 larger and 5 smaller counties (Home Care Aide classification) results in the classification being paid less than 5% above the average of the comparability group. The comparability will be reviewed each June and the results provided to the Union. This provision shall be removed June 30, 2020.

Increase Longevity schedule \$.10 (match Sheriff’s Office)

3) **Article 12 (Holidays)** – Delete the employee’s birthday and replace it with one (1) floating holiday.

4) **Article 11 (Emergency Leave)** – *“Employees may carry over up to 40 hours into the next fiscal year, not to exceed 80 hours.”*

5) **Article 11 (Funeral Leave)** – *“The Director may grant additional time for the death of a parent, child, spouse, or grandchild.”*

6) **Article 9 (Hours of Work)**

Modify this Article to reflect the following:

The County will schedule up to 5 Home Care Aide positions for 40 hours per week. These positions will be assigned to the five most senior employees. If client care responsibilities and/or other work as determined by the County does not allow for 5 full-time positions, the County may reduce the hours of the positions by seniority from the least senior to the most senior after asking for volunteers by seniority.

Employees assigned to 40 hour work weeks shall work 8:00 a.m. to 4:30 p.m. and report to the office prior to commencing work and at the conclusion of the day. These positions will follow the "Rest Periods and Lunch Periods" provision of the contract.

**TENTATIVE AGREEMENT
JASPER COUNTY, IOWA**

and

PPME Local 2003

Submitted January 15, 2016

The parties agree to recommend the following modifications to the contract:

- 1) Article 7.3 – Modify the 2nd paragraph as follows: *“Hours accrued up to one hundred (100) may be used as time off or cashed out. Comp time must be depleted (time taken or cashed out) down to a maximum of fifty (50) hours of accrual by the 1st of each November.”*
- 2) Article 11.6 – Add the following language to 11.6: *“Employees on volunteer fire departments may be allowed to use emergency leave to respond to calls prior to the start of their work day that will result in the employee being late for work.”*
- 3) Article 13 (Holidays) – Delete one (1) floating holiday and replace it with *Veterans Day*.
- 4) Article 14 (Insurance) – Update the dates and eliminate irrelevant language.

New: The County will reimburse an employee up to \$100 for authorized safety glasses once every two (2) years.

- 5) Article 21 – Increase Boot Allowance to \$150.00.
- 6) Article 23 (Duration of Agreement)

A four (4) year Agreement from July 1, 2016 to June 30, 2020.

- 7) July 1, 2016 Wage Schedule

The wage matrix in effect on July 1, 2015 shall be maintained for the duration of the contract and any employees hired after July 1, 2016 shall receive the appropriate step increase as set forth in the wage matrix. Employees hired prior to July 1, 2016 shall receive applicable step increases and COLA increases.

COLA increases:

7/1/16 – 2.50%

7/1/17 – 2.75%

7/1/18 – 2.90%

7/1/19 – 3.00%

Beginning July 1, 2018, the County shall compare the entry and top wage of Grade III to the comparable classification in the 5 larger and 5 smaller counties (by population). The County will ensure the entry and top wage rate shall be a minimum 5% greater than the comparability average. If an increase is warranted, then all classifications shall be adjusted upward by the percentage that equates to 5% above the average.

Increase Crane Operator to \$500.00 and Tool Allowance to \$700.00

**Resolution to Revise Jasper County
2016 Five Year Road Program**

ITEM #3a
January 26, 2016 Agenda

Resolution No. _____

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Jasper County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2016), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.


The following approved Priority Year projects shall be **ADVANCED** to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Prior FY	Accomplishment Year (\$1000's of dollars)	
					New amount	Net change
FM-C0500--55-50 HMA Resurfacing TPMS ID: 23674	F27 from Hwy 224 east 3 miles, F62 from County Road T22 east 2 1/2 miles, and S 44th Ave E & W from Hwy 14 east 2 miles 3-5 inch HMA Resurfacing	470 7.021 MI	HMA Paving FM	2017	\$1500	\$1500
Totals					\$1500	\$1500

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$786	\$786	\$0
Farm to Market Funds	\$1,162	\$2,662	\$1,500
Special Funds	\$346	\$346	\$0
Federal Aid Funds	\$1,155	\$1,155	\$0
Total construction cost (All funds)	\$3,449	\$4,949	\$1,500
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$893	\$893	\$0

Recommended:

Date 1/21/16



County Engineer

Approved:

Date

Chair Board of Supervisors

Attested:

I, _____, Auditor in and for Jasper County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Jasper County, Iowa, at its meeting held on the _____ day of _____, _____

County Auditor

Tuesday, January 19, 2016 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Carpenter, Brock & Stevenson present and accounted for; Chairman Stevenson presiding.

Human Resources Director, Dennis Simon, presented a hiring resolution to the Board for a vacancy position in the Secondary Roads Department.

Motion by Carpenter, seconded by Brock to adopt Resolution 16-02, a hiring resolution certifying the following appointment to the Auditor for payroll implementation:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Secondary Roads	Grade III Skilled Labor	Benjamin Frahm	\$21.28	Hire-in	2/8/16

YEA: BROCK, CARPENTER, STEVENSON

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Brock, seconded by Carpenter to table item #2, approval of Professional Services Agreement for the Annex Building investigation between Shive-Hattery and Jasper County.

YEA: CARPENTER, BROCK, STEVENSON

Jasper County Engineer, Russ Stutt, presented a resolution setting the date and time for the Secondary Roads Fiscal Year 2017 5 year program. The suggested date to be set is Tuesday, February 16, 2016 and begins at 1:00 p.m. in the Jasper County Board of Supervisor's room, Room 203 of the Jasper County Courthouse.

Motion by Brock, seconded by Carpenter to approve Resolution 16-03, setting the date and time for the Secondary Roads 5 year program meeting for Tuesday, February 16, 2016 at 1:00 p.m. This meeting will be held in the Board of Supervisor's room on the second floor of the Jasper County Courthouse in Newton, Iowa. This is a public meeting to discuss the Secondary Roads construction program for the next 5 years.

YEA: CARPENTER, BROCK, STEVENSON

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Brock, seconded by Carpenter to approve the Jasper County Veteran's Affairs Quarterly Report ending 12/31/15 as presented by the Jasper County Director of Veteran's Affairs, Chris Chartier.

YEA: CARPENTER, BROCK, STEVENSON

Motion by Carpenter, seconded by Brock to approve the Jasper County Recorder's Monthly Report for December, 2015 as presented by Jasper County Recorder, Denise Allan.

YEA: BROCK, CARPENTER, STEVENSON

Motion by Carpenter, seconded by Brock to adopt Resolution 16-04 approving Transfer Order #1355 as follows:

<u>Transfer #</u>	<u>Amount</u>	<u>Funds transferred from</u>	<u>Funds transferred to</u>
1355	\$873,834.00	0040-Local Option Sales Service Tax Fund	0001-General Fund

The Local Option Sales & Services Tax Fund is used for property tax relief for the current FY 15-16 budget.

YEA: BROCK, CARPENTER, STEVENSON

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Brock, seconded by Carpenter to approve the Board of Supervisor's minutes for January 12, 2016.

YEA: CARPENTER, BROCK, STEVENSON

Supervisors Brock and Stevenson commented on the progress of the Demolition of the Jasper County Care Facility. Both stated that things are moving along and there has been a lot of interest in the bidding process for the upcoming demolition of the building.

Motion by Brock, seconded by Carpenter to re-appoint Chris Herbold to the Jasper County Conservation Board for a term beginning January 1, 2016 and ending December 31, 2020.

YEA: CARPENTER, BROCK, STEVENSON

Sandy Shaver asked the Board what are some of the plans for the County Care Facility. The Supervisors stated that the facility would be torn down and the property would become an empty lot. She asked if there were any old wells on the property. Carpenter commented that all utilities had been capped off and that the water supply to the property was now provided by the City of Newton. Shaver thanked them for that update.

Motion by Carpenter, seconded by Brock to adjourn the Tuesday, January 19, 2016 meeting of the Jasper County Board of Supervisors.

YEA: BROCK, CARPENTER, STEVENSON

Dennis K. Parrott, Auditor

Denny Stevenson, Chairman